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OFFICE OF BOARD OF TRUSTEES

50 PHELAN AVENUE BOX E200 • SAN FRANCISCO, CA 94112 • 415 239.3303 • FAX 415 239.3918

NOTICE
REGULAR MEETINGS
OF THE
BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: GOUGH STREET CAMPUS
CONFERENCE ROOM
33 GOUGH STREET, SAN FRANCISCO

DATE: **THURSDAY, October 25, 2001**

TIME: **5:00 PM**

This meeting is normally devoted to Closed Session Topics.

LOCATION: GOUGH STREET CAMPUS
AUDITORIUM
33 GOUGH STREET STREET, SAN FRANCISCO

DATE: **THURSDAY, October 25, 2001**

TIME: **6:00 PM**

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

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TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The Item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on Non-agenda items or unless otherwise required by law.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interference's with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.



OFFICE OF BOARD OF TRUSTEES

50 PHELAN AVENUE BOX E200 • SAN FRANCISCO, CA 94112 • 415 239.3303 • FAX 415 239.3918

AGENDA

CLOSED SESSION . . .

BOARD OF TRUSTEES OF THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

GOUGH STREET CAMPUS CONFERENCE ROOM

33 Gough Street
San Francisco

THURSDAY, October 25, 2001
5:00 P.M.

DOCUMENTS DEPT.

OCT 22 2001

SAN FRANCISCO
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I. OPEN SESSION

Announcement of Closed Session Topics

II. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (G.C. 54956.8)

Property :	324 Havelock Street San Francisco, Ca.
Agency Negotiator:	Peter Goldstein
Negotiating parties:	Eugene Moggia
Under Negotiation:	Price and terms of payment

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (G.C. 54956.9(a))

Name of case: Mullin V. SFCCD, et al.
San Francisco Superior Court Case # 315137

Name of case: SFCCD V. Burlage
San Francisco Superior Court Case # 994531

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)

Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) – 3 cases

Initiation of litigation pursuant to Gov. Code 54956.9 (c) – 1 cases

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (G.C.54957)

Title: Chancellor

E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

F. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

1. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Employee Organizations: Service Employees International Union (SEIU) 790, American Federation of Teachers (AFT) 2121, Department Chairperson Council (DCC), and Skilled Crafts

2. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, Virginia Riegel and Charles Sakai

Unrepresented Employees: Chancellor, Stationary Engineers, District Designated Managers, Employee Relations Manager, Supervisors, and Confidential Classifications.

III. OPEN SESSION

Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.1

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.

OCT 22 2001

SAN FRANCISCO
PUBLIC LIBRARYCITY COLLEGE OF SAN FRANCISCO
BOARD OF TRUSTEES
RESOLUTIONS AGENDA SCHEDULE
January 2002- December 2002

	JAN	FEB	MAR	APR	MAY	JUN	AUG	SEPT	OCT	NOV	DEC
Resolution(s) to Vice Chancellor's	Fri 1/4	Fri 2/1	Fri 3/1	Fri 4/5	Fri 5/3	Mon 6/3	Fri 8/2	Fri 8/30	Fri 10/4	Fri 11/1	Fri 11/22
Vice Chancellor's review	Fri 1/11	Fri 2/8	Fri 3/8	Mon 4/8	Fri 5/10	Fri 6/7	Fri 8/9	Thurs 9/5	Fri 10/11	Mon 11/4	Mon 11/25
Resolution(s) from Vice Chancellor's to Toni Lee	Mon 1/14	Mon 2/11	Mon 3/11	Fri 4/12	Mon 5/13	Mon 6/10	Mon 8/12	Mon 9/9	Mon 10/14	Fri 11/8	Fri 12/6
COLLEGE AGENDA REVIEW	Tues 1/22	Tue 2/19	Mon 3/18	Mon 4/15	Mon 5/20	Mon 6/17	Mon 8/19	Tue 9/17	Mon 10/21	Tue 11/12	Mon 12/9
2:30pm :E200-B											
DUPLICATION	Wed 1/23	Wed 2/20	Wed 3/20	Wed 4/17	Wed 5/22	Wed 6/19	Wed 8/21	Wed 9/18	Wed 10/23	Wed 11/13	Wed 12/11
DISTRIBUTION	Fri 1/25	Fri 2/22	Fri 3/22	Fri 4/19	Fri 5/24	Fri 6/21	Fri 8/23	Fri 9/20	Fri 10/25	Fri 11/15	Fri 12/13
CLOSED SESSION 5:00 PM	Thurs 1/31 SEC	Thurs 2/28 Ch/nb	Thurs 3/28 Gough	Thurs 4/25 JAD	Thurs 5/30 Gough	Thurs 6/27 Evans	Thurs 8/29 Gough	Thurs 9/26 Gough	Thurs 10/31 ALE	Thurs 11/21 Ocean	Thurs 12/19 DTN
BOARD MEETING 6 PM											

*Date changes are due to Public Holidays

*All meeting dates and locations are subject to change by the Office of the Vice Chancellor of Finance and Administration. Call 241-2234 with any questions.

* Please note that all closed session meetings will be held at appropriate Board meeting location mentioned by the Office of the Vice Chancellor of Finance and Administration.

**Regular Meeting of the
Board of Trustees of the
San Francisco Community College District
City College of San Francisco
GOUGH STREET CAMPUS
AUDITORIUM
33 GOUGH STREET
San Francisco**

Thursday, October 25, 2001

Open Session - 6:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
Regular Meeting Minutes – September 20, 2001
- V. Adoption of Resolutions Agenda
- VI. Approval of Consent Agenda Items as Listed
- VII. Special Presentations
 - Report on Grants – Bob Gabriner
- VIII. Monthly Financial Report – James Kendrix & Peter Goldstein
- IX. Action on Other Resolutions Agenda Items
- X. Report from Constituent Groups
 - Academic Senate - Ophelia Clark, President
 - Associated Students - Rick Cantora, President
 - Classified Senate - Alice Munoz-Shvarts, President
- XI. Board of Trustees' Report

- XII. Chancellor and Staff Reports
- XIII. Closed Session Announcements - Legal Counsel Ronald Lee
- XIV. Requests to Speak
- XV. Adjournment

FINANCE

GENERAL FUND

- B1 - Authorization be and is hereby given for approval to contract with William H. Liskamm FAIA for special services and advice to provide the District with various facilities planning services, for a total contract cost of \$12,000 for the period July 1, 2001 through June 30, 2002 *c

CAPITAL OUTLAY

- B2 - Authorization be hereby given to contract with the City and County of San Francisco Department of Public Work, Bureau of Building Repair, for the project: Southeast Campus Laboratory Remodel, to be completed on or before January 31, 2002, at a cost of not to exceed \$27,000 *c
- B3 - Authorization for NINE (9) Contract Modification(s) totaling \$81,186 for Special Services Contract(s) and Construction Contract(s) *c

GRANTS/ CONTRACTS

- B4 - Authorization is hereby given to contract with **ACCENT** International Consortium for Academic Programs for logistical and program arrangements to and within Italy, in connection with a credit program from June 8 to July 4, 2002 *c
- B5 - Authorization is hereby given to contract with KITT for logistical and program arrangements to and within Oaxaca, Mexico in connection with a credit program from June 29 to July 23, 2002 *c
- B6 - Authorization to amend nine (9) resolutions totaling \$343,015 as indicated in the table below *c



- | | | | |
|-----|---|---|----|
| B7 | - | Authorization is hereby given to contract with Geographic Travel for logistical and program arrangements to and within Inner Mongolia and China, in connection with a credit program, from June 29 to July 17, 2002 | *C |
| B8 | - | Authorization be given to contract with and appropriate funds receivable from San Francisco State University for the period November 1, 2001 to June 30, 2002, in an amount not to exceed \$13,624 | *C |
| B9 | - | Authorization to contract with the University of the Pacific Dental School for the period January 15, 2002 to May 25, 2002, in an amount not to exceed \$3,500 | *C |
| B10 | - | Authorization be given to submit a renewal application and appropriate all funds receivable upon approval from the U.S. Dept of Education related to the Med Prep grant for the period of November 1, 2001, to October 31, 2004, in an amount not to exceed \$599,885 | *C |
| B11 | - | Authorization be hereby given to (1) submit an application for funds and (2) appropriate all funds receivable upon approval from VTEA Title 1B State Leadership Funds for the period of November 1, 2001 to June 30, 2002 for a total not to exceed \$10,000 | *C |
| B12 | - | Authorization be given to appropriate all funds receivable from the U.S. Department of Education for the community technology centers for the period October 1, 2001 to September 30, 2002, in the amount not to exceed \$250,737 | *C |
| B13 | - | Authorization be hereby given to appropriate funds from Community College of Southern Nevada for computer equipment in the amount not to exceed \$14,784.62 | *C |

EQUIPMENT, SUPPLIES & SERVICES

- | | | | |
|----|---|--|----|
| C1 | - | Procurement of equipment, supplies, services etc., less than \$3,000 | *C |
| C2 | - | Procurement of equipment, supplies, services, etc., \$3,000 or more | *C |
| C3 | - | Acceptance of Gifts | *C |



C4 - Disposal of Equipment

*C

HUMAN RESOURCES

G1-9 - Academic Employees, Credit Program,
District Funded

*C

H1 - Academic Employees, Credit Program,
Categorically Funded

*C

L1 - Amending employment contract for the purpose
of (a) purchasing tax sheltered annuities, (b) contributing to tax
sheltered custodial accounts, for those employees requesting such
purchases or contributions, and (c) termination of the amendment
to employment contract

*C

L2 - Amending Resolution 010531-L2 Reemployment
of Service Retirants Under Education Code Section 24214

*C

N1 - Academic Employees Community Services Classes

*C

SPECIAL

S1 - Authorization to request that the
California Department of Education, Child Development Division
will process and credit City College of San Francisco, Child
Development and Family Studies Department, State Preschool and
Center Based Programs with a "day of operation" for September
11, 2001.

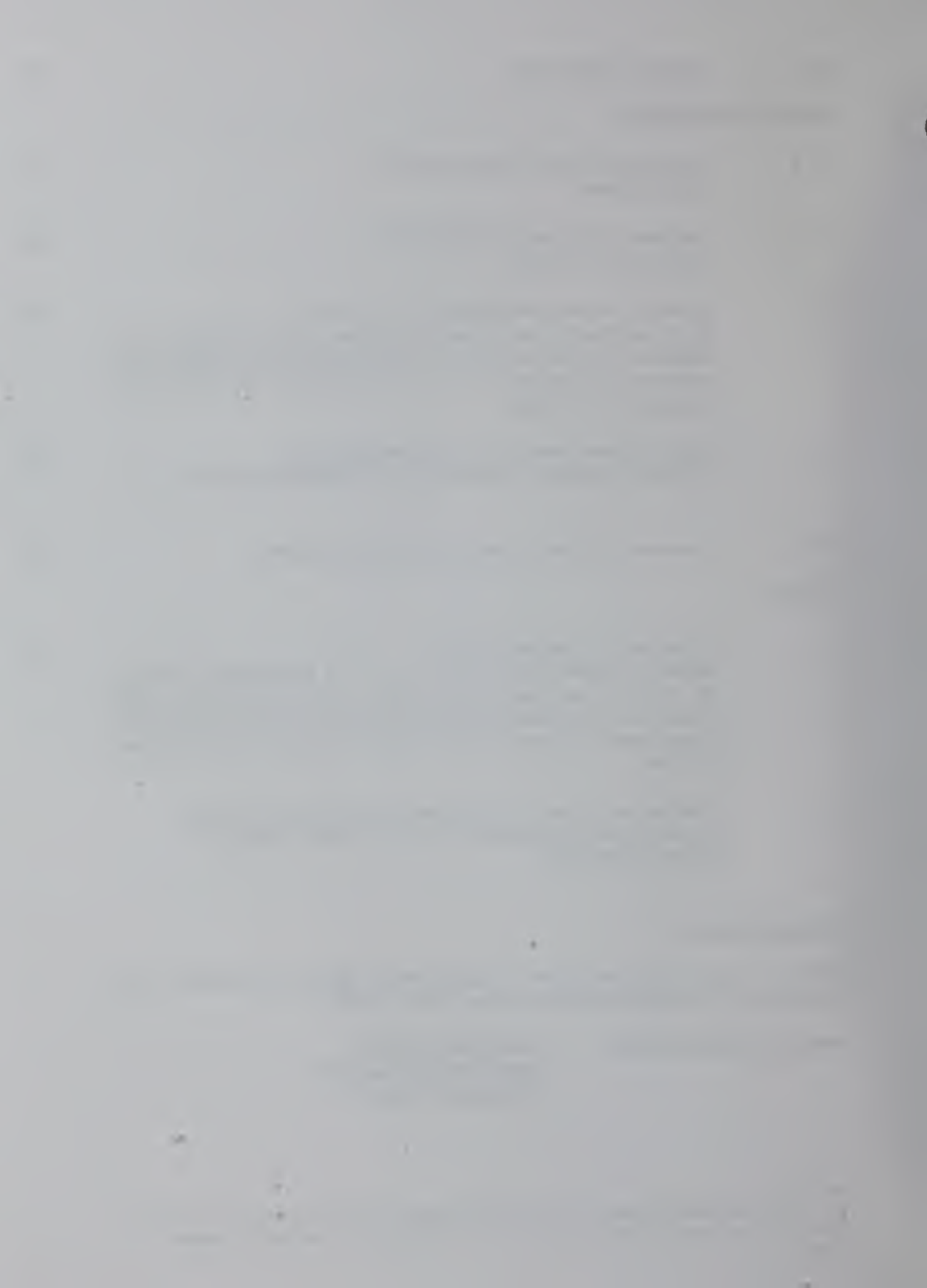
*C

S2 - Establishment of the Public Meeting/Public Records Advisory
Committee and Implementing Elements of San Francisco's
Sunshine Ordinance

Information only

Members of the public shall have an opportunity to speak in accordance with
Government Code 54954.3 and Education Code 72121.5.

**Next Board Meeting Date: November 15, 2001
Ocean Avenue Campus
50 Phelan Avenue**





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001

B1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: GENERAL FUND
Authorization to Contract for Special Services –
William H. Liskamm
(Resolution No. 011025 – B1)**

BACKGROUND INFORMATION:

The District's initial contract with Mr. Liskamm was authorized by the Board of Trustees in July 1992, Resolution 920723-B7. This resolution is an authorization to contract with William H. Liskamm FAIA for Special Services and Advice to provide the District with various facilities planning services, for a total contract cost of \$12,000 for the period July 01, 2001 through June 30, 2002, billed at the hourly rate of \$50/hr.

The special services and advice provided by Mr. Liskamm will include specific facilities planning services to the Chancellor and/or his designated representatives, with regard to the following projects and efforts: meetings with Community and City representatives for planning Ocean Avenue Improvements, space planning for the South Reservoir site; preparation of physical planning documents as required by various City agencies; support of the Office of Facilities Planning in the preparation of Initial and Final Project Proposals as required by the State Chancellor's Office to support the District's requests for capital improvement funding, and other assignments given by the Chancellor as necessary. Mr. Liskamm shall report directly to the Chancellor and/or his designated representatives.

This contract will be charged to Appropriation No. U-0130-5190-6600-S.

RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for approval to contract with William H. Liskamm FAIA for special services and advice to provide the District with various facilities planning services, for a total contract cost of \$12,000 for the period July 1, 2001 through June 30, 2002, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett



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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001

B2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract -
City and County of San Francisco Department of Public
Work
(Resolution No. 011025-B2)

BACKGROUND INFORMATION:

Project: Southeast Campus Laboratory Remodel

The District wishes to establish a work order with the City and County of San Francisco Department of Public Works, Bureau of Building Repair for remodeling of the existing laboratory, for the project: Southeast Campus Laboratory Remodel, before the Grant funding revert at the end of November 2001. The scope of work includes modification work to the existing counter, electrical outlets; install new cabinets and counter top, repair walls and floor as required by the Program.

The project is funded by the Instructional Equipment Grant fund, and is to be charged to 123853-8240-6202-6010-C.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the City and County of San Francisco Department of Public Work, Bureau of Building Repair, for the project: Southeast Campus Laboratory Remodel, to be completed on or before January 31, 2002, at a cost of not to exceed \$27,000, and

RECOMMENDATION:

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett

DATE: October 25, 2001

B3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **CAPITAL OUTLAY**
Authorization for NINE (9) Contract Modification(s) totaling \$81,186 for Special Services Contract(s)
and Construction Contract(s)
(Resolution No. 011025-B3)

BACKGROUND INFORMATION:

	ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(S) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
A	000831-B6 Early Childhood Mentoring Facility	KodamaDiseno Architects Asian, MBE LBE (Project Architect)	\$30,000	\$14,725	CM 04 - \$3,000	\$47,725	Project Budget: \$340,000 Project Encumb & Paid To Date (Include This Contract Modification): \$336,723 \$600 for additional Engineering design services; \$2,400 for project related reimbursable costs.
B	010628-B4 Science Hall Electrical Upgrade, Phase II	Edward W. Scott Electric Co., Inc., (Electrical Contractor)	\$1,017,000	\$0	CM 01 - \$39,301	\$1,056,301	Project Allotment: \$1,629,956 Project Encumb & Paid To Date (Include This Contract Modification): \$1,111,813 Change Order 01 - \$12,437.39 for telephone cabinet modifications; \$2,050.43 for routing ceiling mounted conduit; and \$1,029.57 for wiremold relocation. Change Order 02 - \$21,456 for misc. electrical outlet relocation, additional wiremold, and rerouting exiting wiring/conduits.

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(S) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
C 010426-B6 Evans Campus Building Seismic Upgrade Investigation and Analysis	Mock/Wallace - Barcelona +Jang Associated Architects	\$81,000	\$0	CM 01 - \$6,820	\$87,820	Project Allotment: \$3,100,000 Project Encumb & Paid To Date (Include This Contract Modification): \$123,153
D 001214-FIO4 New Extended Opportunity Programs and Services Facility	Kendall Young Associates, (Architectural/Engineering Consultant)	\$15,000	\$20,000	CM 02 - \$13,125	\$48,125	Additional architectural & structural engineering work to complete the seismic investigation as requested by the State Architect (DSA) Project Budget: \$1,100,000 Project Encumb & Paid To Date (Include This Contract Modification): \$893,969
E 010426-FIO2 Extended Opportunities and Program Services (EOPS) Facility	PSC Associates Inc., (Geotechnical Consultant)	\$9,500	\$0	CM 01 - \$2,700	\$12,200	Additional Architectural/Engineering coordination services on a hourly fee basis. Project Allotment: \$1,100,000 Project Encumb & Paid To Date (Include This Contract Modification): \$896,669
F 000427-B4 Architectural & Engineering Services For 1997 Prop A Bond, Scheduled Maintenance and Hazardous Substance Abatement Projects	Mock/Wallace Architects (Architectural/Engineering Consultant)	\$407,000	\$32,096	CM 02 - \$10,000	\$449,096	Provide additional testing and inspection services to resolve hidden underground conditions Project Budget: \$535,000 Project Encumb & Paid To Date (Include This Contract Modification): \$449,096
						Additional Architectural/Engineering services for electrical upgrades of existing Mission & Chinatown buildings.

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(S) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
H 010118-B6 Cloud Hall Window Replacement, Phase II	Pinguelo Construction (General Contractor)	\$387,790	\$12,950	CM 02 - \$1,500	\$402,240	Project Allotment: \$ 522,000 Project Encumb & Paid To Date (Include This Contract Modification): \$489,218
I 010426-FIO5 Early Childhood Mentoring Facility	IS Inspection Services (Division of State Architect certified Inspector Of Records)	\$5,000	\$5,000	CM 02 - \$3,000	\$13,000	Change Order #02 work for labor and material to caulk joints in window frames to existing millwork. Project Budget: \$340,000 Project Encumb & Paid To Date (Include This Contract Modification): \$336,723
			Total	\$81,186		Additional inspection services to complete project.

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified modifications to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
W/ David Liggett





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001

B4

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACTS

**Authorization to Conduct a Study Abroad Program Italy -
Summer 2002**

(Resolution No: 011025-B4)

BACKGROUND INFORMATION:

In 1985, the Board of Trustees approved a Board Resolution to contract with Opportunities in International Learning (O.I.L.) and European Studies Association (E.S.A.) in order to provide travel and educational program services for a semester program in France. In 1989, the Board of Trustees gave approval to contract with O.I.L. for a Study Abroad Program in Italy. On October 31, 1991, O.I.L. changed their name to Accent International Consortium for Academic Programs.

O.I.L./ACCENT has been successfully providing us with services for our Study Abroad Programs for thirty-one (31) consecutive semesters for France and twenty-two (22) consecutive semesters for Italy. This organization consistently receives excellent evaluations from CCSF students and faculty participating in Study Abroad Programs in these countries.

City College is now proposing to renew its contract with **ACCENT** for the Summer of 2002.

The scope of work, period of service and cost per student are as follows:

Study Abroad Program in Italy. **ACCENT** will provide the necessary travel and educational program arrangements for CCSF's Study Abroad Programs in Italy. The dates of this program will be: Summer 2002: June 8 to July 4, 2002. Cost per student, which includes instruction, housing, student activities, excursions and

ground transportation is \$2920, based on a minimum enrollment of 15 students. If 20 students enroll, the program price will be \$2720.

ACCENT currently works closely with the Financial Aid Office at CCSF and makes special efforts to adjust payment dates according to financial aid disbursement dates for those students who have successfully applied for Financial Aid, and will continue to do so. **ACCENT** also works with the college to explore options that would afford low-income students the opportunity to actively participate in study abroad programs.

This program will offer a credit course in Biology and one in Art History. The costs of these programs are to be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

RECOMMENDATION:

RESOLVED: That authorization is hereby given to contract with **ACCENT** International Consortium for Academic Programs for logistical and program arrangements to and within Italy, in connection with a credit program from June 8 to July 4, 2002, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Joanne Low, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001

B5

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CONTRACT

**Authorization to Contract with Kristensen International Travel and Tours, Ltd. (KIT) to Offer a Study Abroad Program in Oaxaca, Mexico, Summer 2002
(Resolution No: 011025-B5)**

BACKGROUND INFORMATION:

Kristensen International Travel and Tours, LTD (KIT) has been successfully providing City College of San Francisco with services for our Study Abroad Program in Oaxaca, Mexico for eight (8) consecutive summer semesters. This organization consistently receives excellent evaluations from CCSF students and faculty participating in this Study Abroad Program.

KIT is now proposing their services for summer semester 2002, for the period from June 29 to July 23, 2002. Cost per student, which includes R/T airfare between San Francisco and Oaxaca, instruction, housing, one meal per day, student activities, ground transportation and health and accident insurance is \$1865, based on a minimum of 15 students.

KIT has insurance coverage of \$2 million for general liability, errors and omissions issued by Berkeley Agency. City College of San Francisco will be listed as an additional insured on the policy.

Based upon the criteria of our requirements and KIT's prices and policies, and our past experience with them from 1994 - 2001, we are now requesting to contract with the firm of KIT to provide the necessary travel arrangements for a "Summer in Oaxaca, Mexico, 2002" program.

10/25/01 – B5 page 1

BOARD OF TRUSTEES

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KITT will work closely with the Financial Aid Office at CCSF and make special efforts to adjust payment dates according to financial aid disbursement dates for those students who have successfully applied for financial aid. KITT also works with the college to explore options that would afford low-income students the opportunity to actively participate in study abroad programs.

This program will offer credit courses in Spanish. The costs of these programs are to be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

RECOMMENDATION:

RESOLVED: That authorization is hereby given to contract with KITT for logistical and program arrangements to and within Oaxaca, Mexico in connection with a credit program from June 29 to July 23, 2002, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Joanne Low, Originator

DATE: October 25, 2001

B6

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANT
Authorization to amend nine (9) resolutions totaling \$343,015 as indicated in the table below.
(Resolution No. 011025-B6)

ORIGINAL RESOLUTION NUMBER	GRANTOR/CONTRACTOR	ORIGINAL CONTRACT DATE	ORIGINAL TOTAL AMOUNT	CHANGE	NEW TOTAL NOT TO EXCEED	COMMENTS :
A 010222B9 010329B8	CALIFORNIA ENDOWMENT/SAN FRANCISCO STATE UNIVERSITY (Welcome Back Program)	Feb. 1, 2001 - Jan. 31, 2004	\$1,145,419 CCSF Budget	\$136,222 Amount transferred to SFSU	\$1,009,197 CCSF revised budget	To transfer classified position budget from Nov. 1, 2001 - Jan. 31, 2004 CCSF to SFSU. Originator: Linda Squires Grohe
B 980528-B18	US Department of Education/Fund for Improvement of Postsecondary Education (Community Health Works)	Sept. 1, '98 - Aug. 31, '00	\$226,441	Extension of grant and increase of the amount through 8/31/02 +\$80,049	\$306,490	Originator: Robert Gabriner

	<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/CONTRACTOR</u>	<u>ORIGINAL CONTRACT DATE</u>	<u>CURRENT AUTHORIZATION</u>	<u>CHANGE</u>	<u>TOTAL NOT TO EXCEED</u>	<u>COMMENT: ORIGINATOR</u>
C	000831-B28	Asian Infusion Project (State Chancellor's Office)	August 1, 2000 to July 31, 2001	\$17,827	October 1, 2001 to July 31, 2002 -\$8,987	\$8,840	Renewal grant for project; retroactive request due to delay at State Chancellor's Office Originator: Sandra Handler
D	000831-B23	Center for Student Success (Fund for Student Success/State Chancellor's Office)	August 1, 2000 to June 30, 2001	\$281,840	October 1, 2001 to June 30, 2002 -\$94,340	\$187, 500	Renewal grant for Center; retroactive request due to delay at State Chancellor's Office Originator: Robert Gabriner
E	970731-B21	Collaborative for Excellence in Teacher Preparation (National Science Foundation)	July 11, '97- Oct 31, 2001	\$116,517	Grant extended one year from Nov 1, 2001 to June 30, 2002 for an additional \$4,400	\$120,917	Originators: Robert Gabriner C. Wing Tsao

<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/CONTRACTOR</u>	<u>ORIGINAL CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS: ORIGINATOR</u>
F 000622-B20	California Community Colleges/Student Success Middle College High School Projects	Oct. 3, 2000- Oct. 2, 2001	\$149,999	Extend grant date from Oct.3, 2001 to Oct. 2, 2002	\$149,999	Retroactive request is due to delay from grantor in making the award. Originator: Frank Chong
G 000622-B20	Amy Schwimmer/Student Success Middle College High School Projects	Oct. 3, 2000 Oct. 2, 2001	\$46,249	Extend contract date from Oct. 3, 2001 to Oct 2, 2002	\$46,249	Renew contract Originator: Frank Chong
H 010118-B07	U.S. Dept of Education/Project Shine	Oct. 1, 2000 Sept 30, 2001	\$17,829	Extend grant date from Oct 1, 2001 to Sept 30, 2002 +\$16,017	\$33,846	Extend grant date and amount. Retroactive request is due to delay from grantor in making the award Originator: Robert Gabriner
I 010830-B17	Foothill College	May 1, 2001-June 30, 2002	\$77,800	+\$3,000	\$80,800	Additional amount for hosting the Industrial Breakfasts. Originator: Judy Teng

<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/CONTRACTOR</u>	<u>ORIGINAL CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS: ORIGINATOR</u>
J 010920-S4	PepsiCola	N/A	\$1,749,564 over 10 years to the District	Modify first resolved	N/A	Modify first resolved to read "That authorization be hereby given to award a 10 year exclusive contract to Pepsi-Cola based on the bid proposal cited above whereby beverage or beverages means all carbonated and non-carbonated, nonalcoholic drinks, including but not limited to (i) colas and other flavored carbonated drinks; (ii) fruit juice, fruit juice containing fruit and fruit flavored drinks (iii) chilled coffee drinks; (iv) chilled tea products; (v) hyper tonic isotonic and hypotonic drinks (sport drinks, energy and fluid replacements);and (vi) bottled or canned water whether carbonated or still(spring, mineral or purified). Originator: Stephen Herman

RECOMMENDATION:

RESOLVED: That the Board authorizes the specific amendment to the Resolution as indicated in the table without any impact on the unrestricted General Fund, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the district to effectuate this resolution.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001

B7

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACTS

**Authorization to Contract with Geographic Travel to Offer
a Study Abroad Program in Inner Mongolia and China,
Summer 2002
(Resolution No. 011025-B7)**

BACKGROUND INFORMATION:

On January 26, 1995 the Board of Trustees approved a Board Resolution to create a Study Abroad Program for a summer program in China.

City College of San Francisco offered Study Abroad Programs in China in the summer of 1995, and again for four consecutive summers from 1998 - 2001.

On February 24, 2000 the Board of Trustees approved a Board Resolution to request proposals from qualified contractors to provide the necessary transportation and on-site logistical services associated with Study Abroad Programs in China.

On August 31, 2000, the Board of Trustees approved a Board Resolution to contract with Geographic Travel for the Summer 2001 Study Abroad Program in China.

Geographic Travel is now proposing their services for summer semester 2002 in Inner Mongolia and China, for the period from June 29 to July 17, 2002. Cost per student, which includes R/T airfare between San Francisco and Beijing, housing, three meals per day, air and ground transportation within China and Mongolia, and health and accident insurance is \$3138, based on a minimum of 15 students.

Geographic Travel has insurance coverage of \$5 million for general liability, errors and omissions issued by Connecticut Indemnity Co. City College will be listed as an additional insured on the policy.

Based upon the criteria of our requirements and Geographic Travel's prices and policies, and our past experience with them in 2001, we are now requesting to contract

10/25/01 – B7 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

with the firm of Geographic Travel to provide the necessary travel arrangements for a "Summer in Inner Mongolia and China 2002" program.

Geographic Travel will work closely with the Financial Aid Office at CCSF and make special efforts to adjust payment dates according to financial aid disbursement dates for those students who have successfully applied for financial aid. Geographic Travel will also work with the college to explore options that would afford low-income students the opportunity to actively participate in study abroad programs.

The program will offer transferable credit in Asian Studies. The costs of the program will be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

RECOMMENDATION:

RESOLVED: That authorization is hereby given to contract with Geographic Travel for logistical and program arrangements to and within Inner Mongolia and China, in connection with a credit program, from June 29 to July 17, 2002, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Joanne Low



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B8

Subject: GRANT
Authorization to contract with and appropriate funds receivable from San Francisco State University for the period November 1, 2001 to June 30, 2002.
(Resolution No. 011025-B8)

BACKGROUND INFORMATION:

The Department of Health and Human Services has awarded San Francisco State University (SFSU) a grant to conduct the Health Careers Opportunity – Health Path Program. SFSU Health Path Program and CCSF wish to join forces to create a mentorship and academic program to support students who have chosen or may choose a health career profession. CCSF participation will include the design of a science concepts course to be offered to CCSF students who are planning to transfer to SFSU to continue studies toward a career in health care.

In addition, the School of Health and PE will provide students to serve as mentors and recruiters at selected high schools in San Francisco to encourage high school students interested in pursuing a health related career. CCSF will sponsor campus visits and workshops to these interested high school students.

No additional District space will be required; neither will general funds of the District nor an in-kind match be needed.

Income

SFSU – Health Path Program	<u>\$13,624</u>
Total Income	\$13,624

Expenditures

Employee Salaries and Benefits	\$11,150
Payment to Students	1,465
Indirect Costs	<u>1,009</u>
Total Expenditures	\$13,624

BOARD OF TRUSTEES

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RECOMMENDATION:

RESOLVED: That authorization be given to contract with and appropriate funds receivable from San Francisco State University for the period November 1, 2001 to June 30, 2002, in an amount not to exceed \$13,624, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the district to effectuate this resolution.

Linda Squires Grohe, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B9

Subject: CONTRACT
Authorization to contract with the University of the Pacific Dental School for the period January 15, 2002 to May 25, 2002.
(Resolution No. 011025-B9)

BACKGROUND INFORMATION:

This resolution requests authorization to contract with the University of the Pacific Dental School (UOP) to provide dental care to City College of San Francisco students one day per week during the Spring 2002 semester. UOP will provide up to eight clinically trained dental students each week. Each dental student will work under the supervision of a member of the UOP teaching staff. Services would include preventive care, radiology, operative care and endodontics. When emergency service is necessary, the CCSF student would be seen at the UOP Dental School. UOP will provide their services for a fee that is 20% lower than their already low, standard fee schedule.

CCSF students in the Dental Assisting program will benefit by working alongside the UOP dental students. A Dental Assisting instructor will be on-site to supervise CCSF Dental Assisting students. This instructor will be funded through a \$3,500 grant from Delta Dental of California. This contract will be a tremendous service to CCSF students who have need of dental care but lack the resources to obtain it.

The UOP Dental School students will use the Dental Assisting facility in Cloud Hall to provide dental care. No other District space will be required; nor will general funds of the District be used to carry out this service.

RECOMMENDATIONS:

RESOLVED: That authorization be given to contract with University of the Pacific Dental School, for the period January 15, 2002 to May 25, 2002, and

10/25/01 – B9 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

FURTHER BE IT RESOLVED: That the Board authorizes acceptance of \$3,500 from Delta to fund a Dental assisting instructor to supervise CCSF Dental Assisting students while they engage in clinical work with University of the Pacific dental students, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the district to effectuate this resolution.

Linda Squires Grohe, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B10

SUBJECT: GRANTS

**Approval to submit a application and accept funds
received - U.S Department of Education
(Resolution No. 011025-B10)**

BACKGROUND INFORMATION:

This resolution requests authorization to submit an application and accept funds related to a grant from the U.S. Department of Education for the MedPrep program. MedPrep, in collaboration with the Hospital Council of Northern California, is designed to recruit low-income, high-risk high school students who are interested in health careers. These students will be concurrently enrolled in selected School of Health Programs (Unit Coordinator, EKG Technician, Phlebotomy, Pharmacy Technician, Medical Assisting and Certified Nurse Assistant).

A primary focus of the MedPrep is for CCSF to provide motivated, trained and ambitious students who are able to fill, at an entry level, positions in which there are current and/or projected personnel shortages. Upon completing the program, the students will have received their high school diploma and a CCSF certificate in one of the targeted, high-demand health care areas.

The total of the grant for a three-year period from November 1, 2001 to October 31, 2004 is \$599,885. There is a \$911,886 in-kind match required over the three years. City College of San Francisco is the fiscal agent. There is no additional CCSF space required.

	First Year <u>11/1/01-10/31/02</u>	Second Year <u>11/1/02-10/31/03</u>	Third Year <u>11/1/03-10/31/04</u>
<u>Income</u>			
U.S. Dept of Ed	\$162,413	\$248,934	\$188,536
In-Kind Match	<u>180,425</u>	<u>378,691</u>	<u>352,771</u>
Total	\$342,837	\$627,625	\$541,306

<u>Expenditure</u>			
Salaries and Benefits	\$109,980	\$196,434	\$143,100
Supplies and Materials	16,100	5,000	3,600
Other Operating Expenses	24,526	29,060	27,870
Total Indirect	<u>11,808</u>	<u>18,440</u>	<u>13,966</u>
Subtotal Expenditures	\$162,414	\$248,934	\$188,536

	First Year <u>9/1/01-8/31/02</u>	Second Year <u>9/1/02-8/31/03</u>	Third Year <u>9/1/03-8/31/04</u>
<u>In-Kind Match Expenditure</u>			
Salaries and Benefits	\$84,010	\$159,610	\$159,610
Supplies and Materials	6,000	6,000	4,000
Other Operating Expenses	77,050	185,400	163,400
Total Indirect	<u>13,365</u>	<u>27,681</u>	<u>25,761</u>
Subtotal In-kind Match Expenditures	\$180,425	\$378,691	\$352,771

Subtotal Expenditures Dept. of Ed	\$162,414	\$248,934	\$188,536
Subtotal In-kind Match Expenditures	<u>180,425</u>	<u>378,691</u>	<u>352,771</u>
Total Expenditures	\$342,839	\$627,625	\$541,307

RECOMMENDATION:

RESOLVED: That authorization be given to submit a renewal application and appropriate all funds receivable upon approval from the U.S. Dept of Education related to the Med Prep grant for the period of November 1, 2001, to October 31, 2004, in an amount not to exceed \$599,885, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator
Linda Squires Grohe, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B11

SUBJECT: GRANTS
Authorization to (1) submit an application for funds
and (2) appropriate all funds receivable.
(Resolution No. 011025 – B11)

BACKGROUND INFORMATION:

The State Chancellors Office awarded City College of San Francisco a VTEA Industry Collaborative Grant for year 2001-2002 whose purpose is to develop transportation-related programs using a career ladders model. Subsequent to this, a Statewide Special Populations Grant was made available through VTEA Title 1B State Leadership Funds. This grant would complement the Collaborative grant by allowing CCSF to outreach and recruit special populations who would benefit from entering a career ladder program that resulted in employment in the transportation field. No general monies from the District are required.

Income:

VTEA Title 1B State Leadership Funds	\$10,000
--------------------------------------	----------

Expenditures:

Classified Salaries	\$2,000
Employee Benefits	420
Supplies and Materials	1,000
Other Operating Expenses	6,580
Total	<u>\$10,000</u>

RECOMMENDATION:

RESOLVED: That authorization be hereby given to (1) submit an application for funds and (2) appropriate all funds receivable upon approval from VTEA Title 1B State Leadership Funds for the period of November 1, 2001 to June 30, 2002 for a total not to exceed \$10,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Phyllis G. McGuire, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001

B12

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANT

Authorization to apply for and appropriate funds received – U.S. Department of Education (Resolution No. 011025-B12)

BACKGROUND INFORMATION:

This resolution requests authorization to apply for and appropriate all funds from the U.S. Department of Education to establish a community technology center in San Francisco. The project, entitled San Francisco Computers and Learning Expansion Project (SFCAL), will improve the lives of people in housing facilities by giving them skills needed to obtain and hold decent paying jobs. The project will include the San Francisco Housing Authority (SFHA) and the San Francisco Southeast One Stop Career Link Center (One Stop), located at the Southeast campus.

The SFHA will recruit 150 residents from public housing to participate in the program. All participants will enroll in a computer course where they will learn to use the Internet as well as the basics of Microsoft Office software. In addition, they will learn to put together computer components for a computer that becomes theirs at the end of the class. Courses will take place at the Hunter's View and Sunnydale HUD-supported Computer Learning Centers, each of which is located in a federally-designed enterprise community.

After participants have completed the computer course, they will be encouraged to work with the One Stop Center to improve job readiness skills, learn how to improve their current work situation and/or find jobs; and take additional courses at CCSF to prepare for better careers. In addition, participants will connect with the Information Technology Center Ladder formed by the City's Workforce Investment Board with the intention of directing residents to training opportunities and careers in information technology.

The total of the grant award is \$250,737 for the period October 1, 2001 to September 30, 2002. There is a \$145,457 in-kind match required.

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BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

This request for a retroactive authorization is due to the fact that the proposal was completed and submitted in July when the Board did not schedule a meeting. The failure to submit a B resolution until the October Board meeting is due to departure of the grants coordinator.

Income

US Department of Education	\$250,737
In-Kind Match	<u>145,467</u>
Total	\$396,204

Expenditures

Salaries and Benefits	\$ 72,474
Equipment	78,800
Supplies	17,000
Internships; Internet service; Program evaluation	48,400
Total Indirect	<u>34,063</u>
Sub-Total	\$250,737

In-Kind Match

Salaries and Benefits	\$ 71,442
Equipment	23,200
Other (One Stop Services)	<u>50,825</u>
Sub-Total	\$145,467

Subtotal Expenditures	\$250,737
Subtotal Cost-Share	<u>145,467</u>
Total Expenditures	\$396,204

RECOMMENDATION:

RESOLVED: That authorization be given to appropriate all funds receivable from the U.S. Department of Education for the community technology centers for the period October 1, 2001 to September 30, 2002, in the amount not to exceed \$250,737, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001

B13

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

**Authorization to appropriate \$14,784.62
receivable from Community College of
Southern Nevada for participating in
FLASH
(Resolution No. 011025 – B13)**

BACKGROUND INFORMATION:

City College of San Francisco is a member of the FLASH Consortium, a National Science Foundation (NSF) funded project that provides funds to bring systemic change to community college chemistry programs by using a technology-mediated, student-centered learning environment in which students are active learners and cooperative learning is supported. These new approaches to teaching and learning are especially helpful to under-prepared community college chemistry students. The consortium is providing additional funds totaling \$14,784.62 to CCSF to be used for computer equipment in Science Building room 8.

Members of the FLASH consortium are: CCSF; Fullerton College, Community College of Southern Nevada – Las Vegas; Albuquerque Technical Vocational Institute; and Montgomery College – Houston. Community College of Southern Nevada is the fiscal agent.

There is no additional space required. There is a \$14,784.62 cash match required which will be provided by block grant monies.

Income

Community College of Southern Nevada (NSF)	14,784.62
CCSF Cash Match	<u>14,784.62</u>
Total	29,569.24

Expenditures

Capital Outlay (Computers)	29,569.24
Total	<u>29,569.24</u>

RECOMMENDATION:

RESOLVED: That authorization be hereby given to appropriate funds from Community College of Southern Nevada for computer equipment in the amount not to exceed \$14,784.62, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator
C. Wing Tsao, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25 , 2001 **C1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., less than \$3,000
(Resolution No. 011025-C1)

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling for October 2001 \$ 367,798.31 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

Direct Payments	\$ 48,158.68
Purchase Orders	281,715.80
Travel/Mileage	<u>37,923.83</u>
GRAND TOTAL:	\$ 367,798.31

James Kendrix, Originator

10/25/01 - C1 page 1

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR



THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
VOLUME 100, PART 1, 2000
PUBLISHED BY THE
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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: October 25, 2001 **C2**

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., more than \$3,000
(Resolution No. 011025-C2)

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$2,970,352.34

James Kendrix, Originator

10/25/01 - C2 page 1

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.
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DR. PHILIP R. DAY, JR., CHANCELLOR

Resolution No. 011025 - C2
Exhibit A

A	B	C	D	E	F	G	H	I	J	K
Fund	Org	Acct	Prog	Aly	Department	Vendor	Doc #	Amount	Description	
1	UPFX	2058	4409	6750	S	Partnership for Excellence	DP81772	6,491.41	Supplies	
2	UPFX	7556	5190	4900	C	Partnership for Excellence	TP10014	8,000.00	Consulting	
3	UPFX	7556	5656	4900	C	Partnership for Excellence	TP95881A	9,050.00	Software Fees	
4	UPFX	0020	4303	6600	S	Chancellor's Office	TP90818	5,000.00	Supplies	
5	U	0020	5210	6600	S	Chancellor's Office	IT13272	5,250.00	Travel	
6	U	0020	5210	6600	S	Chancellor's Office	TO13187	3,500.00	Travel	
7	U	0020	5632	6600	S	Chancellor's Office	TP90819	5,430.98	Equip Lease	
8	U	0020	5632	6600	S	Chancellor's Office	DP89711	4,000.00	Advertising	
9	U	0040	5801	6600	S	Public Information	DP89710	3,081.25	Advertising	
10	U	0040	5801	6600	S	Public Information	PS10072	10,000.00	Consulting	
11	U	0050	5190	6600	S	Research and Planning	DP87746	151,797.89	Judgement/Claims	
12	U	0070	5721	6600	S	General Counsel Office	CT82187A	6,965.50	Consulting	
13	U	0130	5190	7100	S	Facilities Planning	TP75238	7,592.28	Equip Lease	
14	U	1105	5632	6720	S	Administrative Services	TP88764	10,000.00	Utilities	
15	U	3522	5530	6570	S	Utilities	TP89843	9,440.40	Housekeeping	
16	U	3542	5560	6550	S	M&R - Buildings	ODDS1010	5,880.14	Supplies	
17	U	3562	4301	6770	S	College Services	ODDS1011	3,443.23	Supplies	
18	U	3562	4303	6770	S	College Services	DP81623	50,000.00	Postage	
19	U	3564	5350	6770	S	Mail Services	DP81626	45,000.00	Postage	
20	U	3564	5350	6770	S	Mail Services	TP95320A	24,000.00	Supplies	
21	U	3566	4303	6770	S	Public Safety	DP95345	6,130.56	Equip Lease	
22	U	3566	5631	6770	S	Public Safety	DP81780	13,230.00	Supplies	
23	U	4900	4303	6750	S	Central Services	DP56916	6,250.00	Memberships	
24	U	4900	5130	6600	S	Central Services	DP93379	6,059.00	Memberships	
25	U	4900	5130	6600	S	Central Services	TP87747	90,000.00	Consulting	
26	U	4900	5190	6770	S	Central Services	DP90213	125,016.00	Facility Leases	
27	U	4900	5610	6770	S	Central Services	TP88868	11,000.00	Facility Leases	
28	U	4900	5610	6770	S	Central Services	TP88863	8,070.00	Facility Leases	
29	U	4900	5610	6770	S	Central Services	DP85946	5,526.83	Facility Leases	
30	U	4900	5610	6770	S	Central Services	TP88385	9,213.73	M & R Equip	
31	U	4900	5650	6770	S	Central Services	PO95243	3,783.77	Supplies	
32	U	7108	4303	0900	C	Aeronautics	TP90506	25,000.00	M & R Equip	
33	U	7114	5650	0900	N	Trade Skills	TP91380	3,000.00	Supplies	
34	U	7725	4303	1200	C	Nursing-RN	PO88441	6,378.80	Equipment	
35	U	9320	6414	6120	C	Library	VP71067M	443,634.96	Retirement	
36	PYRL	9900	9741	9900	S	Payroll Fund				

Resolution No. 011025 - C2
Exhibit A

A	B	C	D	E	F	G	H	I	J	K
37	PYRL	9900	9741	9900	S	Payroll Fund	State Teachers Retirement System	VP71067N	436,487.80	Retirement
38	PYRL	9900	9741	9900	S	Payroll Fund	State Teachers Retirement System	VP71067P	35,782.60	Retirement
39	PYRL	9900	9741	9900	S	Payroll Fund	State Teachers Retirement System	VP71067O	33,697.26	Retirement
40						Total Unrestricted		1,642,184.39		
41										
42										
43	430010	8710	6203	7100	S	Evans Campus RE Seismic Invest.	Turner Construction Co.	CT82187A	12,636.50	Capital Outlay
44	426000	0130	6203	7100	A	Bond Administration	Turner Construction Co.	CT82187A	16,002.00	Capital Outlay
45	425002	8412	6201	7100	L	Bond-Mission Land Purch	Cervantes Design Assoc/Kendall Young	CT89572	76,680.00	Capital Outlay
46	425002	8412	6201	7100	S	Bond-Mission Land Purch	Shute, Mihaly & Weinberger	DP87744	5,310.36	Capital Outlay
47	425002	8412	6203	7100	L	Bond-Mission Land Purch	Turner Construction Co.	CT82187A	9,652.00	Capital Outlay
48	42116C	8060	6202	7100	R	Ren-No/So. Gym Ext Dr Repl	Automatic Door Systems	TP91106	4,987.00	Capital Outlay
49	42116C	8064	6202	7100	R	Ren-No/So. Gym Ext Dr Repl	Automatic Door Systems	TP91106	8,528.00	Capital Outlay
50	42113P	8311	6201	7100	T	Tech-DW Tech Ntwrk-Planning	Angus Hamer, Inc.	CT88096	10,000.00	Capital Outlay
51	42113P	8411	6201	7100	T	Tech-DW Tech Ntwrk-Planning	Angus Hamer, Inc.	CT88096	15,000.00	Capital Outlay
52	42113P	8510	6201	7100	T	Tech-DW Tech Ntwrk-Planning	Angus Hamer, Inc.	CT88096	15,000.00	Capital Outlay
53	42113P	8710	6201	7100	T	Tech-DW Tech Ntwrk-Planning	Angus Hamer, Inc.	CT88096	20,000.00	Capital Outlay
54	42113P	8813	6201	7100	T	Tech-DW Tech Ntwrk-Planning	Angus Hamer, Inc.	CT88096	5,000.00	Capital Outlay
55	42113M	8062	6203	7100	T	Tech-DW Tech Ntwrk-Proj Mgmt	Angus Hamer, Inc.	CT88096	105,000.00	Capital Outlay
56	42113M	8067	6203	7100	T	Tech-DW Tech Ntwrk-Proj Mgmt	Angus Hamer, Inc.	CT88096	95,000.00	Capital Outlay
57	42113M	8110	6203	7100	T	Tech-DW Tech Ntwrk-Proj Mgmt	Angus Hamer, Inc.	CT88096	32,500.00	Capital Outlay
58	42113M	8210	6203	7100	T	Tech-DW Tech Ntwrk-Proj Mgmt	Angus Hamer, Inc.	CT88096	24,690.00	Capital Outlay
59	42113M	8311	6203	7100	T	Tech-DW Tech Ntwrk-Proj Mgmt	Angus Hamer, Inc.	CT88096	40,000.00	Capital Outlay
60	42113M	8411	6203	7100	T	Tech-DW Tech Ntwrk-Proj Mgmt	Angus Hamer, Inc.	CT88096	55,000.00	Capital Outlay
61	42113M	8510	6203	7100	T	Tech-DW Tech Ntwrk-Proj Mgmt	Angus Hamer, Inc.	CT88096	32,500.00	Capital Outlay
62	42113M	8710	6203	7100	T	Tech-DW Tech Ntwrk-Proj Mgmt	Angus Hamer, Inc.	CT88096	40,000.00	Capital Outlay
63	42089C	8062	6202	7100	E	Elec-Sci HI Elect Upgrd Ph2-Const	Keenan & Associates	DP91120	27,155.83	Capital Outlay
64	42087M	8067	6203	7100	H	HS PC Rdwy Grading & Repaving	Double Day Office Services	TP89574	18,925.00	Capital Outlay
65	420648	8062	6203	7100	H	SM 98-99 Emer Eye Wash/Shwr	The Zahn Group	CT91115	20,000.00	Capital Outlay
66	42063M	8053	6203	7100	H	HS-Cloud Hall Windw Repl-Ph II	The Zahn Group	CT91117	30,000.00	Capital Outlay
67	42020M	8110	6203	7100	A	Alemanny Building Elev Proj. Mgmt	Southeast Asian Community Center	TP81271	3,500.00	Capital Outlay
68	412104	0130	6203	7100	S	ECMP Facility	Turner Construction Co.	CT82187A	17,780.00	Capital Outlay
69	412051	0130	6202	7100	S	Central Shops and Warehouse	Transworld Construction, Inc.	CT41492C	3,073.60	Capital Outlay
70	412039	0130	6203	7100	S	PFX-Rpl EOPS Bungalow	The Zahn Group	CT91118	50,000.00	Capital Outlay
71	221010	7138	4211	6940	C	Hotel/Restaurant	Domestic Cheese Company	TP89664	4,000.00	Supplies
72	221010	7138	4211	6940	C	Hotel/Restaurant	Palo Alto Egg Company	TP89665	3,500.00	Supplies

Resolution No. 011025 - C2
Exhibit A

A	B	C	D	E	F	G	H	I	J	K
73	213016	7371	5190	2100	S	SF Foundation-QCCI-Dir Ldrshp	Ballard J	PS10011A	7,255.00	Consulting
74	213016	7371	5610	2100	S	SF Foundation-QCCI-Dir Ldrshp	Miramar Lodge and Conference Center	DP96288	6,031.93	Facility Leases
75	211201	7371	5530	2100	S	CA EC Mentoring Prog 00-01	Pacific Bell	TP90457	7,000.00	Utilities
76	125508	0130	5530	6200	S	Telephone & Web Services	Pacific Bell	TP87736A	62,723.62	Utilities
77	125501	9220	5912	6820	N	Continuing Education Fees	I/Tech Services, Inc	DP89368	8,875.75	Fees
78	125016	7720	6411	1200	C	CA Endowment Welcome Back	KI	IP81985A	4,827.17	Equipment
79	125013	7720	5212	7310	C	Ca Endowment HCI Training	Arguello Catering Company	DP89755	3,907.76	Travel
80	123884	2058	5120	6750	S	Tel & Tech Intra/HR Program 00-01	J & J Associates	DP71129	3,000.00	Consulting
81	123884	9320	5632	6120	C	Tel & Tech Intra/HR Program 00-01	Savin Credit Corp.	TP88438	5,000.00	Equip Lease
82	123883	2058	5120	6750	S	TTIP-HR and Tech 99-00	WebCT Educational Technologies	TP10014	20,000.00	Consulting
83	123883	2058	5210	6750	S	TTIP-HR and Tech 99-00	Bay Area Video Coalition	DP71130	3,555.00	Travel
84	123854	2510	5656	6780	S	Inst Equip BkGmt-One Time	Computerland	PO90653	29,614.48	Software Fees
85	123854	7224	6413	0400	C	Inst Equip BkGmt-One Time	CCSF Bookstore	PO88616	19,714.49	Equipment
86	123854	7224	6414	0400	C	Inst Equip BkGmt-One Time	Beckman Coulter, Inc.	PO88628	14,528.13	Equipment
87	123854	7232	6414	1900	C	Inst Equip BkGmt-One Time	Hitachi Instruments	PO84396	5,763.40	Equipment
88	123854	7257	5656	0900	C	Inst Equip BkGmt-One Time	Fairfield Language Technologies	PO88139	5,269.50	Software Fees
89	123854	7508	6414	0600	C	Inst Equip BkGmt-One Time	Holzmueller Corporation	PO93650	39,960.77	Equipment
90	123854	7546	6414	1000	C	Inst Equip BkGmt-One Time	B & H Photo - Video, Inc.	PO78093A	9,592.31	Equipment
91	123854	7546	6414	1000	C	Inst Equip BkGmt-One Time	Calumet Photographic	PO78094	9,559.35	Equipment
92	123854	7546	6414	1000	C	Inst Equip BkGmt-One Time	Calumet Photographic	PO78093C	5,423.51	Equipment
93	123854	8140	6414	6010	C	Inst Equip BkGmt-One Time	Savin Corp.	PO81272	11,042.39	Equipment
94	123854	9320	5650	6120	C	Inst Equip BkGmt-One Time	epixtech, Inc.	DP88435	64,347.00	M & R Equip
95	123853	6460	5190	6440	C	Inst Equip On Going Gmt 00-01	MedPro	PO85777	6,840.00	Consulting
96	123853	6460	5656	6440	C	Inst Equip On Going Gmt 00-01	MedPro	PO85794	16,007.58	Software Fees
97	123853	6460	6413	6440	C	Inst Equip On Going Gmt 00-01	Dell Computer Corporation	PO72974	11,447.44	Equipment
98	123853	6460	6413	6440	C	Inst Equip On Going Gmt 00-01	Dell Computer Corporation	PO72969	3,585.24	Equipment
99	123853	6469	6411	6499	C	Inst Equip On Going Gmt 00-01	Insight Direct, Inc.	PO88262	6,516.65	Equipment
100	123853	7742	6413	1200	C	Inst Equip On Going Gmt 00-01	Dell Computer Corporation	PO85172	3,119.31	Equipment
101	123853	9500	5656	6780	S	Inst Equip On Going Gmt 00-01	Computerland	PO90653	39,000.00	Software Fees
102	123518	6120	4103	6499	S	FSS/MCHS 2000-2001	Perma-Bound	PO93385	4,960.24	Supplies
103	123207	7320	5190	6420	C	Disabled Student Ex Cost 01-02	Bliss B	PS10061	8,000.00	Consulting
104	123207	7320	5190	6420	C	Disabled Student Ex Cost 01-02	Maloney A	PS10062	6,000.00	Consulting
105	123207	7320	5190	6420	C	Disabled Student Ex Cost 01-02	Allen P	PS10070	5,000.00	Consulting
106	123207	7320	5190	6420	C	Disabled Student Ex Cost 01-02	Smith A	PS10066	4,000.00	Consulting
107	123207	7320	5190	6420	C	Disabled Student Ex Cost 01-02	Moore L	PS10063	3,500.00	Consulting
108	123207	7320	5190	6420	C	Disabled Student Ex Cost 01-02	Sloin F	PS10069	3,000.00	Consulting

Resolution No. 011025 - C2
Exhibit A

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	A	B	C	D	E	F	G	H	I	J	K
109	123207	7320	5190	6420	C	Disabled Student Ex.Cost 01-02	Garcia-Lightburn S	PS10071	3,000.00	Consulting	
110	123115	7901	5190	6470	N	Calworks Program 01-02	Griffin A	PS10027	5,000.00	Consulting	
111	123114	7903	6411	6470	N	Calworks 2000-2001	KI	IP96215	12,183.75	Equipment	
112	121509	7708	6414	1200	C	Vatea IIC 2001-2002	Henry Schein Inc	PO81093	21,595.89	Equipment	
113	121213	7421	9109	7099	S	CTCA/SB Dev Center 2000	California Technology, Trade & Comm.	DP89107	17,000.00	Grant Refund	
114						Total Restricted			1,328,167.95		
115											
116						Total Unrestricted & Restricted			\$2,970,352.34		



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001

C3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **DONATIONS**
Acceptance of Gifts
(Resolution No. 011025-C3)

BACKGROUND INFORMATION

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding \$250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding \$1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

RECOMMENDATION:

WHEREAS: The SFCCD has been tendered the gifts detailed in Attachment A;

WHEREAS: Vice Chancellor of Academic Affairs Frances Lee declares that these gifts will enhance the instructional program of the San Francisco Community College District;

THEREFORE BE IT RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District;

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

Dr. Kathleen Sullivan Alioto, Originator

ATTACHMENT A**RESOLUTION: 011025— C3**

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
-------------	-------	-------------	--------------------------------------

October 2001

1) Equipment

Peter Cohen
133 Buchanan St. #3
San Francisco, CA 94102

Film Department

\$ 824.00

2) Cash

Wu Yee Children's Services
831 Broadway
San Francisco, CA 94133

Child Development

\$ 5,640.00



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001 **C4**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr. Chancellor

Subject: **DISPOSAL OF EQUIPMENT**
Disposal of Personal Property with Insufficient
Sales Value
(Resolution No. 011025-C4)

BACKGROUND INFORMATION:

It has been determined that the property identified in Schedule A is unsatisfactory and not in serviceable condition, and is of insufficient value to defray cost of arranging a Sale. It is recommended that the property be disposed of through recycling or through Regular waste disposal services.

California Education Code Section 81452 reads in part as follows: “(c) If the Board by a Unanimous vote of those members present, finds that the property is of insufficient value to defray the cost of arranging a sale, it may be disposed of in the local public dump”.

The College has implemented a program where it makes such property available to Got Junk and Scarp Scrounger's center for reusable art parts, non profits organizations, prior to disposal.

RECOMMENDATION:

RESOLVED: That authorization is hereby granted to dispose of all unsatisfactory and unserviceable equipment listed on Schedule A,

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the College to effectuate this resolution.

James Kendrix, Originator

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BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

The following information is provided for your reference:

1. The first section of the document contains a detailed description of the project objectives and scope.

2. The second section outlines the methodology used for data collection and analysis.

3. The third section presents the results of the study, including a comparison of the experimental data with the theoretical model.

4. The fourth section discusses the implications of the findings and suggests areas for future research.

5. The fifth section provides a conclusion and summarizes the key findings of the study.

6. The sixth section includes a list of references and a bibliography.

7. The seventh section contains a list of figures and tables.

8. The eighth section provides a list of appendices.

9. The ninth section includes a list of footnotes.

10. The tenth section contains a list of acknowledgments.

Item Name	MFG.	Model No.	Serial No.	C.C.S.F.	Acquisition	Orig. Cost	Appr. Value	Department
Terminal	Wyse	Wyse 30	00J20500170		Sep-91		\$0.00	Rosenberg Library
Terminal	Wyse	Wyse 30	00J20500399		Sep-91		\$0.00	Rosenberg Library
Terminal	Wyse	Wyse 30	00J20500395		Sep-91		\$0.00	Rosenberg Library
Terminal	Wyse	Wyse 50	10600297		Sep-91		\$0.00	Rosenberg Library
Terminal	Wyse	Wyse 30	00J20500396		Sep-91		\$0.00	Rosenberg Library
Printer	HP	2225D	3111S87007		Sep-91		\$0.00	Rosenberg Library
Scanner Base	Intermec	54865	F4400018		After 1992		\$0.00	Rosenberg Library
Laser Scanner Base	Intermec III	1620	5986		Sep-91		\$0.00	Rosenberg Library
Laser Scanner Base	Intermec III	1620	226207-1		07/27/90		\$0.00	Rosenberg Library
Power Supply	Intermec III	Intermec III	N/A		Sep-91		\$0.00	Rosenberg Library
Paper Cutter	N/A	N/A	N/A		1960 ?		\$0.00	Rosenberg Library
Typewriter	IBM	N/A	922		1975		\$0.00	Rosenberg Library
Power Supply	Intermec III	Intermec III	N/A		Sep-91		\$0.00	Rosenberg Library
TV	Sony	KV-27T520	7457829		N/A		\$0.00	Rosenberg Library
Computer Keyboard	N/A	N/A	350003		N/A		\$0.00	Rosenberg Library
Computer Keyboard	Amdak	Amdak	9372059		N/A		\$0.00	Rosenberg Library



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-G9

DATE: October 25, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 011025-G1-G9)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.

DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Division
Alvarado, Salvador	Transitional Studies	NonCredit
* Atwood, Susan A	Bus/Office Tech/Small Bus	Credit
+ Augustine, Henry L	African-American Studies	Credit
* Baedeker, Robert J	English	Credit
* Baltrip, Julia A	Interdisciplinary Studies	Credit
* Barron, Patrick V	English	Credit
Begg, Connie M	Photography	Credit
+ Bell, Loren	English	Credit
Bibliowicz, Morris Z	English As a Second Language	NonCredit
+ Blair, Thomas E	Foreign Languages	Credit
Bogomolny, Abby L	English	Credit
* Bostrom, Denise N	Film Production	Credit
Boyd, Gregory	Instructional Computing Lab	Credit
* Boylan, Bridget M	Library Services	Credit
+ Brown, Brenda M	Counseling	Credit
Callahan, Tamera Ann	Financial Aid	Credit
Caparas, Victoria C	Foreign Languages	Credit
+ Casserly, John J	Bus/Office Tech/Small Bus	Credit
Cereghino, Kenneth R	Journeyman-Training	Credit
Chavez, Judith	Nursing	Credit
+ Clark, Robert M	African-American Achievement	Credit
Collins, Bruce K	Transitional Studies	NonCredit
Crane, Thomas Edwin	Journeyman-Training	NonCredit
+ Curtis, Arthur B	Undeclared Department	Credit
* de Haan, Pieter J	Biological Sciences	Credit
Dea, Lu Marla	English As a Second Language	Credit
+ Dore, David A	Staff Development	NonCredit
+ Drucker, Ronald	Chemistry	Credit
+ Fan, Mark M	Library Information Technology	Credit
Fisher, Robert E	African-American Retention	Credit
Franco, Maria Dolores	Counseling	Credit
+ Fregly, Carol A	English	Credit
* Frick, Terrilyn A	Social Science	Credit
+ Gee, Coleen L	Counseling	NonCredit
Giambattista, Louie M.	Instructional Computing Lab	Credit

* Ginther-Webster, Kimbe	Library Services	Credit
Gordon, Richard G.	Photography	Credit
+ Graber, Mary R	Phys Education & Dance	Credit
+ Green, Dennis	Social Science	Credit
+ Heredia, Maria L	African-American Achievement	Credit
+ Heredia, Maria L	Counseling	Credit
+ Hom, Grace	Counseling	Credit
* Kessler, Steven H	Biological Sciences	Credit
Kobayashi, Tracey	Phys Education & Dance	Credit
* Labrecque, Dana J	Broadcast Electronic Media Art	Credit
* Leach, James E	Administration of Justice	Credit
+ Leber, Lorraine Louise	Graphic Communication	Credit
Leung, Bruce K	Bus/Office Tech/Small Bus	Credit
Levin, Stephanie I	English As a Second Language	NonCredit
+ Lin, Doris K	Chemistry	Credit
Luey, Leon J	Learning Assistance	Credit
Martinez, Antonio E.	African-American Achievement	Credit
+ Martinez, Fred L	Bus/Office Tech/Small Bus	Credit
Mattea, Betty	Radiologic & Imaging Technolgy	Credit
+ Mayorga, Elsa I	Transitional Studies	NonCredit
+ McNerny, William J	Chemistry	Credit
+ Meyer, Susan D	Bus/Office Tech/Small Bus	Credit
* Miller, Eric S	Journeyman-Training	NonCredit
Miller, Heather J	Graphic Communication	Credit
Miller, Heather J	Interdisciplinary Studies	Credit
+ Morales, Leslie	Bus/Office Tech/Small Bus	Credit
OConnell, Daniel J	English As a Second Language	NonCredit
+ Ogden, Aaron John	Hotel & Restaurant Operation	Credit
* Omokaro, Valentine I	Trade Skills	NonCredit
+ Peck, Daniel	English As a Second Language	NonCredit
* Pennekamp, Nancy	Language Center	Credit
Polos, Pamela C	English As a Second Language	Credit
+ Pon, Teresa	English As a Second Language	NonCredit
+ Quadra, Indiana G	Child Dev. & Placement Center	Credit
Queen, Miriam H.	English As a Second Language	NonCredit
Reed, Robert W	Transitional Studies	NonCredit
* Reuben, Robert J	Graphic Communication	Credit
Romano, Lisa C.	Counseling	Credit
+ Safwat, Yvonne F	English As a Second Language	NonCredit
+ Santos, Donald A	Art	Credit
Schall, Susan M	English As a Second Language	NonCredit
Scott, Rodger K	Transitional Studies	NonCredit
+ Seckman, John David	Graphic Communication	Credit
+ Seymour, Sharon S	English As a Second Language	Credit
Sheetz, Nuala N	English As a Second Language	NonCredit
+ Silva, Manuel Joseph	Licensed Vocational Nursing	Credit
+ Solow, Michael Alan	Chemistry	Credit
+ Spingola-Connolly, Jea	Counseling	NonCredit
Starelli, John D	Journeyman-Training	NonCredit
Stellman, Christopher	Hotel & Restaurant Operation	Credit
+ Stewart, Debra M	African-American Retention	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

+ Stewart, Debra M	Counseling	Credit
+ Stiles, Peter	Bus/Office Tech/Small Bus	Credit
Suda, Kyoko	Foreign Languages	Credit
Sztundel, Ksiel Wolf	Labor Studies	NonCredit
Tarkman, Thomas E	Journeyman-Training	NonCredit
+ Thompson, Sarah	Health Science	Credit
* Tom, Janet	Library Services	Credit
Trasvina, Nicky R	Interdisciplinary Studies	Credit
+ Tse, Annie	Health Science	NonCredit
Valdez, Helen R	English As a Second Language	NonCredit
Valiente, Herving	Counseling	NonCredit
Vanoncini, John C.	0	Credit
+ Verdugo, Diana L	Mentoring & Service Learning	Credit
* Wallace, Joan L	Counseling	Credit
Waterhouse, Dennis D	Disabled Stud Prog & Services	NonCredit
Weinstock, Gloria M	Theater Arts	Credit
+ White, Austin	Social Science	Credit
* Wilches, Jairo A	Photography	Credit
Wilk, John R	Theater Arts	Credit
Wobogo, Vulindela I	Transitional Studies	NonCredit
+ Wolter, Romanus	Bus/Office Tech/Small Bus	NonCredit
+ Wong, Anna Q	English As a Second Language	NonCredit
Wooding, Robert H	Instructional Computing Lab	Credit
+ Yu, Raymond K	Counseling	NonCredit
Zieff, Susan G	Phys Education & Dance	Credit
Zuniga, Julieta	Foreign Languages	Credit

G1 Fall 2001: 112

Total for G1: 112

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Blumenthal, Sheryl L	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Bozin, Patricia R	Counseling	Matriculation Non Credit 01-02	NonCredit
Clark, Leslie E	Matriculation	Matriculation Non Credit 01-02	NonCredit
Conaway, Ellen Suhr	Disabled Stud Prog & Services	Disabled Student Excess Cost 01-02	NonCredit
Doane, Timotha J	Matriculation	Matriculation- Credit 2001-2002	Credit
Hammer, Jennifer C	Matriculation	Matriculation Non Credit 01-02	NonCredit
Harrison, Lisa M.	Matriculation	Matriculation- Credit 2001-2002	Credit
Ikeda, Vivian S	Matriculation	Matriculation Non Credit 01-02	NonCredit
+ Killikelly, Timothy John	Matriculation	Matriculation - Credit 99-00	Credit
Legaspi, Erlinda Espiritu	Matriculation	Matriculation- Credit 2001-2002	Credit
McGuire, William A	Matriculation	Matriculation- Credit 2001-2002	Credit
Mijatovic, Katarina	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Nayer, Louise	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Obenchain, Cynthia	Matriculation	Matriculation- Credit 2001-2002	Credit
* Orzech, Judith	Disabled Stud Prog & Services	Disabled Student Excess Cost 01-02	NonCredit
+ Owens, Rhonella C	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Sapienza, John P	Matriculation	Matriculation- Credit 2001-2002	Credit
Silver, Elizabeth	Matriculation	Matriculation Non Credit 01-02	NonCredit
+ Sparks, Jack D.	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Spears, Deanne K	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Spingola-Connolly, Jeanni	Counseling	Matriculation Non Credit 01-02	NonCredit
Strid, Jerri L	Matriculation	Matriculation Non Credit 01-02	NonCredit
+ Tang-Quan, Ethel I	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Thomas, Barbara E	Career Dev & Placement Ctr	Matriculation Non Credit 01-02	NonCredit
+ Ubungen, Dennis F	Extended Oppo Prog & Services	EOPS Part A, B, & C 01-02	Credit
Webster, Carlos	Extended Oppo Prog & Services	EOPS Part A, B, & C 01-02	Credit
Wedemeyer, William Kirby	Career Dev & Placement Ctr	Matriculation Non Credit 01-02	NonCredit
+ Wilson, Joan	Matriculation	Matriculation- Credit 2001-2002	Credit
Yeung, Ellen L	Matriculation	Matriculation Non Credit 01-02	NonCredit
Zimmerman, Susan Louise	Matriculation	Matriculation- Credit 2001-2002	Credit

G2 Fall 2001: 30

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted

SUMMER 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

	<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
+	Bozin, Patricia R	Counseling	Matriculation Non Credit 01-02	NonCredit
	Brady, Joyce	Matriculation	Matriculation- Credit 2001-2002	Credit
	Harrison, Lisa M.	Matriculation	Matriculation- Credit 2001-2002	Credit
+	Killikelly, Timothy John	Matriculation	Matriculation - Credit 99-00	Credit
	Lawson, Daniel L	Matriculation	Matriculation- Credit 2001-2002	Credit
	Legaspi, Erlinda Espiritu	Matriculation	Matriculation- Credit 2001-2002	Credit
	McGuire, William A	Matriculation	Matriculation- Credit 2001-2002	Credit
	Mijatovic, Katarina	Matriculation	Matriculation- Credit 2001-2002	Credit
+	Nayer, Louise	Matriculation	Matriculation- Credit 2001-2002	Credit
	Raju, Paul Ananda	Matriculation	Matriculation- Credit 2001-2002	Credit
+	Sapienza, John P	Matriculation	Matriculation- Credit 2001-2002	Credit
+	Solow, Michael Alan	Matriculation	Matriculation- Credit 2001-2002	Credit
+	Spingola-Connolly, Jeanni	Counseling	Matriculation Non Credit 01-02	NonCredit
+	Tang-Quan, Ethel I	Matriculation	Matriculation- Credit 2001-2002	Credit
+	Verdugo, Diana L	Matriculation	Matriculation- Credit 2001-2002	Credit
	Zimmerman, Susan Louise	Matriculation	Matriculation- Credit 2001-2002	Credit

G2 Summer 2001: 16

Total for G2: 46

Total Records: 158

011025-G3 **RESOLVED:** That Resolution 010426-G6, Full-Time, Temporary (Long-Term Substitutes) faculty, be amended
Amendment
to Resolution in part to show the following:

<u>NAME</u> <u>CHANGE</u> <u>FROM:</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
GAVRYSHOVA, Nataliya	Mathematics / Phelan	First Year Contract	Lily Yuen Lum U-5120-1129-6010-C FS9999	08/15/01 – 12/21/01 01/14/02 – 05/24/02
TO:				
GAVRYSHOVA, Nataliya	Mathematics / Phelan	First Year Contract	Lily Yuen Lum U-5120-1129-6010-C FS9999	08/15/01 – 12/21/01
			McClain, Laurence U-5120-1129-6010-C FS9999	01/14/02 – 05/24/02

011025-G4
Academic Employees
Temporary Apppts
Tenure Review

RESOLVED: That resolution 010920-G3, Academic Employees Temporary Tenure Review Assignments for the period August 20, 2001 through December 21, 2001, to be amended in part to show the following:

NAME	CHANGE HOURS		ADD	DEPT	PROGRAM
	FROM: (August)	TO: (December)			
Carfantan, Gerard			9	FORL	7520
Chang, Cordelia	18	9		ESL	7612
Chun, Doris			9	FORL	7520
Cochenne, Mathieu	9	0		H & R	7138
Curtis, Arthur			35	GRAPH	7528
Gentile, Pamela	18	9		ENGL	7512
Grant, Fumiko			17	ASIAN	7312
Green, Jacquelyn	18	27		FORL	7520
Kaneshiro, Robin	34	54		ART	7504
Lebet, Lorraine	9	44		GRAPH	7528
Legaspi, Erlinda			9	ENGL	7512
Leong, Winnie			18	FORL	7520
Lum, Jerry			9	ARCH	7208
Mayorga, Elsa			9	TRAN	7347
McCarthy, Denise	35	44		ESL	7612
Olivier, Diane			18	ART	7504
Redick, Mary			9	BEHV	7318
Seckman, John	9	36		GRAPH	7528
Simpson, Glen	9	18		ESL	7612
Wang, Tien Rita			9	FORL	7520

011025 – G5
Amendment
to Resolution

RESOLVED: That resolution 010628 – G8 Leave of Absence, be amended in part to show the following:

	NAME	DEPARTMENT/CAMPUS	CONTRACT SECTION	EFFECTIVE DATES
CHANGE FROM:	Lee, Kim	ESL/Phelan	17.P 25%	08/15/01 - 05/24/02
TO:	Lee, Kim	ESL/Phelan	17.P 25% <i>17.B 100%</i>	08/15/01 – 12/21/01 <i>01/14/02 – 05/24/02</i>

011025 – G6
Leave of
Absence

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

NAME	DEPARTMENT/CAMPUS	CONTRACT SECTION	EFFECTIVE DATES
Ergun, Marylou K.	ESL/Mission	17.P 20%	08/15/01 - 05/24/02

011025 - G7

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

Leave of
Absence

NAME	DEPARTMENT/CAMPUS	CONTRACT SECTION	EFFECTIVE DATES
Aho, Patricia L.	ESL/Phelan	17.P	20%
Davis, Patricia J.	Learning Assistance/Phelan	17.P	60%
Lum, Lily Yuen	Mathematics/Phelan	17.P	33%
Ternar, Mine Y.	Art./Phelan/Ft. Mason	17.P	15%
Whiteside, Anne	ESL/Phelan	17.P	25%
Wood, Peter M.	CIS/Phelan	17.P	50%

011025 - G8
Amendment
to Resolution

RESOLVED: That Resolution 001214-G7, Reduced Workload Pre-Retirement Reduction, be amended in part to show the following:

NAME	DEPARTMENT/CAMPUS	TERMS OF DUTY	EFFECTIVE DATES
<u>CHANGE</u> <u>FROM:</u>			
Liu, Chelcie	Physics / Phelan	Work 60% every Fall, and work 60% every Spring	Spring 2001 - Spring 2003
<u>CHANGE</u> <u>TO:</u>			
Liu, Chelcie	Physics / Phelan	Work 60% Work 50% for 1 Fiscal Year	Spring 2001 Fall 2001 through Spring 2002

011025 - G9
Amendment
to Resolution

RESOLVED: That Resolution 001214-G7, Reduced Workload Pre-Retirement Reduction, be amended in part to show the following:

NAME	DEPARTMENT/CAMPUS	TERMS OF DUTY	EFFECTIVE DATES
<u>CHANGE</u> <u>FROM:</u>			
Wilde, John W.	DSP&S / Phelan	Work 67% every Fiscal Year for 10 years	Fall 2000 through Spring 2010
<u>CHANGE</u> <u>TO:</u>			
Wilde, John W.	DSP&S / Phelan	Work 67% for 1 Fiscal Year Work 87% every Fiscal Year for 9 years	Fall 2000 through Spring 2001 Fall 2001 through Spring 2010



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1

DATE: October 25, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **Academic Employees**
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 011025-H1)

BACKGROUND INFORMATION:

Resolutions 011025-H1 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.

DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

49

H1

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Abel, Jennifer M	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Atkinson, Nathan E	Vocational Education	FSS-Learn to Earn More- Year 2	NonCredit
+ Berger, Valerie	English As a Second Language	Vatea IIC 2001-2002	Credit
Brown, Kathryn	Disabled Stud Prog & Services	Vatea IIC 2001-2002	Credit
+ Bunn, Christine E	Vocational Education	FSS-Learn to Earn More- Year 2	NonCredit
* Burton, Lori E	English As a Second Language	Contract Education Incentives	NonCredit
Cabahug, Elma P	Information Technology Svcs	TTIP-HR and Tech 99-00	Credit
Chapman, Theresa	Vocational Education	FSS-Learn to Earn More- Year 2	NonCredit
Chapuis, Dominique	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Clark, Leslie E	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Cohen, Rachel S	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ Common, Kurt	Vocational Education	Vatea IIIIE Tech Prep 01-02	NonCredit
+ Conner, Constance May	Vocational Education	Vatea IIIIE Tech Prep 01-02	NonCredit
+ Curtis, Arthur B	Vocational Education	FSS-Learn to Earn More- Year 2	NonCredit
Delgado, John F	English	Vatea IIC 2001-2002	Credit
+ Devine, Joanne D	Child Dev. & Family Studies	Foster Parent Education Prgm 01-02	Credit
Doane, Timotha J	English As a Second Language	Vatea IIC 2001-2002	Credit
DuBois, Marcia J	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ Ergun, Marylou K	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ Fracchia, Charles	Staff Development	Partnership for Excellence	Credit
Franklin, Kim R.	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Glines, Emily C	Counseling Coord	Americorp-Teach & Read Dev Prog 02	Credit
Glines, Emily C	Counseling Coord	Americorp-ECEL 01-02	Credit
Glines, Emily C	Counseling Coord	Americorp-Foster Youth Mntrng 01-02	Credit
Goldstein, Augusta Alcy	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ Green, Herbert K	English	Vatea IIC 2001-2002	Credit
Hammer, Jennifer C	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Harrison, Lisa M.	Psychology	Vatea IIC 2001-2002	Credit
Ho, Lillian Y	English As a Second Language	Vatea IIC 2001-2002	Credit
Ikeda, Vivian S	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Ingersoll, Francis	Health Science	Ca Endowment HCI Training	Credit
James, Arlene	Transitional Studies	ABE 321-Workforce Investment 01-02	NonCredit
Kappa, Richard	English As a Second Language	Vatea IIC 2001-2002	Credit
Kapust, Waltraud H.	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

Kastner, Barbara J	English As a Second Language	Vatea IIC 2001-2002	Credit
Kawamoto, Judy Y	Student Health	Calworks Program 01-02	Credit
+ Korey, Suzanne	Vocational Education	FSS-Learn to Earn More- Year 2	NonCredit
Laroche, Randall E	English As a Second Language	Vatea IIC 2001-2002	Credit
Leonhardt, Edith A	Contract Education	Osaka College - 4	NonCredit
+ Lewis, David W	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Lewis, James Benn	Vocational Education	FSS-Learn to Earn More- Year 2	NonCredit
Liou, Joyce L.	Technology-Mediated Instruct'n	Inst Equip BlkGrnt-One Time	Credit
MacAndrew, Ann L	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ Malila, Linda	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ McAteer, Robert Anth	Photography	Vatea IIC 2001-2002	Credit
+ McCarthy, Denise Kath	Vocational Education	FSS-Learn to Earn More- Year 2	NonCredit
* McCrosky, Stephen	Student Health	Student Health Fees	Credit
+ Meunier-Fiebelkorn, Murie	Child Dev. & Family Studies	Foster Parent Education Prgm 01-02	NonCredit
Milhoan, Gloria G	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ Morales, Leslie	Vocational Education	Vatea IIIIE Tech Prep 01-02	NonCredit
Nicholson, Joseph W	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ Nishihira, Robert M.	Photography	Vatea IIC 2001-2002	Credit
Nuttall, Allan P.	Contract Education	HFTP of Northern California	NonCredit
Odell, John Main	Broadcast Communications	Vatea IIC 2001-2002	Credit
Olhiser, Burt	Contract Education	San Francisco Airport Comm - 39	NonCredit
Parcell, Celeste J	Vocational Education	Vatea T1B-Statewide Sp Proj Collabr	Credit
Parker, James	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Pogge, Crima B	Contract Education	Osaka College - 4	NonCredit
+ Pon, Teresa	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ Quadra, Indiana G	Career Dev & Placement Ctr	FII/TRDP Y2 CT#00-0137-004	Credit
+ Quinn, Denise	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Raskin, Steven M	Photography	Vatea IIC 2001-2002	Credit
+ Romero, Manuel G	Vocational Education	Vatea IIIIE Tech Prep 01-02	NonCredit
+ Rosales-Uribe, Maria	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	Credit
+ Rosales-Uribe, Maria	Transitional Studies	Vatea IIC 2001-2002	Credit
+ Rose, Arthur W	Vocational Education	Vatea IIIIE Tech Prep 01-02	NonCredit
Rudolph, Linda J	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Ruiz, Marvin A	Financial Aid	Calworks Program 01-02	Credit
Ryan-Garrison, Kate	Vocational Education	FSS-Learn to Earn More- Year 2	NonCredit
Scrafford, Barbara Lynn	English	Vatea IIC 2001-2002	Credit
+ Shestople, Mary E	Licensed Vocational Nursing	Vatea IIC 2001-2002	Credit
+ Shestople, Mary E	Licensed Vocational Nursing	Partnership for Excellence	Credit
+ Siegel, Robert	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Silver, Elizabeth	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Silverman, Herb M	Transitional Studies	ABE 321-Workforce Investment 01-02	NonCredit
Sneed, Jane W	Vocational Education	FSS-Learn to Earn More- Year 2	NonCredit
+ Solow, Michael Alan	Contract Education	Osaka College - 4	NonCredit
Spencer, Jeffrey L	Vocational Education	Eco-ATTC 01-02 CT#01-301	NonCredit
Strid, Jerri L	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Sung, Shirley	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Tang, Gayle Kit-	Health Science	Ca Endowment HCI Training	Credit
+ Tang-Quan, Ethel I	Staff Development	AB1725 Staff Development 01-02	Credit
Taylor, Terri	Cal Works	Calworks Program 01-02	Credit
Weichert, Karen	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ White, Kathleen C	Child Dev. & Family Studies	FII/TRDP Y2 CT#00-0137-004	Credit

**TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.**

+ White, Thomas P	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	Credit
+ Wostner, Ulf T	Vocational Education	Vatea IIC 2001-2002	Credit
Wu, Jing	Technology-Mediated Instruct'n	Inst Equip BlkGrnt-One Time	Credit
Ye, Irene Z	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Yeung, Ellen L	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Zoll, Sharyn L	Transitional Studies	Vatea IIC 2001-2002	Credit

H1 Fall 2001: 91

SUMMER 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
+ Buford, Sylvia Y	Child Dev. & Family Studies	Foster Parent Education Prgm 01-02	Credit
Freitas, Jacqlyn M	Consumer Education	McRoskey Airflex-2	NonCredit
Freitas, Jacqlyn M	Contract Education	McRoskey Airflex-2	NonCredit
+ Huynh, Kim-Dung L	Cal Works	Calworks 2000-2001	NonCredit
Taylor, Terri	Cal Works	Calworks Program 01-02	NonCredit
Wong, Manuel K	Child Dev. & Family Studies	Family Child Care Training Institut	Credit
Wong, Manuel K	Child Dev. & Family Studies	FII/TRDP Y2 CT#00-0137-004	Credit

H1 Summer 2001: 7

Total for H1: 98

Total Records: 98



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001

L1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: Human Resources
Authorization to amend employment Contract (s)
(Resolution No. 011025 – L1)**

BACKGROUND INFORMATION:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403 (b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

RECOMMENDATION:

RESOLVED: That the Board of Trustee of the San Francisco Community College amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403 (b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

10/25/01 – L1 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

a) <u>INSURANCE COMPANIES</u>	<u>I. D. NO.</u>	<u>Bi-Weekly AMOUNT</u>
AIM	02644	423.00
GALIC	56879	750.00
GALIC	46173	403.00
Met Life	54671	50.00
Met Life	55517	75.00
National Health	56281	100.00
Paull Revere	56358	423.00
Prudential	52466	475.00
SMA Life	11224	462.00
Security Benefit	54684	1,135.00
Security First	56086	576.00
State Street Bank	52266	462.00
State Street Bank	55792	300.00
State Street Bank	46944	462.00
State Street Bank	58948	250.00
TIAA-CREF	18328	461.60
TIAA-CREF	57654	515.00
TIAA-CREF	04340	300.00
TIAA-CREF	56564	161.55
TIAA-CREF	18328	461.60
VALIC	60910	423.00
VALIC	462.00	462.00
VALIC	52828	577.00
VALIC	56015	200.00
VALIC	54994	45.00
VALIC	56174	300.00

b) <u>CUSTODIAL ACCOUNTS</u>	<u>I. D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Fidelity	57143	424.00
Fidelity	54558	462.00
Fidelity	57261	423.08
Fidelity	55848	423.00
Fidelity	06534	846.00
Fidelity	10054	423.08
Fidelity	54560	462.00
Fidelity	61870	424.00
Fidelity	24284	200.00
Fidelity	05942	525.00
Franklin	56250	40.00
Janus	54570	400.00

Merrill Lynch	56862	577.00
T. Rowe Price	55066	461.53
T. Rowe Price	37052	200.00
T. Rowe Price	17234	462.00
Vanguard	55981	424.00
Vanguard	07838	577.00
Vanguard	04538	577.00
Vanguard	56564	462.00
Vanguard	12458	462.00
Vanguard	57534	500.00
Vanguard	55468	461.00
Vanguard	56476	461.00
Vanguard	57534	300.00
Vanguard	07052	150.00
Vanguard	56470	462.00
Vanguard	55827	957.00
Vanguard	07050	450.00
Vanguard	55164	519.23
Vanguard	54684	344.23
Vanguard	21660	300.00
Vanguard	56271	883.00

c) <u>TERMINATION/CANCELLATIONS</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
GALIC	21660	230.00
Janus	56470	425.84
Janus	55164	25.00
Janus	54684	25.00

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

James Kendrix, Originator
Board Date – 011025L1 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE:

October 25, 2001

L2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: Amending Resolution 010531-L2
Reemployment of Service Retirants
Under Education Code Section 24214
(Resolution No. 011025-L2)**

BACKGROUND INFORMATION:

On May 31, 2001, the Board of Trustees adopted Resolution No. 010531-L2 authorizing REGINALD ALEXANDER's employment, effective July 1, 2001 – June 30, 2002, to perform duties as agreed at a compensation not to exceed the State Teacher's Retirement System limit of \$22,000 for the 2001-2002 fiscal year, as provided for in the Education Code Section 24214 and appropriate STRS directions.

Based on an increase in the California Consumer Price Index, the STRS Administrative Directive raised the earnings limitation to \$22,880 for STRS Retirees effective 2001-2002 fiscal year.

RECOMMENDATION:

RESOLVED: That effective retroactive to July 1, 2001 through June 30, 2002, REGINALD ALEXANDER, be employed to perform duties as agreed at a compensation not to exceed the State Teacher's Retirement System limit on reliant compensation in any fiscal year as provided for in the Education Code Section 24214 and appropriate STRS directions.

Clara Starr, Originator

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DR. PHILIP R. DAY, JR., CHANCELLOR

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2. *Methodology*
3. *Results*

4. *Discussion*
5. *Conclusion*
6. *References*

7. *Appendix A*
8. *Appendix B*
9. *Appendix C*

10. *Appendix D*
11. *Appendix E*
12. *Appendix F*

13. *Appendix G*
14. *Appendix H*
15. *Appendix I*

16. *Appendix J*
17. *Appendix K*
18. *Appendix L*

19. *Appendix M*
20. *Appendix N*
21. *Appendix O*

22. *Appendix P*
23. *Appendix Q*
24. *Appendix R*

25. *Appendix S*
26. *Appendix T*
27. *Appendix U*



CITY COLLEGE OF SAN FRANCISCO

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N1

DATE: October 25, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 011025-N1)

BACKGROUND INFORMATION:

Resolutions 011025-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

N1

Page 1 of 2
10/25/01

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DR. PHILIP R. DAY, JR., CHANCELLOR

57

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Bang, Ban T	Community Services	NonCredit
Fung, Allen K	Community Services	NonCredit
* King, Andrew S	Community Services	NonCredit
Kleindolph, Andrew J	Community Services	NonCredit
Korody, Marc E.	Community Services	NonCredit
Maineri, MaryAnn	Community Services	NonCredit
Reynolds, Stanislaus G	Community Services	NonCredit
Reynolds, Stanislaus G	Undeclared Department	NonCredit
Ruiz, Joseph M	Community Services	NonCredit

N1 Fall 2001: 9

Total for N1: 9

Total Records: 9



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001

S1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL

Authorization to request that the California Department of Education, Child Development Division will process and credit City College of San Francisco, Child Development and Family Studies Department, State Preschool and Center Based Programs with a "day of operation" for September 11, 2001.

(Resolution No. 011025-S1)

BACKGROUND INFORMATION:

Due to circumstances beyond the control of City College of San Francisco, all operations were shut down on September 11, 2001. The nine childcare programs were suspended. The Child Development Division of the California Department of Education requires that a resolution be written to request that our state preschool and center based programs be credited with a "day of operation" for September 11, 2001, so that no loss of funds will occur.

Within this resolution, the Child Development Division of the State Department of Education requires that the Child Development and Family Studies Department include the daily attendance for both certified and non-certified children for the week prior to the date operation was suspended. Below, is the daily attendance for City College of San Francisco state preschool and center based childcare programs for the week of 9-4-01.

Schools

**Daily Attendance
(week of 9-4 to 9-7-01)**

Part Day Preschool-GPRE

222 certified children
0 non-certified children

Full Day State Preschool-GWAP

366 certified children
0 non-certified children

Center Based Program-GCTR

152 certified children (full time)

10/25/01 – S1 page 1

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0 non-certified children
107 certified children (part time)
0 non-certified children

Upon receipt of this resolution, the Child Development Division will credit our programs with a "day of operation."

RECOMMENDATION:

RESOLVED: That September 11, 2001 be considered a "day of operation" for the City College of San Francisco state preschool and center based programs and that City College of San Francisco request that the Child Development Division of the California Department of Education consider this day a "day of operation" as far as funding is concerned, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator



CITY COLLEGE OF SAN FRANCISCO

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S2

DATE: October 25, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL

**Establishment of the Public Meeting/Public Records Advisory Committee and implementing Elements of San Francisco's Sunshine Ordinance
(Resolution No. 011025-S2)**

BACKGROUND INFORMATION:

A recommendation has been made that the Board of Trustees adopt the San Francisco City and County Sunshine Ordinance. The Ordinance was adopted to ensure that the public's business be conducted in public, and it governs both public meetings and public records.

City College of San Francisco is not directly subject to the Ordinance. Rather, as a local governmental agency, the College is subject to state laws that also guarantee that the public's business be conducted in public. These laws also require open and public meetings (the Ralph M. Brown Act and provisions of the California Education Code) and public access to public records (the Public Records Act).

There are differences between the requirements of the Sunshine Ordinance and the state laws that already apply to the College. Because the Ordinance was adopted for the City and County structure, there are number of ambiguities related to the application of the Ordinance to the College. A resolution of such ambiguities should precede any consideration to adopt the Sunshine Ordinance in its entirety. Nevertheless, the College is committed to the principles of public access and involvement that are reflected in the Ordinance. The College can immediately undertake measures to increase public awareness of, and participation in, College business. For example, a full schedule of upcoming Board meetings as well as Board agendas will be added to the College's website. Additionally, existing processes that we currently operate under can be formalized by reducing those processes to writing.

It is recommended that the Board reaffirm its commitment to the principles of openness and public access inherent to the Brown Act, California Public Records Act, the Education Code and the Sunshine Ordinance. It is further recommended that the Board direct the Chancellor to establish a public meeting/public records advisory committee to assist the Chancellor in studying the various ways to promote and enhance these principles and to ensure that the College involves the public in the College's mission to serve the community.

RECOMMENDATION:

RESOLVED: That the Board reaffirms its commitment to the principle of openness that is fundamental to conducting the business of the public and to the right of the people of San Francisco and of California to know about the activities of College representatives in conducting the mission of the College;

FURTHER BE IT RESOLVED: That the Board recognizes that access both to public meetings and to public information is vital to ensuring full participation of the public in the workings of the College;

FURTHER BE IT RESOLVED: That the Board directs the Chancellor to identify elements of the Sunshine Ordinance which, if implemented, would enhance the District's ability to accommodate said principles and operationalize those procedures in the most immediate future;

FURTHER BE IT RESOLVED: That the Board directs the Chancellor to thoroughly review and study those elements of the Sunshine Ordinance that require more clarity in their potential application and relevance to the San Francisco Community College District; and finally

FURTHER BE IT RESOLVED: That the Board directs the Chancellor to establish a public meeting/public records advisory committee to review existing College practices and procedures in the areas of public meetings and public records and to advise the Chancellor as to options for increasing opportunities for public participation, including participation beyond the minimum standards provided for by current general law.

Dr. Philip R. Day, Jr., Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001

**FOR INFORMATION ONLY
NO ACTION NECESSARY**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Report on contracts under \$15,000,
Office of Facilities Planning, City College of San Francisco
(011025-FIO)

BACKGROUND INFORMATION:

This report is for information only as authorized by Resolution 000525-B5 regarding construction contracts that are no more than \$15,000, and to be reviewed by Board Trustees as required by the Education Code Section 81656.

1. **Inspection Consultants Industrial, LP (Construction Material Testing & Inspection)** – John Adams Campus Building Seismic Retrofit Analysis Inspection project, Prop "A" General Obligation Bond fund, contract total at not to exceed of \$1,500. For contractor to provide construction material testing and inspection services as per DSA's requirement.
2. **Automatic Door Systems, Inc., (Glazing Contractor)** – Student Health Center Door Modifications project, contract total \$_____, Prop "A" General Obligation Bond fund, for contractor to provide labor and material for installing surface mounted power assisted entry door arm and radio control receivers for meeting ADA requirement.
3. **Automatic Door Systems, Inc., (Glazing Contractor)** – 33 Gough Building Entry Door Modifications project, contract total \$2,628, Prop "A" General Obligation Bond fund, for contractor to provide labor and material for installing surface mounted power assisted entry door arm and radio control receivers for meeting ADA requirement.
4. **IS Inspection Services (Division of State Architect certified Inspector Of Records)** – Evans Campus Building Seismic Upgrade Investigation and Analysis project, at a cost of not to exceed \$6,140, Issuance of Certificate of Participation (COPS) fund. . For contractor to provide construction inspection services as required by Division of State Architects.
5. **Applied Materials & Engineering, Inc., (Construction Material Testing & Inspection)** – Science Hall Electrical Upgrade, Phase II project; contract total \$14,580, 1997 General Obligation Bond and State Scheduled Maintenance Program funds. For contractor to provide construction material testing and inspection services as per DSA's requirement. .

BOARD OF TRUSTEES

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6. **PSC Associates Inc., (Geotechnical Consultant)** – Alemany Campus Building Elevator and ADA Improvement project, contract total of not to exceed \$8,500, State Barrier Removal Grant & 1997 General Obligation Bond funds. For contractor to provide labor and material to perform geotechnical engineering services including soils compaction testing and observation services during the construction.

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under \$50,000, Office of Contract Education,
City College of San Francisco, October 2001

This report is for information only on contracts under \$50,000 that the Office of Contract Education negotiated or amended in September and October 2001.

- Bank of America – Contract total \$13,400, term September 27, 2001 to December 27, 2001, for two additional “Communicating with Confidence” classes.
- CT Company – Contract total \$2,000, term October 3, 2001 to October 4, 2001, for providing a 10-hour orientation on U. S. Education to a delegation from China.
- SAG Economic and Technical Exchange Development – Contract total \$600, term September 11, 2001 to September 12, 2001, for providing a 3-hour “Vocational Education and Training” seminar by SFCACT to a delegation from China.
- SMG Moscone Center – Contract total \$650, term October 2, 2001 to October 2, 2001, for a 2-hour workshop on “Workplace Diversity and Working Effectively in Team Environment”.
- San Francisco Department of Human Resources, Workers’ Compensation Division – Contract total \$720, term September 25, 2001 to September 27, 2001, for providing 3 days of computer technical support and lab usage.
- San Francisco International Airport – Contract total \$8,000, term September 18, 2001 to December 31, 2001, for a 40-hour “Effective Communication” class.

Originator: Judy Teng

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Report on contracts under \$50,000, Office of Workforce and
Economic Development, City College of San Francisco
October 2001

This report is for information only on contracts that the Office of Workforce and Economic Development negotiated under \$50,000 in October 2001.

- Jewish Vocational Services – The Office of Workforce and Economic Development will enter into a Contract not to exceed \$20,000, term October 29, 2001 to June 30, 2002, to provide coordination and conduct credit instruction in selected City College of San Francisco Computer Information Science courses for Jewish Vocational Services clients.
- Glide – The Office of Workforce and Economic Development will enter into a Contract not to exceed \$20,000, term July 1, 2001 to June 30, 2002, to provide coordination and conduct credit instruction in selected City College of San Francisco Computer Information Science courses for Glide clients.

Originator: Phyllis G. McGuire

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

- Daniel Gabriner - Subcontract in the amount not to exceed \$1,000 for the period of October 15, 2001 to January 15, 2002 to provide web design and web training for Early Childhood Professional Development Project. The grant will provide all funds for this subcontract.

INFORMATION REPORT
NO ACTION NECESSARY

DATE: 10/25/01

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Chancellor's Report
Academic Employees
Acceptance of Resignation
with the Intent to Retire
(011025 - RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Kwok, Rosalind W.	Full-time	Biology	Phelan	12/21/01
Savage, Kathryn Lynn	Full-time	ESL	John Adams	09/28/01

The following part-time academic employees have notified us of their intention to resign, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Smith, Frank Robert	Part-time	ESL	Downtown	07/30/01

Originator: Clara Starr

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CHANCELLOR'S MONTHLY REPORT

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MONTHLY

REPORT

January 1981



OFFICE OF THE CHANCELLOR

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MEMORANDUM

DATE: October 25, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr. *PRJ*
Chancellor

SUBJECT: Chancellor's Monthly Report – October 2001

My report will be provided orally at our meeting this month. Below are specific activities I was engaged in during the month of October.

- 1) Met with Linda Squires Grohe, Jose Ramon Pena, and Vicky Legion regarding the Welcome Back Grant.
- 2) Attended and chaired meeting of the Planning and Budgeting Council.
- 3) Met with Don Griffin, Ann Zinn, and Romanus Wolter regarding new plans for establishing an Enrollment Development work group internal to City College.
- 4) Met with representatives of the Irwin Foundation to discuss a proposal for funding the new facility for EOPS.
- 5) Met with AS President Rick Cantora to discuss issues related to AS initiatives and plans for the coming year.
- 6) Attended and chaired meeting of the College Diversity Committee.
- 7) Met with Penni Hudis of RAND and MPR Associates to review their preliminary findings from the National Advisory Council for Vocational Education Quality Assurance Study prior to the NAVE meeting in Washington.
- 8) Made an informational presentation to members of the 12th Assembly District Democratic Club regarding future plans of the college.
- 9) Joined Athena Steff and Alice Shvarts and the classified staff at the 2nd Annual Classified Flex Day.

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- 10) Attended a meeting of the District 11 (Outer Mission Residents Association) held at the Crocker Amazon Recreational Center to discuss future plans of the college...
- 11) Met with Don Griffin and Dean Elizabeth Brent regarding outreach efforts.
- 12) Met with Dean Steve Glick and architects to review final plans for signage for the Downtown Campus.
- 13) Hosted a meeting at Delancey Street Restaurant on the Mission Bay Educational Initiative, a collaborative educational program of local institutions, including CCSF, UCSF, SFUSD, SFSU, biotechnology firms and other business and community groups.
- 14) Met with Lorraine Leber, Chair of Graphic Communications and Art instructor Ray Holbert to pick the winning entry and 2 runner-ups for the Holiday Greeting Card Art Competition sponsored by the Chancellor's Office. This year, the judges awarded a special prize to a contestant on an artwork that the college will use as an ad, poster, or postcard.
- 15) Attended a dinner hosted by the Asian Community at the Empress of China Restaurant.
- 16) Together with Martha Lucey, met with James Fang, publisher of The Independent newspaper and Asian Week magazine.
- 17) Met with the consulting architect, Bill Liskamm and representatives of the OMI Community, Paul Conroy and Dan Weaver to discuss plans for the Balboa Reservoir and Phelan Loop.
- 18) Met with Jon Rubin (PR firm, Bay Relations) and Martha Lucey regarding media advertising over television.
- 19) Met with members of the Department Chair Council to discuss academic schedule development and class cancellation policies.
- 20) Welcomed the new Philippine Consul General to San Francisco at a luncheon hosted by the Philippine Studies Department at PCR.
- 21) Welcomed new faculty and staff at a party in PCR.
- 22) Attended a cocktail party hosted by KMD and Associates.
- 23) Attended the unveiling of the Orfalea Plaque at the Child Development Center at John Adams Campus.

- 24) Met with Royce Vaughn and Jesse Waters of the OMI Business League to discuss the future plans of City College.
- 25) Attended a cocktail buffet hosted by the San Francisco Building and Trades Council
- 26) Met with leadership of AFT 2121 to discuss labor/management issues.
- 27) Attended and made a presentation at a diversity conference in Cincinnati, Ohio on "Educating All of One Nation."
- 28) Met with the Administrator Council's Executive Committee.
- 29) Met with the Promoting Diversity Internal Group to finalize plans for a meeting of the External Group.
- 30) Presented information about future plans for the college to members of the West of Twin Peaks Council.
- 31) Attended a party hosted by the Latino Community
- 32) Attended the grand opening of the California Early Childhood Mentor Programs Bungalow.
- 33) Met with the Editorial Board of The Independent regarding the endorsement process.
- 34) Attended the Study Abroad Program's Open House.
- 35) Met with members of the Labor/Management Council to discuss issues and plans.
- 36) Had a luncheon meeting with Dr. Albert Adams, Headmaster of Lick Wilmerding, regarding
- 37) Attended a dinner meeting of the San Francisco Consortium.
- 38) Attended a meeting of the Scholarship Committee.
- 39) Attended, with spouse, a dinner hosted by Gordon and Ann Getty for Paul Orfalea.

Thanks and if you have any questions and concerns, please contact me directly.

PRDJ:jcd

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OFFICE OF BOARD OF TRUSTEES

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NOTICE

REGULAR MEETINGS

OF THE

BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: PIERRE COSTE DINING ROOM
BANQUET ROOM
OCEAN AVENUE CAMPUS
50 PHELAN AVENUE, SAN FRANCISCO

DATE: **THURSDAY, November 15, 2001**

TIME: **5:00 PM**

This meeting is normally devoted to Closed Session Topics.

DOCUMENTS DEPT.

LOCATION: PIERRE COSTE DINING ROOM
OCEAN AVENUE CAMPUS
50 PHELAN AVENUE, SAN FRANCISCO

DATE: **THURSDAY, November 15, 2001**

TIME: **6:00 PM**

This meeting is normally devoted to Open Session Topics.

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SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

THEORY

1.1

1.1.1

The first part of the theory is the definition of the basic concepts.

1.1.2

The second part of the theory is the definition of the basic concepts.

The third part of the theory is the definition of the basic concepts.

The fourth part of the theory is the definition of the basic concepts.

The fifth part of the theory is the definition of the basic concepts.

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The twelfth part of the theory is the definition of the basic concepts.

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The fourteenth part of the theory is the definition of the basic concepts.

The fifteenth part of the theory is the definition of the basic concepts.

The sixteenth part of the theory is the definition of the basic concepts.

The seventeenth part of the theory is the definition of the basic concepts.

TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The Item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

THEORY OF THE EARTH

The theory of the earth is a branch of geology which deals with the origin and development of the earth and its various parts. It is a science which seeks to explain the processes which have shaped the earth and its features.

The theory of the earth is based on the study of the earth's history and its various parts. It is a science which seeks to explain the processes which have shaped the earth and its features.

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For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on Non-agenda items or unless otherwise required by law.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interference's with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.

AMENDED 10/25/01

CITY COLLEGE OF SAN FRANCISCO
BOARD OF TRUSTEES
RESOLUTIONS AGENDA SCHEDULE
January 2002- December 2002

	JAN	FEB	MAR	APR	MAY	JUN	AUG	SEPT	OCT	NOV	DEC
Resolution(s) to Vice Chancellor's	Fri 1/4	Fri 2/1	Fri 3/1	Fri 4/5	Fri 5/3	Mon 6/3	Fri 8/2	Fri 8/30	Fri 10/4	Fri 11/1	Fri 11/22
Vice Chancellor's review	Fri 1/11	Fri 2/8	Mon 3/4	Mon 4/8	Fri 5/10	Fri 6/7	Fri 8/9	Thurs 9/5	Fri 10/11	Mon 11/4	Mon 11/25
Resolution(s) from Vice Chancellor's to Toni Lee	Mon 1/14	Mon 2/11	Wed 3/6	Fri 4/12	Mon 5/13	Mon 6/10	Mon 8/12	Mon 9/9	Mon 10/14	Fri 11/8	Fri 12/6
COLLEGE AGENDA REVIEW	Tues 1/22	Tue 2/19	Mon 3/11	Mon 4/15	Mon 5/20	Mon 6/17	Mon 8/19	Tue 9/17	Mon 10/21	Tue 11/12	Mon 12/9
2:30pm :E200-B DUPLICATION	Wed 1/23	Wed 2/20	Wed 3/13	Wed 4/17	Wed 5/22	Wed 6/19	Wed 8/21	Wed 9/18	Wed 10/23	Wed 11/13	Wed 12/11
DISTRIBUTION	Fri 1/25	Fri 2/22	Fri 3/15	Fri 4/19	Fri 5/24	Fri 6/21	Fri 8/23	Fri 9/20	Fri 10/25	Fri 11/15	Fri 12/13
CLOSED SESSION 5:00 PM	Thurs 1/31 SEC	Thurs 2/28 Ch/nb	Thurs 3/21 Gough	Thurs 4/25 JAD	Thurs 5/30 Gough	Thurs 6/27 Evans	Thurs 8/29 Gough	Thurs 9/26 Gough	Thurs 10/31 ALE	Thurs 11/21 Ocean	Thurs 12/19 DTN
BOARD MEETING 6 PM											

*Date changes are due to Public Holidays

*All meeting dates and locations are subject to change by the Office of the Vice Chancellor of Finance and Administration. Call 241-2234 with any questions.

* Please note that all closed session meetings will be held at appropriate Board meeting location mentioned by the Office of the Vice Chancellor of Finance and Administration.

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AGENDA

CLOSED SESSION

BOARD OF TRUSTEES OF THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

OCEAN AVENUE CAMPUS
PIERRE COSTE DINING ROOM
BANQUET ROOM
50 Phelan Avenue

San Francisco

THURSDAY, November 15, 2001
5:00 P.M.

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- I. OPEN SESSION
Announcement of Closed Session Topics
- II. CLOSED SESSION
 - A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (G.C. 54956.9(a))

Name of case: Mullin V. SFCCD, et al.
San Francisco Superior Court Case # 315137
 - B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)
Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) – 3 cases

Initiation of litigation pursuant to Gov. Code 54956.9 (c) – 2 cases
 - C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (G.C.54957)
 - D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)
 - E. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

1. Agency Designated Representatives:

Jeffrey Sloan, Carmen Plaza de
Jennings, Steve Hale, and Charles
Sakai

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

Employee Organizations: Service Employees International Union (SEIU) 790, American Federation of Teachers (AFT) 2121, Department Chairperson Council (DCC), and Skilled Crafts

2. Agency Designated Representatives:

Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Unrepresented Employees: Chancellor, Stationary Engineers, District Designated Managers, Employee Relations Manager, Supervisors, and Confidential Classifications.

III. OPEN SESSION

Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.1

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.

**Regular Meeting of the
Board of Trustees of the
San Francisco Community College District**

City College of San Francisco

**OCEAN AVENUE CAMPUS
PIERRE COSTE DINING ROOM**

**50 PHELAN AVENUE
San Francisco**

Thursday, November 15, 2001

Open Session - 6:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
Regular Meeting Minutes – October 20, 2001
- V. Adoption of Resolutions Agenda
- VI. Approval of Consent Agenda Items as Listed
- VII. Special Presentations
- VIII. Monthly Financial Report – James Kendrix & Peter Goldstein
- IX. Action on Other Resolutions Agenda Items
- X. Report from Constituent Groups
 - Academic Senate - Ophelia Clark, President
 - Associated Students - Rick Cantora, President
 - Ed Bloxom, JAD President
 - Classified Senate - Alice Munoz-Shvarts, President
- XI. Board of Trustees' Report

- XII. Chancellor and Staff Reports
- XIII. Closed Session Announcements - Legal Counsel Ronald Lee
- XIV. Requests to Speak
- XV. Adjournment

FINANCE

GENERAL FUND

- B1 - Reviewing SFCCD Quarterly Financial Status Report for the quarter ended September 30, 2001
- B2 - Authorization be and is hereby given for approval to contract with William H. Liskamm FAIA for special services and advice to provide the District with various facilities planning services, for the period November 16, 2001 through June 30, 2002, billed at the hourly rate of \$50/hr, and a total contract cost of \$12,000 for the period July 01, 2001 thru June 30, 2002

CAPITAL OUTLAY

- B3 - Authorization be hereby given to contract with San Francisco Elevator Co., a San Francisco Local Business Enterprise, for the project: Conlan Hall Elevator Hydraulic Cylinder Replacement, to be completed on or before November 30, 2001, at a cost of not to exceed \$72,000
- B4 - Authorization for THREE (3) Contract Modification(s) totaling \$67,384.28 for Special Services Contract(s) and Construction Contract(s) *C
- B5 - Authorization be hereby given to contract with the lowest responsible bidder Mintie Corporation, for the project: Conlan Hall Air Duct Cleaning – Phase I, to be completed on or before January 31, 2002, at a cost of not to exceed \$124,520 *C
- B6 - Authorization be hereby given to contract with the lowest responsible bidder Eternal Construction, Inc., for the project: Fort Mason Art Studio, Building B, Interior Tenant Modifications, to be completed on or before May 31, 2002, at a cost of not to exceed \$137,200 *C

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- B7 - Authorization be hereby given to contract with the lowest responsible bidder Trini Chance Construction Co. for the project: Science Hall Transfer Center S-132 Renovation, to be completed on or before January 31, 2002, at a cost of not to exceed \$98,200 *C
- B8 - Authorization be hereby given to contract with the lowest responsible bidder US Electric Technologies, Inc., for the project: Downtown Campus Fire Alarm System Replacement, to be completed on or before May 31, 2002, at a cost of not to exceed \$450,000 *C
- B9 - Authorization be hereby given to contract with the lowest responsible bidder Ghilotti Bros., Inc., for the project: John Adams Child Development Center Playground Site Drainage Improvement, to be completed on or before March 31, 2002, at a cost of not to exceed \$38,793 *C
- B10 - Authorization be hereby given to contract with ViaNovus, for the project: Project Management Software For District's Capital Outlay Improvement Projects, to be completed on or before June 30, 2002, at a cost of not to exceed \$55,416 *C
- B11 - Authorization be hereby given to contract with _____, for the project: Downtown Campus Building Illuminated Exterior Signs, to be completed on or before March 31, 2002, at a cost of not to exceed \$_____, *C

GRANTS/ CONTRACTS

- B12 - Authorization be and is hereby given for approval to contract with Foothill-DeAnza Community College District (@One Project) to provide special services for the @One Project for the time period of December 1, 2001 through July 31, 2002, in the amount not to exceed \$90,000 *C
- B13 - Authorization be given to submit an application and appropriate all funds receivable upon approval from the National Science Foundation for Mathematical Modules for Apparel Manufacturing Curriculum and Educational Materials Development for the period of July 1, 2002, to June 30, 2003, in the amount not to exceed \$72,667 *C
- B14 - Authorization be hereby given to conduct excursions to Florence, Italy, Fall 2002 and Spring 2003, and to contract with ACCENT International Consortium for Academic *C

1. The first part of the document is a letter from the President of the United States to the Congress, dated January 3, 1862. It is a very important document, as it contains the President's views on the state of the Union and the progress of the war.

2. The second part of the document is a report from the Secretary of the War Department, dated January 10, 1862. It contains a detailed account of the military operations of the Army during the year 1861.

3. The third part of the document is a report from the Secretary of the Navy Department, dated January 15, 1862. It contains a detailed account of the naval operations of the Navy during the year 1861.

4. The fourth part of the document is a report from the Secretary of the Department of the Interior, dated January 20, 1862. It contains a detailed account of the operations of the Department during the year 1861.

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9. The ninth part of the document is a report from the Secretary of the Department of the Interior, dated February 15, 1862. It contains a detailed account of the operations of the Department during the year 1861.

Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students

- B15 - Authorization be hereby given to
conduct excursions to London, England, Fall 2002, and to contract
with ACCENT International Consortium for Academic Programs
Abroad, Ltd, to obtain travel and educational program
arrangements, with costs to be borne by the students *c
- B16 - Authorization be hereby given to
conduct excursions to Paris, France, Fall 2002 and Spring 2003, and
to contract with ACCENT International Consortium for Academic
Programs Abroad, Ltd, to obtain travel and educational program
arrangements, with costs to be borne by the students *c
- B17 - Approval to Enter into a Deed of Trust with the Mayor's Office of
Community Development (MOCD)
- B18 - Authorization be hereby given to receive
and appropriate all grant funds from the VTEA, Title 1-B – State
Leadership Economic Development Regional Consortium for the
period of December 1, 2001 to June 30, 2003 for a total not to
exceed \$30,950 *c
- B19 - Authorization is hereby given to enter into an
agreement with The Child Care Law Center to conduct Family Child Care
Professional Development credit classes during the Spring 2002
semester for a sum not to exceed \$4,500 *c
- B20 - Authorization hereby be given to
contract with Healy Communications for the creation and
development of the Office of Contract Education's marketing
materials for a fee of \$15,000 for the period of November 16, 2001
to December 30, 2001 *c
- B21 - Authorization is hereby given to submit a proposal
and accept funds from the Kirkwood Family Foundation to the Child
Development and Family Studies Department to provide non-credit
parent/child observation classes for the period November 19, 2001 to
December 31, 2002 for a sum not to exceed \$45,000 *c
- B22 - Authorization to amend two (2) resolution totaling
\$123,750 as indicated in the table below. *c
- B23 - Authorization to Enter Into An Agreement with the Firm of Morgan,
Lewis & Bockius, L.L.P. for the Providing of Legal Services In Areas
Related to Project Labor Agreements or Project Stabilization

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Agreements, Beginning November 16, 2001, for expenses and at a Rate Not to Exceed \$380 per hour, for a total not to exceed \$85,000.

- B24 - Authorization be hereby given by the Board of Trustees to adopt the expenditure plan as specified in this resolution, as required by the 2001-2002 Budget Act, in order to receive special State funds for the Telecommunications Technology Infrastructure Program in the amount of \$514,429.93 *C
- B25 - Authorization be hereby given to enter into an agreement with the State Chancellor's Office for the receipt of legal services provided by State Chancellor's Staff Counsel, Virginia Riegel, as provided for in this resolution, in exchange for the use of District property, an office at the Evans Campus, or an alternative site should the District require the Evans office for its programs, along with office furniture and necessary telephone and computer line access and miscellaneous supplies *C
- B26 - Authorization be given to submit an application and appropriate all funds receivable upon approval from the U.S. Department of Education for the Talent Search grant for the period of October 1, 2002, to September 30, 2007, in the amount not to exceed \$1,601,444 *C
- B27 - Authorization be given to submit an application and appropriate all funds receivable upon approval from the National Science Foundation for the Fix-A-Gene grant for the period of April 1, 2002, to March 31, 2005, in the amount not to exceed \$820,863 *C
- B28 - Authorization be given to submit an application and appropriate all funds receivable upon approval from the U.S. Department of Education for the Southeast Asia Business and International Education Center grant for the period May 1, 2002, to April 30, 2004, in the amount not to exceed \$182,945 *C
- B29 - Authorization be and is hereby given for approval to contract with Dr. Andrea Serban for the time period of December 1, 2001 through July 31, 2002, in the amount not to exceed \$ 16,000 *C
- B30 - Authorization be and is hereby given for approval to contract with San Francisco Housing Authority for the time period of December 1, 2001 through September 30, 2002, in the amount not to exceed \$ 31,500 *C

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9. The ninth part of the document is a report from the Secretary of the Department of the Interior, dated January 10, 1862. It contains a detailed account of the operations of the Department during the year 1861, and a statement of the resources of the Department for the year 1862.

- B31 - Authorization be and is hereby given for approval to contract with Aurelia Price for the time period of December 1, 2001 through September 30, 2002, in the amount not to exceed \$ 28,500 *C
- B32 - Authorization be and is hereby for an extension of a contract with Dr. Brad Phillips for the time period of December 1, 2001 through October 31, 2002, in the amount not to exceed \$ 45,000 *C

EQUIPMENT, SUPPLIES & SERVICES

- C1 - Procurement of equipment, supplies, services etc., less than \$3,000 *C
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more *C

HUMAN RESOURCES

- G1-10 - Academic Employees, Credit Program, District Funded *C
- H1-2 - Academic Employees, Credit Program, Categorically Funded *C
- L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract *C
- L2 - Amending Resolution 010531-L2 Reemployment of Service Retirants Under Education Code Section 24214 *C
- N1 - Academic Employees Community Services Classes *C

Information only

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

**Next Board Meeting Date: December 20, 2001
Downtown Campus
800 Mission Street**

1. The first part of the document is a letter from the President of the United States to the Congress, dated January 3, 1801. It is a very important document, as it is the first time that the President has addressed the Congress since the establishment of the office.

2. The second part of the document is a report from the Secretary of the Treasury, dated January 10, 1801. It contains information about the state of the nation's finances, and is a very important document for understanding the economic situation of the country at that time.

3. The third part of the document is a report from the Secretary of the Navy, dated January 15, 1801. It contains information about the state of the navy, and is a very important document for understanding the military situation of the country at that time.

4. The fourth part of the document is a report from the Secretary of the War, dated January 20, 1801. It contains information about the state of the army, and is a very important document for understanding the military situation of the country at that time.

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6. The sixth part of the document is a report from the Secretary of the State, dated January 30, 1801. It contains information about the state of the world, and is a very important document for understanding the international situation of the country at that time.

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10. The tenth part of the document is a report from the Secretary of the State, dated February 20, 1801. It contains information about the state of the world, and is a very important document for understanding the international situation of the country at that time.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND

**Reviewing SFCCD Quarterly Financial Status Report
for the quarter ended September 30, 2001
(Resolution No. 011115-B1)**

BACKGROUND INFORMATION:

Title 5 of the California Code of Regulations, Section 58310 requires California's Community College Districts to report quarterly on their financial condition. Starting with the quarter ending September 30, 1987 and quarterly thereafter, districts are required to provide to the State Chancellor's office the completed form CCFS-311Q and a copy of the quarterly financial report.

In order to meet the requirement of Title 5 of the California Code of Regulations, Section 58310 the following resolution is recommended for adoption:

RECOMMENDATION:

RESOLVED: That pursuant to Title 5 of the California Code of Regulations, Section 58310 the Quarterly Financial Status Report for the quarter ended September 30, 2001 is hereby reviewed and entered into the minutes of the Board of Trustees of the SFCCD

James Kendrix, Originator

11/15/01 – B1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

THE UNIVERSITY OF CHICAGO



THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY
5700 S. DICKINSON DRIVE
CHICAGO, ILLINOIS 60637
TEL: (773) 835-3100
FAX: (773) 835-3101
WWW: WWW.CHEM.UCHICAGO.EDU

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: November 15, 2001 **B2**

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: **GENERAL FUND**
Authorization to Contract for Special Services –
William H. Liskamm
(Resolution No. 011115 – B2)

BACKGROUND INFORMATION:

The District's initial contract with Mr. Liskamm was authorized by the Board of Trustees in July 1992, Resolution No. 920723-B7. In Resolution No. 011025-B1, the Board Trustees amended the requesting period July 01, 2001 thru June 30, 2002, to the period July 01, 2001 thru November 15, 2001, and approved the retroactive resolution for contracting with William Liskamm for the amended period.

This resolution is an authorization to contract with William H. Liskamm FAIA for Special Services and Advice to provide the District with various facilities planning services for the period November 16, 2001 thru June 30, 2002, billed at the hourly rate of \$50/hr.

The special services and advice provided by Mr. Liskamm will include specific facilities planning services to the Chancellor and/or his designated representatives, with regard to the following projects and efforts: meetings with Community and City representatives for planning Ocean Avenue Improvements, space planning for the South Reservoir site; preparation of physical planning documents as required by various City agencies; support of the Office of Facilities Planning in the preparation of Initial and Final Project Proposals as required by the State Chancellor's Office to support the District's requests for capital improvement funding, and other assignments given by the Chancellor as necessary. Mr. Liskamm shall report directly to the Chancellor and/or his designated representatives.

This contract will be charged to Appropriation No. U-0130-5190-6600-S.

RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for approval to contract with William H. Liskamm FAIA for special services and advice to provide the District with various facilities planning services, for the

period November 16, 2001 through June 30, 2002, billed at the hourly rate of \$50/hr, and a total contract cost of \$12,000 for the period July 01, 2001 thru June 30, 2002, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract -
San Francisco Elevator Co.,
(Resolution No. 011115-B3)**

BACKGROUND INFORMATION:

Project: Conlan Hall Elevator Hydraulic Cylinder Replacement

The District wishes to contract with San Francisco Elevator Co., a San Francisco Local Business Enterprise, for the project: Conlan Hall Elevator Hydraulic Cylinder Replacement. Per the Public Contract Code, Section 20654, emergency repair contracts require a unanimous vote of the governing board and the approval of the county superintendent of schools. The existing elevator hydraulic cylinder is leaking oil, which might cause an "uncontrolled descent" in the near future if this work is not performed immediately. This poses a serious public safety and environmental hazardous material contamination concern. This project is for the contractor to remove the existing elevator hydraulic cylinder system, contaminated soil in the elevator pit, and replace with new equipment and material. The estimated on site work schedule is from November 17th thru November 25th with elevator down time for three days from Monday, November 19, thru Wednesday, November 21.

This emergency project is funded by the State Scheduled Maintenance Program fund with 50% match from the 1997 General Obligation Bond fund, and is to be charged to 420678-8054-6202-7100-HS (Health & Safety).

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with San Francisco Elevator Co., a San Francisco Local Business Enterprise, for the project: Conlan Hall Elevator Hydraulic Cylinder Replacement, to be completed on or before November 30, 2001, at a cost of not to exceed \$72,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett

11/15/01 – B3 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR



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DATE: November 15, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CAPITAL OUTLAY
Authorization for THREE (3) Contract Modification(s) totaling \$67,384.28 for Special Services Contract(s) and Construction Contract(s)
(Resolution No. 011115-B4)

B4

BACKGROUND INFORMATION:

	ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(s) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
A	000127-B8 Mission Campus Preliminary Plans	Kendall Young Associates/ Cervantes Design Associates (Project Architect)	\$650,000.00	\$300,950	CM #05 - \$2,500	\$953,450	Project Allotment: \$1,069,000 Project Encumb & Pay't To Date (Include This Contract Modification): \$983,945 \$2,500 for additional laboratory testing and analysis of soil samples by Olivia Chen Consultants
B	010628-B4 Science Hall Electrical Upgrade, Phase II	Edward W. Scott Electric Co., Inc., (Electrical Contractor)	\$1,017,000	\$39,301	CM 02 - \$44,999.28	\$1,101,300.28	Project Allotment: \$1,629,956 Project Encumbered & Paid To Date (Include This Contract Modification): \$1,156,813 Change Order 03 - \$2,139.51 for misc. electrical outlet relocation, additional wire mold, and rerouting existing wiring/conduits. Change Order 04 - \$42,859.77 for changes in conduit and raceway locations due to site conditions or building user requests.

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(s) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
C 000427-B4 Architectural & Engineering Services For 1997 Prop A Bond, Scheduled Maintenance and Hazardous Substance Abatement Projects	Mock/Wallace Architects (Architectural /Engineering Consultant)	\$407,000	\$42,096	CM 03 - \$19,885	\$468,981	Project Budget: \$535,000 Project Encumbered & Paid To Date (Include This Contract Modification): \$468,981 Additional Architectural/Engineering services for the additional State Scheduled Maintenance project at John Adams Brick Repair.
			Total	\$67,384.28		

RECOMMENDATION:

RESOLVED:

That the Board authorizes the specified modifications to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B5

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract -
Mintie Corporation
(Resolution No. 011115-B5)

BACKGROUND INFORMATION:

Project: *Conlan Hall Air Duct Cleaning – Phase I*

The District advertised and solicited bid proposals from Contractors, including Minority Business Enterprise (MBE) and Small Local Business Enterprise (SLBE) firms. The District received several qualified bid proposals, and the District wishes to contract with the lowest responsible bidder Mintie Corporation, for the project: Conlan Hall Air Duct Cleaning – Phase I. This project consists of cleaning ducts, diffusers and adjacent ceiling tiles, and replacing air filters.

The project is funded by the State Hazardous Material Abatement Program fund, and is to be charged to 412846-8054-6202-7100-HS and 412847-8054-6202-7100-HS (Health & Safety).

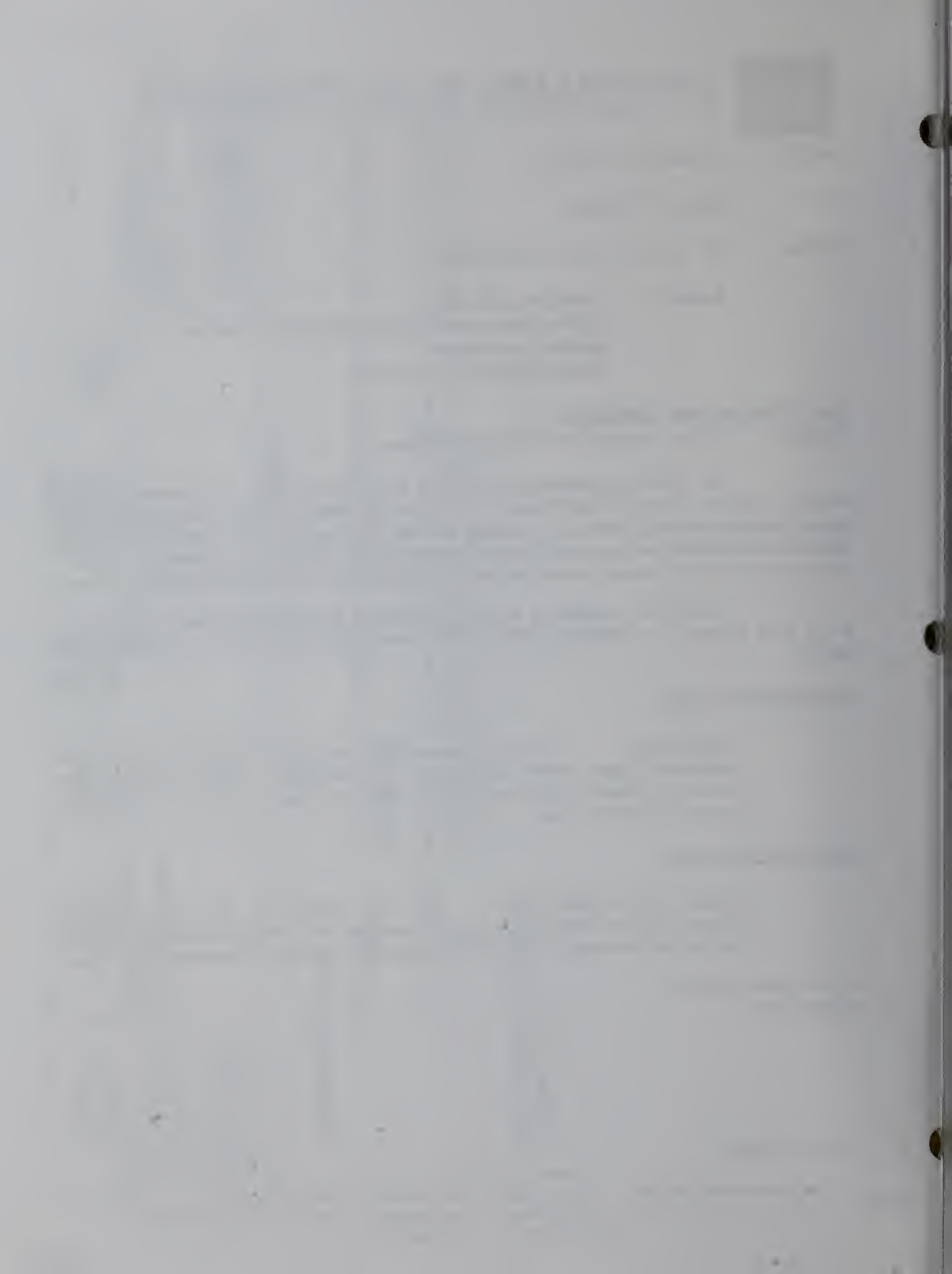
RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder Mintie Corporation, for the project: Conlan Hall Air Duct Cleaning – Phase I, to be completed on or before January 31, 2002, at a cost of not to exceed \$124,520, and

RECOMMENDATION:

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B6

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract -
Eternal Construction, Inc.,
(Resolution No. 011115-B6)

BACKGROUND INFORMATION:

Project: Fort Mason Art Studio, Building B, Interior Tenant Modifications

The District advertised and solicited bid proposals from Contractors, including Minority Business Enterprise (MBE) and Small Local Business Enterprise (SLBE) firms. The District received several qualified bid proposals, and the District wishes to contract with the lowest responsible bidder Eternal Construction, Inc., for the project: Fort Mason Art Studio, Building B, Interior Tenant Modifications. This project consists of interior remodeling and installation of ventilation system and kiln equipment in tenant spaces at Fort Mason Building B.

The project is funded by the Special Maintenance and Repair Grant fund, and is to be charged to 412112-0130-6202-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder Eternal Construction, Inc., for the project: Fort Mason Art Studio, Building B, Interior Tenant Modifications, to be completed on or before May 31, 2002, at a cost of not to exceed \$137,200, and

RECOMMENDATION:

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B7

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract -
Trini Chance Construction Co.,
(Resolution No. 011115-B7)

BACKGROUND INFORMATION:

Project: Science Hall Transfer Center S-132 Renovation

The District advertised and solicited bid proposals from Contractors, including Minority Business Enterprise (MBE) and Small Local Business Enterprise (SLBE) firms. The District received several qualified bid proposals, and the District wishes to contract with the lowest responsible bidder Trini Chance Construction Co. for the project: Science hall Transfer Center S-132 Renovation. This project consists of replacement of demolition of interior walls, ceilings, electrical fixtures and wirings; construction of new walls, installation of new finishes, casework, lighting and power.

The project is funded by the Special Maintenance and Repair Grant fund, and is to be charged to 412111-0130-6202-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder Trini Chance Construction Co. for the project: Science Hall Transfer Center S-132 Renovation, to be completed on or before January 31, 2002, at a cost of not to exceed \$98,200, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B8

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract -
US Electric Technologies, Inc.,
(Resolution No. 011115-B8)

BACKGROUND INFORMATION:

Project: Downtown Campus Fire Alarm System Replacement

The District advertised and solicited bid proposals from Contractors, including Minority Business Enterprise (MBE) and Small Local Business Enterprise (SLBE) firms. The District received several qualified bid proposals, and the District wishes to contract with the lowest responsible bidder US Electric Technologies, Inc., for the project: Downtown Campus Fire Alarm System Replacement. This project consists of replacement of the fire alarm system and upgrades to the emergency exit lighting and appurtenant work.

The project is funded by the State Scheduled Maintenance Program fund with 50% match from 1997 General Obligation Bond fund, and is to be charged to 420639-8510-6202-7100-HS (Health & Safety).

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder US Electric Technologies, Inc., for the project: Downtown Campus Fire Alarm System Replacement, to be completed on or before May 31, 2002, at a cost of not to exceed \$450,000, and

RECOMMENDATION:

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett

11/15/01 – B8 page 1

BOARD OF TRUSTEES

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001 **B9**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **Capital Outlay**
Authorization to Award Construction Contract with
Ghilotti Bros., Inc.,
(Resolution No. 011115-B9)

BACKGROUND INFORMATION:

Project: John Adams Child Development Center Playground Site Drainage Improvement

The District publicly advertised the Project Bid Invitation for bid proposals from Contractors, including Minority Business Enterprise firms. The District wishes to contract with the lowest responsible bidder Ghilotti Bros., Inc., for the project: John Adams Child Development Center Playground Site Drainage Improvement. This project consists of tree removal, minor demolition, grading, concrete curbs, and 2,600 s/f of 3" asphalt paving.

The District was asked by the San Francisco Conservation Corp. on May 7, 2001 to fund the estimated \$50,000 site drainage correction work and the associated additional Architectural and Engineering services to avoid the cancellation of \$110,100 funding from the 1999 Public Space Improvement Program, which is funded through Mayor's Office of Community Development (MOCD), for the John Adams Child Development Center playground structure replacement project. The Architectural and Engineering services for design development and construction bidding of the play structure replacement work have been administrated by the San Francisco Conservation Corps. Facilities Planning Office is in the process of negotiating labor cost with the Conservation Corps for installing the play structure and will submit a future resolution for approval. The play structure, already purchased by the Conservation Corp., is funded by MOCD.

The project is funded by the 1997 General Obligation Bond fund, and is to be charged to 42094C-8813-6202-7100-CC (Childcare Center).

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder Ghilotti Bros., Inc., for the project: John Adams Child Development Center Playground Site Drainage Improvement, to be completed on or before March 31, 2002, at a cost of not to exceed \$38,793, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B10

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Contract -
ViaNovus
(Resolution No. 011115-B10)

BACKGROUND INFORMATION:

Project: Project Management Software For District's Capital Outlay Improvement Projects

The District's Facilities Planning and Construction Office has been researching Project Management (PM) software for the last 6 months. With ITS Department's assistance, the District has contacted ViaNovus, Primavera (the industry standard for construction scheduling software) and SCT, the producer of the District's "Banner" accounting software, for evaluation and comparison. The District wishes to establish a contract with ViaNovus company for the "Paragon" Project Management (PM) software for District's Capital Outlay Improvement projects.

"Paragon" is a Project Management (PM) software written, produced, and sold by the ViaNovus company located in Oakland. Contractors, construction management firms, and owner's need, depend on PM software for:

- Construction budget management and analysis - Although the District's accounting program is the core of Facilities Planning construction budget management, it was not intended for the day-to-day cost issues presented by construction projects. For example, every change in the project scope often has an initial cost proposal from a contractor, a counter offer by the owner, and then a final agreed amount. Accounting software only deals with the final amount, PM software deals with the cost change through the negotiation process.
- Document Tracking - Tracking of Request for Information (RFI) and product information submittals sent to the owner by the general contractor, weekly meeting minutes, and project schedule and progress.
- Linking documents to cost changes - Several of the documents above are often related to cost changes. PM software will assist in linking cost changes with their related documents.
- On-line communication. PM software also allows documents to be produced and distributed on-line. This allows the documents to be entered directly into the database, reducing redundant data entry and paper documents.
- Database management - PM software is database management software tailored to the construction industry.

11/15/01 - B10 page 1

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There are many PM software products on the market. Each is unique. ViaNovus' product, Paragon, is being proposed as the District's PM software because:

- It is software designed around the needs of owner project management. Most, if not all, other programs were developed for general contractors.
- Many significant public agencies have selected it for their PM software, including CalTrans and East Bay MUD.
- Paragon is capable of downloading accounting information from the District's accounting program.
- The software is very adaptable to the way Facilities Planning needs to track project cost.
- ViaNovus is a relatively small firm that has been very responsive to our questions. They have met with the District's IT and accounting staff several times to answer a wide range of questions and answered them satisfactorily. ViaNovus has been in business since 1995.
- The cost of the program and support is comparable to other products.

The amount of this resolution includes:

- 10 licenses
- 10 annual support contracts
- 2 days of basic training
- 2 days of administrative training
- 5 days of software implementation
- 5 days of software engineering to customize the program
- 5 days of software engineering for Banner Integration

The project is funded by the 1997 General Obligation Bond fund, and is to be charged to 426000-0130-6203-7100-ADM (Administration).

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with ViaNovus, for the project: Project Management Software For District's Capital Outlay Improvement Projects, to be completed on or before June 30, 2002, at a cost of not to exceed \$55,416, and

RECOMMENDATION:

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B11

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract -**

(Resolution No. 011115-B11)

BACKGROUND INFORMATION:

Project: *Downtown Campus Building Illuminated Exterior Signs*
(in process of bidding, bid due on 11/09/2001)

The District advertised and solicited bid proposals from Contractors, including Minority Business Enterprise (MBE) and Small Local Business Enterprise (SLBE) firms. The District received several qualified bid proposals, and the District wishes to contract with the lowest responsible bidder _____, for the project: Downtown Campus Building Illuminated Exterior Signs. This project consists of fabrication and installation of two large signs on the façade of the Downtown Campus building with structural steel fabrication and installation, electrical, window modifications, sign fabrication.

The project is funded by the 1997 General Obligation Bond fund, and is to be charged to 42102C-8510-6202-7100-REN (Renovation).

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder _____, for the project: Downtown Campus Building Illuminated Exterior Signs, to be completed on or before March 31, 2002, at a cost of not to exceed \$_____, and

RECOMMENDATION:

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett

11/15/01 – B11 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

015

THE HISTORY OF THE UNITED STATES



The history of the United States is a story of growth, struggle, and achievement. From the first settlers to the present day, the nation has faced countless challenges and overcome them through the courage and ingenuity of its people. The story begins with the early explorers and settlers who sought new lands and opportunities. They faced harsh conditions and hardships, but they persevered and built a new life for themselves. The story continues through the years of colonialism, the American Revolution, and the formation of the new nation. It covers the years of westward expansion, the Civil War, and the Reconstruction era. It also includes the years of progressivism, the Great Depression, and the rise of the United States as a world power. The story ends with the present day, a nation that has come a long way from its humble beginnings. The history of the United States is a testament to the power of the human spirit and the ability of a people to overcome adversity and build a better future for themselves.



CITY COLLEGE OF SAN FRANCISCO

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DATE: November 15, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B12

SUBJECT: GRANTS
Authorization to Contract for Special Services
(Resolution No. 011115-B12)

BACKGROUND INFORMATION:

The @ One Project of the Foothill DeAnza Community College District wishes to contract with the Center for Student Success to provide evaluation and assessment services for the @One Project's activities during the past two years. The @One Project is supported by a grant from the State Chancellor's Office to provide train community college faculty throughout the state on the use of technology for application to on-line instruction. The @One Project has conducted trainings through its on-line tutorial programs as well as through face-to-face workshops. Hundreds of community college faculty have used the @One programs. Now, the @One Project wishes to have the Center for Student Success assess the impact and effect of the @One programs on faculty teaching behaviors and student learning. The Center will conduct a literature review of studies that investigate the impact of professional development programs upon faculty teaching; the Center will also conduct a survey of faculty using @One programs; and the Center will conduct on-site interviews at the colleges of faculty trained with @One programs. The study will be from December 1, 2001 through July 31, 2002 for a total of \$90,000.

Income

Foothill-DeAnza CCD (@One Project)	\$90,000
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Expenditures

Coordination	\$15,000
Survey/Literature review	50,500
Travel/Supplies/Postage	19,500
Indirect	<u>5,000</u>
	\$90,000

RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for approval to contract with Foothill-DeAnza Community College District (@One Project) to provide special services for the @One Project for the time period of December 1, 2001 through July 31, 2002, in the amount not to exceed \$90,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

B13

SUBJECT: GRANTS

**Approval to submit an application and accept
funds received - National Science Foundation
(Resolution No. 011115-B13)**

BACKGROUND INFORMATION:

This resolution requests authorization to submit an application and appropriate all funds related to a grant from the National Science Foundation for Mathematical Modules for Apparel Manufacturing Curriculum and Educational Materials Development. Today's industry garment manufacturing employees are seriously deficient in the needed math skills, which leads to ineffective work process. The proposed project will develop, apply and assess mathematical curriculum models as applied in manufacturing, specifically apparel manufacturing. The modules will be developed at three different educational levels so that they will be able to be inserted into four-year college credit programs, two-year community college credit and non-credit programs, and used for incumbent employees in non-credit training programs. This math module will be implemented in some credit and some non-credit classes at San Francisco Bay Area community colleges and San Francisco State University. City College's Apparel Production program, the Fashion Merchandising program and the departments of Consumer Arts and Science and Business will be involved with this project. The total of the grant is \$72,667 for the period of July 1, 2002 until June 30, 2003.

No additional space or in-kind match required. City College of San Francisco is the fiscal agent.

Income

NSF	\$ 72,667
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Expenditure

Salaries and Benefits	\$ 58,672
Travel	2,500
Supplies and Materials	5,000
Other Operating Expenses	3,700
Total Indirect	<u>2,795</u>
Total	\$ 72,667

11/15/01 – B13 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate all funds receivable upon approval from the National Science Foundation for Mathematical Modules for Apparel Manufacturing Curriculum and Educational Materials Development for the period of July 1, 2002, to June 30, 2003, in the amount not to exceed \$72,667, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Robert Gabriner, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B14

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANT

**Authorization to Conduct a Study Abroad Program to
Florence, Italy Fall 2002 - Spring 2003 and to Contract with
ACCENT
(Resolution No. 011115- B14)**

BACKGROUND INFORMATION:

On October 28, 1999, the Board of Trustees adopted Resolution No. 991028-S3 authorizing the San Francisco Community College District to conduct excursions to Florence, Italy, and on January 18, 2001 Resolution No. 010118-B19 authorizing the San Francisco Community College District to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students for Fall 2001 and Spring 2002.

Based upon a comparison of cost, value, and activities, the criteria of our requirements, and their price and policies, we are now requesting to renew our contract with ACCENT International Consortium for Academic Programs Abroad, Ltd for Fall 2002 and Spring 2003 in Florence.

The proposal for "Semester in Florence" Fall 2002/Spring 2003 is based on the cost of activities, housing, excursions and ground transportation within Italy, and student medical insurance. The proposal is follows:

Fall 2002: August 25, 2002 - November 22, 2002 (88 days)
Fall program cost (based on a minimum of 20 participants): \$4750

Spring 2003: March 3, 2003 - May 30, 2003 (88 days)
Spring program cost (based on a minimum of 20 participants): \$4750

ACCENT has insurance coverage of \$3 million for general liability, errors and omissions issued by Calender-Robinson Co., Inc., General Insurance Brokers. City College of San Francisco is listed as an additional insured on the policy.

ACCENT will continue to work very closely with the Financial Aid Office at CCSF and make special efforts for delayed payments from those students who have successfully applied for financial aid. About 25-30% of CCSF students fall into this category and to our knowledge, ACCENT is the only organization that allows deferred payments until mid-semester. Furthermore, ACCENT will continue to offer **\$1,000** in scholarships per semester for Florence for those students coming from CCSF and the Bay Area who fulfill the criteria.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to conduct excursions to Florence, Italy, Fall 2002 and Spring 2003, and to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students; and

FURTHER BE IT RESOLVED: That the Chancellor, the Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Joanne Low, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B15

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACTS

**Authorization to Conduct a Study Abroad Program to
London, England, Fall 2002 and to Contract with ACCENT
(Resolution No. 011115-B15)**

BACKGROUND INFORMATION:

On January 18, 2001, the Board of Trustees adopted Resolution No. 010118-21 authorizing the San Francisco Community College District to conduct an excursion to London, England and authorized the San Francisco Community College District to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students during Fall 2001.

Based upon a comparison of cost, value, and activities, the criteria of our requirements, and their price and policies, we are now requesting to renew our contract with ACCENT International Consortium for Academic Programs Abroad, Ltd for Fall 2002 in London.

The proposal for "Semester in London" Fall 2002 is based on the cost of activities, housing, excursions and ground transportation within England, and student medical insurance. The proposal is follows:

Fall 2002: September, 2002 - December, 2002 (98 days – Dates TBA)

Fall program cost (based on a minimum of 20 participants): \$6350

ACCENT has insurance coverage of \$3 million for general liability, errors and omissions issued by Calender-Robinson Co., Inc., General Insurance Brokers. City College is listed as an additional insured on the policy.

ACCENT will continue to work very closely with the Financial Aid Office at CCSF and make special efforts for delayed payments from those students who have successfully applied for financial aid. About 25-30% of CCSF students fall into this category and to our knowledge, ACCENT is the only organization that allows deferred payments until mid-semester. Furthermore, ACCENT will continue to offer \$1,000 in scholarships for London for those students coming from CCSF and the Bay Area who fulfill the criteria.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to conduct excursions to London, England, Fall 2002, and to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students, and

FURTHER BE IT RESOLVED: That the Chancellor, the Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Joanne Low, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B16

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANT

Authorization to Conduct a Study Abroad Program

**Paris, France Fall 2002 - Spring 2003 and to Contract with
ACCENT**

(Resolution No. 011115 – B16)

BACKGROUND INFORMATION:

On October 28, 1999, the Board of Trustees adopted Resolution No. 991028-S4 authorizing the San Francisco Community College District to conduct excursions to Paris, France, and on January 18, 2001 adopted Resolution No. 010118-B20 authorizing the San Francisco Community College District to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students during Fall 2001 and Spring 2002.

Based upon a comparison of cost, value, and activities, the criteria of our requirements, and their price and policies, we are now requesting to renew our contract with ACCENT International Consortium for Academic Programs Abroad, Ltd for Fall 2002 and Spring 2003 in Paris.

The proposal for "Semester in Paris" Fall 2002/Spring 2003 is based on the cost of activities, housing, excursions and ground transportation within France, and student medical insurance. The proposal is follows:

Fall 2002: September 4, 2002 - December 13, 2002 (98 days)

Fall program cost (based on a minimum of 20 participants): \$6150

Spring 2003: January 29, 2003 - May 24, 2003 (114 days)

Spring program cost (based on a minimum of 20 participants): \$6750

ACCENT has insurance coverage of \$3 million for general liability, errors and omissions issued by Calender-Robinson Co., Inc., General Insurance Brokers. City College of San Francisco is listed as an additional insured on the policy.

ACCENT will continue to work very closely with the Financial Aid Office at CCSF and make special efforts for delayed payments from those students who have successfully applied for financial aid. About 25-30% of CCSF students fall into this category and to our knowledge, ACCENT is the only organization that allows deferred payments until mid-semester. Furthermore, ACCENT will continue to offer \$1,000 in scholarships per semester for Paris for those students coming from CCSF and the Bay Area who fulfill the criteria.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to conduct excursions to Paris, France, Fall 2002 and Spring 2003, and to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students, and

FURTHER BE IT RESOLVED: That the Chancellor, the Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Joanne Low, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: October 25, 2001

B17

TO: Board Of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANT

**Approval to Enter into a Deed of Trust with the
Mayor's Office of Community Development
(Resolution No. 011115 – B17)**

BACKGROUND INFORMATION:

City College of San Francisco submitted a proposal to the San Francisco Department of Human Services in October 1999, Board Resolution No. 991028-B17. This proposal was for the San Francisco Construction and Maritime Center. The program meets the needs of low-income residents as well as the demand from industry for trained construction and maritime workers.

Portions of these funds, approximately \$500,000, come from the Mayor's Office of Community Development Block Grant (CDBG). City College of San Francisco accepted CDBG Work Force Development funds in October 2000, Board Resolution No. 001026 – B5), and agreed to comply with federal regulations applicable to the District's project. These funds will be used to remodel the current construction and trade skills shops and classrooms at the Evans Campus.

The purpose of this resolution is to enter into a Deed of Trust with the Mayor's Office of Community Development as required by Federal Regulations. The purpose of the Deed of Trust is to ensure that the District uses the funds for their intended purpose.

Over the past four semesters, City College of San Francisco's Construction Trade Program has trained over 1,360 students in Construction Trades Courses. This training has been done with such community groups as Young Community Developers, Visitacion Valley Jobs, Education and Training Program, and Mission Hiring Hall. Over thirty percent (30%) of the participants are residents in identified Enterprise Community neighborhoods. Additionally, many more students are economically and/or educationally disadvantaged San Franciscans.

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BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby:

1. Execute a Deed in favor of the City and County of San Francisco represented by the Mayor, acting by and through The Mayor's Office of Community Development; and
2. Appoints Vice Chancellor of Finance and Administration Peter Goldstein as the representative of the District to execute and submit documents necessary for the completion of the aforementioned project.

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Phyllis McGuire, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B18

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANT

**Authorization to receive a Grant through VTEA, Title 1-B
State Leadership Economic Development Regional
Consortium
(Resolution No. 011115-B18)**

BACKGROUND INFORMATION:

The Bay Area Regional Consortium has notified the Office of Vocational Education that it is eligible to receive a grant of \$30,950. The award specifies that the grant be used for field-testing, revising and marketing the website/counseling tool, *SFBayCareerMap.com* (Board Resolution No. 000330- B12), developed by the Office of Vocational Education during academic year 1999-2000. Specifically, the grant supports a two-year plan to field-test and update the site, followed by publicizing it to Bay Area teachers, counselors and support service providers to use with students and clientele to identify suitable career paths and educational programs at local community colleges. Money will be used for design and printing of publicity as well as advertisements in professional newsletters; development of supplemental curriculum for high school teachers; design and purchase of a tabletop display; presentations to professionals in the region; and technical assistance. No general fund monies from the District are required.

Income:

VTEA Title I-B State Leadership

Economic Development Regional Consortium Funds

Fiscal Year 2001-02 (12/1/01 to 6/30/02)

\$ 21,700

Fiscal Year 2002-03 (7/1/02 to 6/30/03)

\$ 9,250

Total

\$30,950

<u>Expenditures:</u>	<u>FY 2001-02</u>	<u>FY 2002-03</u>
Academic Salaries	\$ 8,500	\$ 6,000
Employee Benefits	\$ 1,700	1,200
Supplies and Materials	7,000	2,050
Other Operating Expenses	<u>4,500</u>	
Total	\$21,700	\$ 9,250

RECOMMENDATION:

RESOLVED: That authorization be hereby given to receive and appropriate all grant funds from the VTEA, Title 1-B – State Leadership Economic Development Regional Consortium for the period of December 1, 2001 to June 30, 2003 for a total not to exceed \$30,950, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Phyllis G. McGuire, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B19

SUBJECT: GRANT

Approval to enter into agreement with The Child Care Law Center to conduct Family Child Care Professional Development credit classes during the Spring 2002 semester for a sum not to exceed \$4,500 (Resolution No. 011115-B19)

BACKGROUND INFORMATION:

The Child Care Law Center has received funding from the San Francisco Mayor's Department of Children, Youth and Their Families in the amount of \$4,500 to support the San Francisco Family Child Care Professional Development Project. The Child Care Law Center has requested that the Child Development & Family Studies Department conduct three one-unit credit courses at various campuses during the Spring 2002 semester. No general fund monies from the District are required.

RECOMMENDATION:

RESOLVED: That authorization is hereby given to enter into an agreement with The Child Care Law Center to conduct Family Child Care Professional Development credit classes during the Spring 2002 semester for a sum not to exceed \$4,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor, of Finance & Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B20

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

Approval of Special Services Contract with Healy Communications.

(Resolution No: 011115-B20)

BACKGROUND INFORMATION:

It has been almost ten years since the Office of Contract Education designed the current marketing brochure. Due to the ever-changing market environment and new technologies, the brochure has failed to meet today's workplace needs. The Office of Contract Education wishes to update its marketing materials to clearly communicate and market the services offered to clients in both the private and public sectors. Funding for this project is in our approved FY01-02 budget.

Healy Communications, a Women-owned Business Enterprise (WBE) has extensive experience in developing company names, taglines and marketing brochures. Contract Education wishes to retain the special services of Healy Communications to: 1) update Contract Education's marketing materials to achieve a more businesslike image; 2) develop a new name, tagline and logo to clearly communicate the advantages we offer to both private and public sector clients; and 3) provide design direction to our in-house student design team. The new image will serve as an important communication tool with our target market and will position the Office of Contract Education as a business offering bottom line benefits and high return on investment. It is a critical step in gaining the respect and attention of prospective clients. The total fee for the project is \$15,000 and services will be conduct from November 16, 2001 to December 30, 2001.

RECOMMENDATION:

RESOLVED: That authorization hereby be given to contract with Healy Communications for the creation and development of the Office of Contract Education's marketing materials for a fee of \$15,000 for the period of November 16, 2001 to December 30, 2001, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Judy Teng, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B21

SUBJECT: Grant
Approval to submit and accept funds in the amount of
\$45,000 received from The Kirkwood Family
Foundation
(Resolution No. 011115-B21)

BACKGROUND INFORMATION:

This resolution requests authorization to submit a proposal and accept funds in the amount of \$45,000 from the Kirkwood Family Foundation to provide parent/child observation classes in the Mission and Bayview-Hunter's Point communities.

The Kirkwood Family Foundation has requested that the Child Development and Family Studies Department submit a proposal to expand the non-credit parent/child observation classes to serve parents of children under three years of age in the Bayview-Hunters Point and Mission communities. The proposal includes offering nine non-credit classes in the above communities from November 19, 2001 through December 31, 2002.

The proposal includes funding for instructors' salaries and benefits, equipment and supplies, field trips, and rent, if applicable.

The total of the grant for a one-year period from November 19, 2001 to December 31, 2002 is \$45,000. No general monies from the district are required.

RECOMMENDATION:

RESOLVED: That authorization is hereby given to submit a proposal and accept funds from the Kirkwood Family Foundation to the Child Development and Family Studies Department to provide non-credit parent/child observation classes for the period November 19, 2001 to December 31, 2002 for a sum not to exceed \$45,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance & Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator
11/15/01 – B21 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

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DATE: November 15, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **GRANT**

Authorization to amend two(2) resolution totaling \$123,750 as indicated in the table below.

(Resolution No. 011115-B22)

	ORIGINAL RESOLUTION NUMBER	GRANTOR/CONTRACTOR	ORIGINAL CONTRACT DATE	ORIGINAL TOTAL AMOUNT	CHANGE	NEW TOTAL NOT TO EXCEED	COMMENTS : ORIGINATOR
A	010222-B11	Chancellor's Office, California Community Colleges/ ESL Citizenship, Civics Grant	Dec.1, 2000 – Sept. 14, 2001	\$300,000	Extend Contract for the period of Oct. 1, 2001 – Sept. 30, 2002 -\$100,000	\$200,000	Funding will support the creation and institutionalization of ESL programs. Originator: Gary Tom
B	011025-B12	US Department of Education (SF Computers and Learning Expansion Project)	Oct. 1, 2001- Sept. 30, 2002	\$250,737	Increase by + \$23,750	\$274,487	US Department of Education augmented award on Oct. 23, 2001 Robert Gabriner

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified amendment to the Resolution as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.



CITY COLLEGE OF SAN FRANCISCO

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DATE: November 15, 2001

B23

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACT

Authorization to Enter Into An Agreement with the Firm of Morgan, Lewis & Bockius, L.L.P. for the Providing of Legal Services In Areas Related to Project Labor Agreements or Project Stabilization Agreements, Beginning November 16, 2001, for expenses and at a Rate Not to Exceed \$380 per hour, for a total not to exceed \$85,000.

(Resolution No. 011115-B23)

BACKGROUND INFORMATION:

Through Resolution 011025-S3, the District has demonstrated its interest in the possibility of establishing a Project Labor Agreement (PLA). That resolution authorized the Chancellor/designee to select and retain a consultant for the purpose of evaluating and making recommendations for a consolidated labor relations program for the anticipated construction program of the District, including consideration of establishing a PLA.

The District expects such a consultant to develop a study, based on his/her review of numerous factors. However, based upon our research and also the advice we have received from the Los Angeles Community College District, which has recently gone through the PLA planning process, the District also needs specialized legal services to provide guidance through the process which would culminate in agreements between various labor unions and successful construction contractors; moreover, bidding specifications need crafting before the District would be able to solicit bids. The expenditures for the services contemplated by this resolution are chargeable to bond sale proceeds, according to bond counsel.

The firm of Morgan, Lewis, & Bockius, L.L.P. through one of its attorneys, E. Carl Uehlein, Jr., has provided just such service; Mr. Uehlein is one of the leading experts on PLAs in the country and is currently involved in finishing up such an assignment with the Los Angeles Community College District. A copy of his curriculum vitae is attached.

BOARD OF TRUSTEES

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California Government Code section 53060 reads in relevant part as follows: "The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are especially trained and experienced and competent to perform the special services required."

RECOMMENDATION:

RESOLVED: That the San Francisco Community College District, pursuant to Government Code section 53060, is authorized to enter into an agreement with the law firm of Morgan, Lewis & Bockius, L.L.P., as an independent contractor, to provide legal services in regards to Project Labor Agreements or Project Stabilization Agreements and/or related areas, with E. Carl Uehlein, Jr., subject to appropriate law, to serve as the principal attorney from the firm, with a beginning date of November 16, 2001; at a fee not to exceed \$380 per hour, and for necessary and reasonable travel, lodging, and other related expenses, for a total not to exceed \$85,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance & Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Ronald Lee, Originator

E. Carl Uehlein Jr.

E. Carl Uehlein, Jr. is a senior partner in the Labor and Employment Law Section resident in the Washington, D.C., office. He counsels employers on labor and employment law issues and represents these employers before state and federal administrative agencies and courts.

Mr. Uehlein has developed a particular expertise in advising public and private sector owners and major construction companies on labor law and labor relations matters and the negotiation and implementation of collective bargaining agreements involving major construction projects throughout the United States. He has successfully defended these against challenges under labor and procurement laws in both federal and state courts, including the United States Supreme Court.

In addition to traditional law and labor relations matters involving the National Labor Relations Act, Mr. Uehlein counsels employers about their obligations under a variety of specific labor statutes, including the Fair Labor Standards Act, the Occupational Safety and Health Act, the Davis Bacon Act, and others at the federal and state level.

Active in professional organizations, Mr. Uehlein was chairman of the Labor Antitrust Committee of the American Bar Association's Labor and Employment Law Section and is vice-chair of the ABA's Public Contract Law Labor Committee. He is also a member of the U.S. Chamber of Commerce Litigation Center Labor Law Advisory Committee.

Mr. Uehlein contributed a chapter on "Labor Antitrust Law" to Matthew Bender's NLRA ? Law and Practice. He is listed in "Who's Who" and "The Best Lawyers in America."

Following graduation from Swarthmore College in 1962 with a degree in economics, Mr. Uehlein received his law degree from Boston College Law School in 1965.

After law school, Mr. Uehlein served as a field attorney for the National Labor Relations Board from 1965 to 1968, before joining the firm. From 1970 through 1973, he served as executive assistant to the U.S. Secretary of Labor.



CITY COLLEGE OF SAN FRANCISCO

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DATE: November 15, 2001

B24

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANT

**Approval of Expenditure Plan for 2001-2002 TTIP
Grant, State Chancellor's Office
(Resolution No. 011115-B24)**

BACKGROUND INFORMATION:

The 2001 -2002 State Budget Act contains \$44.3 million for expenditure on the Telecommunications Technology Infrastructure Program (TTIP), and provides that \$31,600,000 be allocated to the community colleges for (1) data and video network services provided by the California State University and CCC Network (4CNET); (2) local planning and development for improving library technology; (3) digital and analog satellite systems; (4) implementation of the State's Total Cost of Ownership (TCO) model; (5) campus development and expansion of local area networks; (6) training for technology for faculty and staff.

The allocation of the 01-02 TTIP funds for City College of San Francisco is \$514,429.93:

4CNET data/video	\$70,600.00
Library Automation	\$37,037.00
Total Cost of Ownership	\$156,930.00
Technology Training	\$249,862.93
TOTAL	\$514,429.93

The State Chancellor's Office requires that a Board approved expenditure plan for the TTIP funds be submitted. The following expenditure plan, created in accordance with the guidelines for allowable TTIP expenditures, is submitted for Board approval.

11/15/01 – B24 page1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

Area 1	4CNET data/video connectivity (T-1 lines)	\$46,000.00
Area 2	Library Automation Projects	\$37,037.00
Area 3	4CNET video connectivity	\$24,600.00
Area 4	Implementation of Total Cost of Ownership Model - Technical Support Staff Network Applications	\$156,930.00
Area 5		\$ 0
Area 6	Technology Human Resources Training Funds City College of San Francisco's expenditure plan for this area:	
	Planning and Coordination of Technology Staff Development	\$39,000.00
	Faculty/Staff Development Center	\$130,000.00
	Self-Paced Training Tools/Materials	\$ 5,000.00
	Direct Training	
	Using Educational Technology	\$55,862.93
	Training Technical Staff	\$10,000.00
	Training Trainers	\$10,000.00
	Total	\$249,862.93

No general fund expenditure will be required to implement this resolution. The expenditures for areas # 1 through 6 above have not yet been incurred.

RECOMMENDATION:

RESOLVED: That authorization be hereby given by the Board of Trustees to adopt the expenditure plan as specified in this resolution, as required by the 2001-2002 Budget Act, in order to receive special State funds for the Telecommunications Technology Infrastructure Program in the amount of \$514,429.93, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Mamie How, Originator

11/15/01 – B24 page2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

B25

DATE: November 15, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACT

**Authorization to Enter Into An Agreement with the State
Chancellor for Receipt of Legal Services in Exchange for
Use of District Facility
(Resolution No. 011115-B25)**

BACKGROUND INFORMATION:

The State Chancellor's Office has proposed an arrangement with the District for an exchange of services that would permit the Chancellor's Legal Office to assign one of its attorneys in San Francisco by establishing a headquarters on District property. The arrangement would require that an office, office furniture, and miscellaneous assistance be provided for the work of Chancellor's Office staff counsel, Virginia Riegel. The office space could also be used intermittently by the State Chancellor or the State Chancellor's General Counsel when they are required to be in San Francisco for system business. In exchange, the Chancellor's Legal Office would provide agreed-upon legal services to the District by Ms. Riegel. The agreement would provide telephone and computer line support and occasional miscellaneous supplies, but it would not include clerical support. The agreement would provide for a transfer of sites should the District's programs have need of the space.

The Evans Campus has an office space that was recently vacated by the CalWORKS program and that is not needed for other Evans campus programs. The District will benefit from the services that are offered by the State Chancellor, and the opportunity for the District to assist the system in this way can reflect positively on the District. Based on the rental value of the office space, the District will receive up to 6 hours of legal services each month.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to enter into an agreement with the State Chancellor's Office for the receipt of legal services provided by State Chancellor's Staff Counsel, Virginia Riegel, as provided for in this resolution, in exchange for the use of District property, an office at the Evans Campus, or an alternative site should the District require the Evans office for its programs, along with office furniture and necessary telephone and computer line access and miscellaneous supplies.

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance & Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Ronald Lee, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B26

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

**Approval to submit an application and accept
funds received - U.S. Department of Education
(Resolution No. 011115-B26)**

BACKGROUND INFORMATION

This resolution requests authorization to submit an application and appropriate all funds related to a grant from the U.S. Department of Education's Trio programs. City College of San Francisco is entering in to partnership with seven middle and high schools in the Bayview/Hunter's Point area to create an intensive educational program for 600 eligible middle, high-school students who have the interest and inclination to pursue a pathway to higher education. Almost half of the student population lack English proficiency, 14% is in need of special educational services and the dropout rate is 4 times higher than in the rest of the San Francisco. Each year the project will select 600 eligible students--250 from middle school and 350 from high school. By intensifying the linkage between student motivation and career exploration, and by supplemented academic tutoring, the project will increase the number of students continuing their high school and postsecondary education. The following CCSF departments and programs will participate in the program: Adult Basic Education and GED Preparation, ESL, Vocational Nursing, Computer Information Studies, Business and Fashion Design. The total of the grant is \$1,601,444 for the period of October 1, 2002 until September 30, 2007.

There is an additional space required which will be provided by the Southeast Campus. There is a \$507,700 in-kind match required over the five-year period. City College of San Francisco is the fiscal agent. The San Francisco Unified School District is our partner in the project.

Year	First Year	Second Year	Third Year	Fourth Year	Fifth Year
<u>Income</u>	<u>10/02-9/03</u>	<u>10/03-9/04</u>	<u>10/04-9/05</u>	<u>10/05-9/06</u>	<u>10/06-9/07</u>
Dept of Ed	\$ 306,182	\$ 311,262	\$ 319,699	\$ 327,614	\$ 336,687
In-kind match	101,540	101,540	101,540	101,540	101,540
Total	\$ 407,722	\$ 412,802	\$ 421,239	\$ 429,154	\$ 438,227

	First Year	Second Year	Third Year	Fourth Year	Fifth Year
<u>Expenditure</u>	<u>10/02-9/03</u>	<u>10/03-9/04</u>	<u>10/04-9/05</u>	<u>10/05-9/06</u>	<u>10/06-9/07</u>
Salaries/Benefits	\$ 247,920	\$ 255,358	\$ 263,019	\$ 270,908	\$ 279,035
Supplies/Materials	25,115	19,215	18,915	18,015	18,015
Other Operating Expenses	11,800	13,752	14,029	14,314	14,600
<u>Total Indirect</u>	<u>21,347</u>	<u>22,937</u>	<u>23,736</u>	<u>24,377</u>	<u>25,037</u>
Subtotal Expenditures	\$ 306,182	\$ 311,262	\$ 319,699	\$ 327,614	\$ 336,687

	First Year	Second Year	Third Year	Fourth Year	Fifth Year
<u>In-Kind Match</u>	<u>10/02-9/03</u>	<u>10/03-9/04</u>	<u>10/04-9/05</u>	<u>10/05-9/06</u>	<u>10/06-9/07</u>
Salaries/Benefits	\$87,140	\$87,140	\$87,140	\$87,140	\$87,140
Supplies and Materials	5,600	5,600	5,600	5,600	5,600
Other Operating Expenses	8,800	8,800	8,800	8,800	8,800
Subtotal In Kind Match	\$ 101,540	\$ 101,540	\$ 101,540	\$ 101,540	\$ 101,540

	First Year	Second Year	Third Year	Fourth Year	Fifth Year
<u>Sub-Total Expenditure</u>	<u>10/02-9/03</u>	<u>10/03-9/04</u>	<u>10/04-9/05</u>	<u>10/05-9/06</u>	<u>10/06-9/07</u>
Subtotal Expenditures	\$ 306,182	\$ 311,262	\$ 319,699	\$ 327,614	\$ 336,687
Subtotal In-Kind Match	101,540	101,540	101,540	101,540	101,540
Total Expenditures	\$ 407,722	\$ 412,802	\$ 421,239	\$ 429,154	\$ 438,227

RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate all funds receivable upon approval from the U.S. Department of Education for the Talent Search grant for the period of October 1, 2002, to September 30, 2007, in the amount not to exceed \$1,601,444, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Robert Gabriner, Originator

11/15/01 -B26 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B27

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

**Approval to submit an application and accept
funds received - National Science Foundation
(Resolution No. 011115-B27)**

BACKGROUND INFORMATION:

This resolution requests authorization to submit an application and appropriate all funds related to a grant from the National Science Foundation for the Fix-A-Gene project. City College of San Francisco and the Bio-Link, CCSF's national center for biotechnology education, and the University of California San Francisco, (UCSF) are entering in partnership in this project.

The project will consist of the following two components: (1) developing a curriculum and instructional materials that provide community college students with actual research experience as core part of their instruction and (2) designing a recruitment strategy to attract a variety of students and retain them. The research will focus on developing a treatment for a genetic disorder called xeroderma pigmentosum (XP), which causes those who are predisposed to it to suffer severe skin damage when exposed to minimal sunlight. Students participating in the program will gain understanding of the importance of biotechnology in the search for the treatment and cure; they will also learn about the essential skills of assisting in research activities. The project will also focus on bringing more diverse student population to the bioresearch area. Finally, the students will have an opportunity to work with world-class researchers from UCSF. The CCSF Biological Sciences Department and CCSF's Bio-Link will participate in the program. The total of the grant is \$820,863 for the period of April 1, 2002 until March 31, 2005.

There is additional space required which will be provided by the Mission campus and the Ocean campus instructional laboratory facilities. There is a \$28,409 in-kind match and \$20,000 cash match required over the three-year period. City College of San Francisco is the fiscal agent. UCSF is our partner in the project.

Year	First Year	Second Year	Third Year
<u>Income</u>	<u>4/02-3/03</u>	<u>4/04-3/04</u>	<u>4/04-3/05</u>
NSF	\$ 269,552	\$ 279,993	\$ 271,318
<u>In-kind match</u>	<u>16,137</u>	<u>16,137</u>	<u>16,137</u>
Total	\$ 285,689	\$ 296,130	\$ 287,455

11/15/01 – B27 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

<u>Expenditure</u>	<u>First Year</u> <u>4/02-3/03</u>	<u>Second Year</u> <u>4/04-3/04</u>	<u>Third Year</u> <u>4/04-3/05</u>
Salaries/Benefits	\$ 150,725	\$ 156,754	\$ 163,017
Supplies/Materials	35,300	34,200	16,700
Other Operating Expenses	51,978	56,228	57,478
<u>Total Indirect</u>	<u>31,549</u>	<u>32,811</u>	<u>34,123</u>
Subtotal Expenditures	\$ 269,552	\$ 279,993	\$ 271,318

<u>In-Kind Match</u>	<u>First Year</u> <u>4/02-3/03</u>	<u>Second Year</u> <u>4/04-3/04</u>	<u>Third Year</u> <u>4/04-3/05</u>
Salaries/Benefits	\$2,803	\$2,803	\$2,803
Other Operating Expenses	6,667	6,667	6,667
Subtotal In Kind Match	\$ 9,470	\$ 9,470	\$ 9,470

<u>Cash Match</u>	<u>First Year</u> <u>4/02-3/03</u>	<u>Second Year</u> <u>4/04-3/04</u>	<u>Third Year</u> <u>4/04-3/05</u>
Supplies and Materials	6,667	6,667	6,667
Subtotal In Kind Match	\$ 6,667	\$ 6,667	\$ 6,667

<u>Sub-Total Expenditure</u>	<u>First Year</u> <u>4/02-3/03</u>	<u>Second Year</u> <u>4/04-3/04</u>	<u>Third Year</u> <u>4/04-3/05</u>
Subtotal Expenditures	\$ 269,552	\$ 279,993	\$ 271,318
Subtotal In-Kind Match	\$ 9,470	\$ 9,470	\$ 9,470
<u>Subtotal Cash Match</u>	<u>6,667</u>	<u>6,667</u>	<u>6,667</u>
Total Expenditures	\$ 285,689	\$ 296,130	\$ 287,455

RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate all funds receivable upon approval from the National Science Foundation for the Fix-A-Gene grant for the period of April 1, 2002, to March 31, 2005, in the amount not to exceed \$820,863, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Robert Gabriner, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B28

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANT

Approval to submit an application and accept funds received –US Department of Education (Resolution No. 01115-B28)

BACKGROUND INFORMATION:

This resolution requests authorization to submit an application and appropriate all funds related to a grant from the U.S. Department of Education's Title VIB Business and International Education Fund to improve and expand the capacity of CCSF's Business Program. The Center will provide critical educational opportunities for both working professionals and CCSF students and build business partnerships with local and regional industry leaders and associations interested in doing business in the emerging Southeast Asian economies such as Vietnam and Thailand. The total of the grant is \$182,945 for two years of funding for the period May 1, 2002, to April 30, 2004.

There is additional space required which will be provided at the Downtown Campus. There is a \$95,000 in-kind match required.

<u>Income</u>	<u>Year One</u>	<u>Year Two</u>
U.S. Dept. of Ed	\$ 92,873	\$ 90,072
In-Kind Match	93,108	92,244
 <u>Expenditures</u>		
Personnel	79,410	78,000
Travel	2,000	0
Equipment	2,250	2,000
Supplies/Materials	900	900
Other Outgoing Expenses	1,600	2,500
Total Indirect @ 8%	6,713	6,672
Total	\$ 92,873	\$ 90,072

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

<u>Year One In-Kind Match</u>	<u>Year One</u>	<u>Year Two</u>
Salaries/Benefits	\$ 61,608	\$ 60,744
Other Operating Expenses	<u>31,500</u>	<u>31,500</u>
Subtotal In-Kind Match	\$ 93,108	\$ 92,244
 Subtotal Expenditures	 \$ 92,873	 \$ 90,072
Subtotal In-Kind Match	<u>93,108</u>	<u>92,244</u>
Year One Total Expenditures	\$185,981	\$182,316

RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate all funds receivable upon approval from the U.S. Department of Education for the Southeast Asia Business and International Education Center grant for the period May 1, 2002, to April 30, 2004, in the amount not to exceed \$182,945, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator
Steven Glick , Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B29

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

**Authorization to Contract for Special Services
(Resolution No. 011115-B29)**

BACKGROUND INFORMATION:

This resolution authorizes a contract for special services with Dr. Andreea Serban, a community college research specialist for a total of \$16,000 on behalf of City College's Center for Student Success. The Center has been contracted to perform a study of the effectiveness of @One Project training services for community college faculty (see B resolution in this month's agenda). Dr. Serban's services include review of studies and research projects related to professional development programs promoting the application of technology to community college teaching and learning programs, and conducting survey research of community college faculty receiving @One training services.

RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for approval to contract with Dr. Andrea Serban for the time period of December 1, 2001 through July 31, 2002, in the amount not to exceed \$ 16,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B30

GRANTS

SUBJECT: Authorization to Contract for Special Services
(Resolution No. 011115-B30)

BACKGROUND INFORMATION:

This resolution authorizes a contract for special services with the San Francisco Housing Authority for a total of \$31,100. The services include coordination totaling \$28,500 and computer related support totaling \$2,600 for a US Department of Education funded project. The project, entitled San Francisco Computers and Learning Expansion Project (SFCAL), will improve the lives of people in housing facilities by giving them skills needed to obtain and hold decent paying jobs. The project will include the San Francisco Housing Authority (SFHA) and the San Francisco Southeast One Stop Career Link Center (One Stop), located at the Southeast campus. The Board approved resolution number 011025-B-12 at its October meeting.

RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for approval to contract with San Francisco Housing Authority for the time period of December 1, 2001 through September 30, 2002, in the amount not to exceed \$ 31,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator
Veronica Hunnicutt, Originator



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CITY COLLEGE OF SAN FRANCISCO

DA 50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000
November 15, 2001

B31

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

Authorization to Contract for Special Services with
Aurelia Price
(Resolution No. 011115-B31)

BACKGROUND INFORMATION:

This resolution authorizes a contract for special services with Aurelia Price for a total of \$28,500 for coordination services for a US Department of Education funded project. The project, entitled San Francisco Computers and Learning Expansion Project (SFCAL), will improve the lives of people in housing facilities by giving them skills needed to obtain and hold decent paying jobs. The project will include the San Francisco Housing Authority (SFHA) and the San Francisco Southeast One Stop Career Link Center (One Stop), located at the Southeast campus. The Board approved resolution number 0111025-B12 at its October meeting.

RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for approval to contract with Aurelia Price for the time period of December 1, 2001 through September 30, 2002, in the amount not to exceed \$ 28,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator
Veronica Hunnicutt, Originator

University of California, Los Angeles

198

Department of Economics

Graduate Program in Economics

Ph.D. Program

Application for Admission

For the Fall 1989 Semester

The University of California, Los Angeles, is a public research university. It is one of the largest and most diverse universities in the United States. The university is committed to the highest standards of academic excellence and to the advancement of knowledge in all fields of study. The Graduate Program in Economics is a leading program in the field, and we are pleased to accept applications for admission to the Ph.D. Program.

For more information, please contact:

Dr. [Name], Director of the Graduate Program in Economics
Department of Economics, Box 951554
University of California, Los Angeles, CA 90095-1554

Phone: (213) 825-4300
Fax: (213) 825-4301
E-mail: [Email Address]

Enclosed is a copy of the application form and a list of the faculty members who are members of the Graduate Program in Economics.

1

2

3

4

5

6

7



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

B32

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

**Authorization to Contract for Special Services
(Resolution No. 011115-B32)**

BACKGROUND INFORMATION:

This resolution authorizes an extension of a contract for special services with Dr. Brad Phillips, a community college researcher for a total of \$45,000 on behalf of City College's Center for Student Success. Dr. Phillips has been providing coordination services since September 1, 2000 (see B resolutions 000831-B29 and 010329-B11). Dr. Phillips will continue to provide coordination services for the Center for Student Success for Year Two of a three-year State Chancellor's Office grant (see resolution number 011025-B6), and he will also coordinate the @One Project to study the effectiveness of technology training services for community college faculty (see resolution for this month).

RECOMMENDATION:

RESOLVED: That authorization be and is hereby for an extension of a contract with Dr. Brad Phillips for the time period of December 1, 2001 through October 31, 2002, in the amount not to exceed \$ 45,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15 , 2001

C1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., less than \$3,000
(Resolution No. 011115-C1)

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling for October 2001 \$ 443,139.27 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

Direct Payments	\$ 48,332.27
Purchase Orders	337,351.69
Travel/Mileage	<u>57,455.31</u>
GRAND TOTAL:	\$ 443,139.27

James Kendrix, Originator

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DR. PHILIP R. DAY, JR., CHANCELLOR

1. The first of these is the question of the role of the physician in the community.

2. The second is the question of the physician's relationship to his patients.

3. The third is the question of the physician's relationship to his colleagues.

4. The fourth is the question of the physician's relationship to the public.

5. The fifth is the question of the physician's relationship to the law.

6. The sixth is the question of the physician's relationship to the medical profession.

7. The seventh is the question of the physician's relationship to the medical research.

8. The eighth is the question of the physician's relationship to the medical education.

9. The ninth is the question of the physician's relationship to the medical ethics.

10. The tenth is the question of the physician's relationship to the medical history.

11. The eleventh is the question of the physician's relationship to the medical literature.

12. The twelfth is the question of the physician's relationship to the medical art.

13. The thirteenth is the question of the physician's relationship to the medical science.

14. The fourteenth is the question of the physician's relationship to the medical technology.

15. The fifteenth is the question of the physician's relationship to the medical philosophy.

16. The sixteenth is the question of the physician's relationship to the medical psychology.

17. The seventeenth is the question of the physician's relationship to the medical sociology.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: November 15, 2001

C2

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., more than \$3,000
(Resolution No. 011115-C2)

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$443,139.27

James Kendrix, Originator

11/15/01 - C2 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

A	B	C	D	E	F	G	H	I	J	K
Fund	Org	Acct	Prog	Aty	Department	Vendor	Doc #	Amount	Description	
1	UPYENC	4010	6411	6600	S	VC Student Development	IP84575	3,059.74	Equipment	
2	UPFX	2010	5802	6730	S	Human Resources	DP91638	5,519.25	Advertising	
3	UPFX	7114	5610	0900	N	Trade Skills	DP96859	15,697.80	Facility Leases	
4	UPFX	7161	5610	2100	C	Administration Justice	TP91513	150,000.00	Facility Leases	*
5	UPFX	7161	5610	2100	C	Administration Justice	TP91516	76,000.00	Facility Leases	*
6	UPFX	7210	5130	0700	C	Computer & Info Science	DP87271	3,500.00	Dues/Memberships	
7	UPFX	0040	4303	6600	S	Public Information	PO89746	16,935.72	Supplies	
8	U	0040	4303	6600	S	Public Information	DP96315	5,000.00	Supplies	
9	U	0040	5801	6600	S	Public Information	DP89736	5,000.00	Advertising	
10	U	0040	5802	6600	S	Public Information	PO96308	7,055.85	Advertising	
11	U	0040	5802	6600	S	Public Information	DP89735	4,350.00	Advertising	
12	U	0040	5802	6600	S	Public Information	DP96305	3,610.00	Advertising	
13	U	0040	5802	6600	S	Public Information	DP96310	3,441.60	Advertising	
14	U	0040	5802	6600	S	Public Information	DP89733	3,398.40	Advertising	
15	U	0040	5802	6600	S	Public Information	DP89731	3,275.35	Advertising	
16	U	0040	5802	6600	S	Public Information	PO90674	20,793.97	Supplies	
17	U	2510	4301	6780	S	ITS-Administration	PO88791	4,311.20	Supplies	*
18	U	3524	4303	6599	S	Other Services	TP88792	15,217.04	Equipment	
19	U	3524	6432	6599	S	Other Services	ODDS1012	6,266.65	Supplies	
20	U	3562	4301	6770	S	College Services	DP81630	18,000.00	Postage	
21	U	3564	5350	6770	S	Mail Services	DP81634	15,000.00	Postage	
22	U	3564	5350	6770	S	Mail Services	DP81633	3,000.00	Postage	
23	U	3564	5350	6770	S	Mail Services	PO88793	4,356.72	Equipment	
24	U	3568	6414	6770	S	Telephone Services	PO89074	4,535.69	Consulting	
25	U	4026	5190	6200	S	A & R Dean's Office - Credit	TP90371	33,390.00	Postage	
26	U	4026	5350	6200	S	A & R Dean's Office - Credit	VP79968J	16,206.52	Unemployment Ins	
27	U	4900	3501	6770	S	Central Services	CT41151C	3,000.00	Consulting	
28	U	4900	5190	6770	S	Central Services	TP89584	40,632.72	Facility Leases	*
29	U	4900	5610	6460	S	Central Services	DP96853	12,358.74	Facility Leases	
30	U	4900	5610	7100	S	Central Services	PO89593	11,584.00	Facility Leases	
31	U	4900	5610	6460	S	Central Services	DP96851	7,500.00	Desc	
32	U	4900	5912	7100	S	Central Services	DP87750	5,175.00	Desc	
33	U	4900	5912	7100	S	Central Services	TP91513	200,000.00	Facility Leases	*
34	U	7161	5610	2100	C	Administration Justice	TP78552	15,000.00	Supplies	*
35	U	7534	4303	0600	C	Journalism	DP88468	29,896.09	Service Fees	
36	U	9320	6305	6120	C	Library	DP88466	45,799.60	Service Fees	
37	U	9320	6306	6120	C	Library	DP88465	3,668.47	Service Fees	
38	U	9320	6306	6120	C	Library				

	A	B	C	D	E	F	G	H	I	J	K
39	U	9900	9733	9900	S	Payroll Fund	Employment Development Dept.	VP76458A	41,493.76	Unemployment Ins	
40	PYRL	9900	9741	9900	S	Payroll Fund	State Teachers Retirement System	VP71067R	450,709.55	Retirement	
41	PYRL	9900	9741	9900	S	Payroll Fund	State Teachers Retirement System	VP71067T	436,044.47	Retirement	
42	PYRL	9900	9741	9900	S	Payroll Fund	State Teachers Retirement System	VP71067Q	123,545.03	Retirement	
43	PYRL	9900	9741	9900	S	Payroll Fund	State Teachers Retirement System	VP71067S	41,617.68	Retirement	
44	PYRL	9900	9741	9900	S	Payroll Fund	State Teachers Retirement System	VP71067U	39,878.14	Retirement	
45						Subtotal Unrestricted			1,954,824.75		
46											
47											
48	412104	7371	9704	6799	S	ECMP Facility	A Ruiz Construction Co & Assoc Inc	DP96854	11,874.99	Financial aid	
49	213902	7334	5202	2100	C	Family Child Care Training Institut	Holiday Inn	DP93704	4,762.50	Conference Fees	
50	213901	7334	5540	1300	C	Children Council-Mayor's Office	Perry B	PS10085	6,138.99	Utilities	
51	211201	7374	5610	2100	S	CA EC Mentoring Prog 00-01	Hilton Hotels	PO90472	5,500.00	Facility Leases	
52	211201	7374	5610	2100	S	CA EC Mentoring Prog 00-01	Hilton Hotels	PO90460	5,000.00	Facility Leases	
53	211201	7374	5610	2100	S	CA EC Mentoring Prog 00-01	Red Lion Hotel	PO90461	5,000.00	Facility Leases	
54	211201	7374	5610	2100	S	CA EC Mentoring Prog 00-01	Courtyard by Marriott Camanillo	PO90462	3,000.00	Facility Leases	
55	211026	7334	4303	6920	N	Child Care Food-State Preschl 01-02	Safeway Inc.	TP88887	40,000.00	Supplies	*
56	211026	7334	4303	6920	N	Child Care Food-State Preschl 01-02	Alliant Foodservice, Inc.	TP91048	11,000.00	Supplies	*
57	211026	7334	4303	6920	N	Child Care Food-State Preschl 01-02	S.F. Supply Master, Inc.	TP88898	6,500.00	Supplies	*
58	211026	7334	4303	6920	N	Child Care Food-State Preschl 01-02	S.F. Supply Master, Inc.	TP88899	4,500.00	Supplies	*
59	211026	7334	4303	6920	N	Child Care Food-State Preschl 01-02	Alliant Foodservice, Inc.	TP88900	4,000.00	Supplies	*
60	211026	7334	4303	6920	N	Child Care Food-State Preschl 01-02	Alliant Foodservice, Inc.	TP91047	3,000.00	Supplies	*
61	211025	7334	4303	6920	N	Child Care Food-Center Based 01-02	Safeway Inc.	TP88888	9,000.00	Supplies	*
62	211023	7334	4303	6920	N	Child Care Food Program-Preschool	Safeway Inc.	DP93713	3,729.93	Supplies	*
63	129991	9210	5210	7010	S	Contract Education Operation 00-01	Teng J	TO13311	3,365.00	Travel	
64	127328	9210	5190	0500	N	San Francisco Airport Comm - 39	Health Science Associates	TP10021	6,930.00	Consulting	
65	127328	9210	5190	0500	N	San Francisco Airport Comm - 39	No. American Crane Bureau West, Inc.	TP10016	4,425.00	Consulting	
66	125501	9220	5912	6820	N	Continuing Education Fees	I/Tech Services, Inc	DP89361	5,199.00	Desc	
67	125016	7720	5190	1200	C	CA Endowment Welcome Back YR1	Alindor Y	PS10100	5,500.00	Consulting	
68	123866	6110	5633	6490	C	Matriculation- Credit 2001-2002	Eureka	DP64242	5,390.85	Lease	
69	123865	6110	6411	6490	C	Matriculation-Credit 2000-2001	KI	IP84575	3,314.72	Equipment	
70	123854	7224	6411	0400	C	Inst Equip BlkGrnt-One Time	Bio-Rad Laboratories	PO88643	8,280.33	Equipment	
71	123854	7224	6413	0400	C	Inst Equip BlkGrnt-One Time	Dell Computer Corporation	PO88626	11,486.36	Equipment	
72	123854	7224	6414	0400	C	Inst Equip BlkGrnt-One Time	VWR Scientific Products Corp.	PO88637	4,475.08	Equipment	
73	123854	7257	6413	0900	C	Inst Equip BlkGrnt-One Time	Dell Computer Corporation	PO95997	5,612.52	Equipment	
74	123854	7257	6414	0900	C	Inst Equip BlkGrnt-One Time	Innoventions, Inc.	PO95995	4,126.93	Equipment	
75	123854	7257	6414	0900	C	Inst Equip BlkGrnt-One Time	Western Engineering Supply Co.	PO95991	4,086.44	Equipment	
76	123854	7421	5656	0500	N	Inst Equip BlkGrnt-One Time	Creation Engine, L.L.C.	PO90164	4,278.30	Software Lease	

01/11/15 - C2

Page 2 of 3

* Fiscal Year amount to be through June 30, 2002

	A	B	C	D	E	F	G	H	I	J	K
77	123854	7534	6413	0600	C	Inst Equip BlkGrnt-One Time	CCSF Bookstore	PO78554	5,110.09	Equipment	
78	123854	7736	5650	0800	C	Inst Equip BlkGrnt-One Time	Fitlinxx	PO89609	14,562.51	M&R Equipment	
79	123854	9320	4303	6120	C	Inst Equip BlkGrnt-One Time	Omega Pacific Electrical Supply	PO88442	3,425.48	Supplies	
80	123853	7224	6414	0400	C	Inst Equip On Going Grnt 00-01	Carolina Biological Supply Company	PO88619	5,755.33	Equipment	
81	123853	7224	6414	0400	C	Inst Equip On Going Grnt 00-01	VWR Scientific Products Corp.	PO88636	4,838.77	Equipment	
82	123853	7224	6414	0400	C	Inst Equip On Going Grnt 00-01	Audio Graphic Systems	PO88632	3,891.61	Equipment	
83	123853	7528	6414	1000	C	Inst Equip On Going Grnt 00-01	Audio Graphic Systems	PO89407	5,740.09	Equipment	
84	123853	9320	6413	6120	C	Inst Equip On Going Grnt 00-01	Micron Government Computer Sys.	PO88440	6,046.86	Equipment	
85	123853	9500	5632	6780	S	Inst Equip On Going Grnt 00-01	Dell Financial Services	DP90661	6,354.78	Copier Lease	
86	123807	7901	5530	6499	N	Temp Assist for Needy Family 01-02	Pacific Bell	TP91240	4,800.00	Telephone	
87	123706	7334	5540	2100	N	Foster Parent Education Prgm 01-02	Perry B	PS10085	5,000.54	Utilities	
88	123626	6440	7600	6430	C	EOPS Care Program 01-02	CCSF Bookstore	TP90118A	8,722.00	Financial aid	*
89	123607	6440	7600	6430	C	EOPS Part A, B, & C 01-02	CCSF Bookstore	TP90117A	358,668.00	Financial aid	*
90	123518	6210	4103	6499	S	FSS/MCHS 2000-2001	Teacher Curriculum Institute	PO93389	10,229.60	Books	
91	123518	6210	5190	6499	S	FSS/MCHS 2000-2001	Schwimmer A	PS00107A	5,000.00	Consulting	
92	123355	9210	5190	7030	N	Eco-CACT 01-02 CT#01-302-009	Ng E	PS10087	5,000.00	Consulting	
93	123315	7421	5190	7099	S	Eco-SBDC 2001-2002	Trummer J	PS10115	7,200.00	Consulting	
94	123315	7421	5190	7099	S	Eco-SBDC 2001-2002	Perry R	PS10104	7,200.00	Consulting	
95	123315	7421	5190	7099	S	Eco-SBDC 2001-2002	Dean J	PS10103	6,400.00	Consulting	
96	123315	7421	5190	7099	S	Eco-SBDC 2001-2002	Wolter R	PS10102	3,000.00	Consulting	
97	123207	7320	5190	4900	C	Disabled Student Excess Cost 01-02	Information Technology/CART Capt.	TP87588	30,000.00	Consulting	*
98	123207	7320	5912	6420	C	Disabled Student Excess Cost 01-02	Bay Area Communication Access	TP87582	5,000.00	Desc	
99	123114	7901	6411	6499	N	Calworks 2000-2001	KI	IP96203	15,179.53	Equipment	
100	121509	7324	5656	1000	C	Vatea IIC 2001-2002	Software One, Inc.	PO87623	5,003.25	Software Lease	
101	121509	7324	6413	1000	C	Vatea IIC 2001-2002	Micro Warehouse	PO87616	4,194.66	Equipment	
102	121509	7756	6414	1200	C	Vatea IIC 2001-2002	PMX Medical	PO81993A	5,926.32	Equipment	
103	121509	7756	6414	1200	C	Vatea IIC 2001-2002	Dyna Med	PO81993B	5,466.66	Equipment	
104	121214	7421	5190	9900	S	CTCA/SB Dev CT-C00-0064	Waldau G	PS10116	9,200.00	Consulting	
105	121214	7421	5190	7099	S	CTCA/SB Dev CT-C00-0064	Chen C	PS10114	7,000.00	Consulting	
106	121194	5153	5190	6020	S	NSF Biolink 01-02	Gledhill B	PS10107	36,296.00	Consulting	
107	121194	5153	5190	6020	S	NSF Biolink 01-02	Weiler D	PS10108	32,000.00	Consulting	
108	121194	5153	5530	6020	S	NSF Biolink 01-02	AT & T	TP90903	4,500.00	Telephone	
109						Subtotal Restricted			836,189.02		
110											
111						Total Unrestricted and Restricted			2,791,013.77		



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-G10

DATE: November 15, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 011115-G1-G10)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.

DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Division
+ Abensohn, Steven L	Computer & Information Science	Credit
+ Biehn, Jennifer	Mentoring Service Learning	Credit
Boicos, Christopher	Art	Credit
* Cadelinia, Samuel D	Bus/Office Tech/Small Bus	Credit
* Constantinou, Sophia E	Film Production	Credit
Cotter, Dorene	Disabled Stud Prog & Services	NonCredit
De Cordova, Andre M	John Adams Campus	Credit
+ Diamond, Linda P	Bus/Office Tech/Small Bus	Credit
Frates, James D	Trade Skills	NonCredit
Goode, Ruth	English As a Second Language	NonCredit
+ Hayes, Donna J	Counseling	Credit
+ Johnson, Rosemary	Counseling	NonCredit
+ Killikelly, Timothy Jo	Social Science	Credit
Liou, Joyce L.	Technology-Mediated Instruct'n	Credit
McCrosky, Stephen	Student Health	Credit
* Orviss, Donna L	Interdisciplinary Studies	Credit
* Robinson, Mark D	Counseling	Credit
+ Shields, William F	Labor Studies	NonCredit
Shimm, Amy N	Graphic Communication	Credit
+ Staff, Coni D	Phys Education & Dance	Credit
+ Verdugo, Diana L	Career Dev & Placement Ctr	Credit
+ Verdugo, Diana L	Counseling	Credit
+ Wall, Jesse D.	Physics	Credit
* Wise, Nicole Y	Counseling	Credit
Wolfe, Amy L	Student Health	Credit
* Wong, Sebastian E	Health Care Technology	Credit
Wu, Jing	Technology-Mediated Instruct'n	Credit
Yamamura, Ana W	English As a Second Language	NonCredit
Yee, Edna	Student Health	Credit
+ Yiu, Winnie Lai Fai	Financial Aid	Credit
+ Yngojo, Marcus R	Counseling	NonCredit
+ Young, Paul G	Biological Sciences	Credit

G1 Fall 2001: 32

Total for G1: 32

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

Name	Department	Grant	Division
+ Stoffers, Peter L	Counseling	Matriculation- Credit 2001-2002	NonCredit
			G2 Fall 2001: 1
			Total for G2: 1

Total Records: 33

011115 – G3

Full-Time

First Year

Contract

RESOLVED: That on the effective dates indicated, the following named academic employee be appointed as full-time faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule (Contract and Regular faculty):

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
PAGANI, Rossana	Foreign Languages / Phelan	First Year Contract	New UPFX-7520-1120-1100-C FF9161	01/14/02

011115-G4
Amendment
to Resolution

RESOLVED: That Resolution 011025-G3, Full-Time, Temporary (Long-Term Substitute) faculty, be amended in part to show the following:

<u>NAME</u> <u>CHANGE</u> <u>FROM:</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
GAVRYSHOVA, Nataliya	Mathematics / Phelan	First Year Contract	Lily Yuen Lum U-5120-1129-6010-C FS9999	08/15/01 – 12/21/01
			McClain, Laurence U-5120-1129-6010-C FS9999	01/14/02 – 05/24/02
<u>TO:</u>				
GAVRYSHOVA, Nataliya	Mathematics / Phelan	<i>Full-Time Temporary (Long-Term Substitute)</i>	Lily Yuen Lum U-5120-1129-6010-C FS9999	08/15/01 – 12/21/01
			McClain, Laurence U-5120-1129-6010-C FS9999	01/14/02 – 05/24/02

011115 - G5

Academic Employees
Temporary Appointments
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 20, 2001 through December 21, 2001, for the hours indicated. The activity is funded by the District General Fund, Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

NAME	FROM: (August)	TO: (December)	ADD	DEPT	PROGRAM
Cetenich, Daniel	9	9		ESL	7612
Cotter, Dorena	18	18		DSPS	7320
Hoskins, Shirley	9	9		BIO	7224
Mars, Ton E.	9	9		ESL	7612
Meehan, Joan	9	9		ENGLISH	7512
Obenchain, Cynthia	9	9		COUN	6469
Quinn, Denise	17	17		ESL	7612
White, Tom	9	9		ESL	7612

011115 - G6
Amendment
to Resolution

RESOLVED: That resolution 010920-G3, Academic Employees Temporary Appointments Tenure Review for the period August 20, 2001 through December 21, 2001, to be amended in part to show the following:

NAME	PREVIOUS HOURS	INCREASE/ DECREASE	NEW HOURS	DEPT	PROGRAM
Bass, Dana	26	INC 1	27	CIS	7210
Batty-Sylvan, John	9	INC 8	17	ENGL	7512
Bedecarrax, Edmund	9	INC 9	18	BIO	7224
Bogatsky, Ariadna	26	INC 9	35	BIO	7224
Chan, Marcie	9	DEC 9	0	ESL	7612
Dawydiak, Cecile	18	DEC 9	9	RN	7725
Flagiello, Carolyn	34	DEC 8	26	LVN	7728

Amendment
to Resolution

RESOLVED: That resolution 010920-G3, Academic Employees Temporary Appointments Tenure Review for the period August 20, 2001 through December 21, 2001, to be amended in part to show the following:

NAME	PREVIOUS HOURS	INCREASE/ DECREASE	NEW HOURS	DEPT	PROGRAM
Gillette, Linda	18	INC 9	27	ESL	7612
Hayes, Donna	27	DEC 9	18	COUN	6469
Ho, Charles Yen-Kuang	9	INC 17	26	BIO	7728
Holbert, Raymond	35	DEC 18	17	ART	7504
Hom, Calvin	18	INC 9	27	BIO	7224
Keech, Gregory	9	INC 9	18	ESL	7612
Khan, Shehla	9	INC 18	27	ESL	7612
Lopez, Susan	18	DEC 9	9	ESL	7612
Marinoff, Joani	9	INC 9	18	HLTH	7720
McGreevy, Abigail	17	INC 9	26	LVN	7728
O'Hare, Melanie	35	DEC 9	26	ESL	7612
Osborne, Marie	9	DEC 9	0	COUN	6469
Padua, Joseph	9	INC 8	17	COUN	6469
Randolph, Alvin	9	INC 9	18	COUN	6469
Reinhertz, Tannis	36	INC 9	45	H & R	7138
Rico, Stephen	54	DEC 10	44	CDEV	7334
Simon, Leslie	26	DEC 8	18	WOMN	7350
Ta, Minh-Hoa	9	DEC 9	0	EOPS	6440
Tam, Mo-Shuet	35	DEC 9	26	ESL	7612
Tragardh, Thomas	54	DEC 9	45	ESL	7612
Truong, Barbara	17	DEC 8	9	COUN	6469
Wostner, Ulf	9	DEC 9	0	MATH	7272
Yngojo, Marcus	9	INC 9	18	COUN	6469
Zakus, Sharron	17	INC 17	34	HLTH	7720
Zanetto, Janet	34	DEC 16	18	ESL	7612

011115 – G7
Amendment
to Resolution

RESOLVED: That resolution 011025 – G4, Academic Employees Temporary Appointments Tenure Review for the period August 20, 2001 through December 21, 2001, to be amended in part to show the following:

NAME	PREVIOUS HOURS	INCREASE/ DECREASE	NEW HOURS	DEPT	PROGRAM
Cochennec, Mathieu	9	DEC 9	0	H & R	7138
Green, Jacquelyn	27	DEC 9	18	FORL	7520
Kaneshiro, Robin	54	DEC 2	52	ART	7504
McCarthy, Denise	44	INC 8	52	ESL	7612
Seckman, John	36	DEC 1	35	GRAPH	7528
Simpson, Glen	18	DEC 9	9	ESL	7612

011115 – G8
Amendment
to Resolution

RESOLVED: That resolution 010628 – G8 Leave of Absence, be amended in part to show the following:

NAME	DEPARTMENT/CAMPUS	CONTRACT SECTION	EFFECTIVE DATES
Wong, Kathleen	ESL/Chinatown North Beach	17.P 20%	08/15/01 - 12/21/01
Wong, Kathleen	ESL / TRC/Gough	17.P 20% 17.P 0%	08/15/01 – 10/19/01 10/20/01 – 12/21/01 CANCEL 20% LEAVE OF ABSENCE

**CHANGE
FROM:**

TO:

011115 – G9

Leave of
Absence

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

NAME	DEPARTMENT/CAMPUS	CONTRACT SECTION	EFFECTIVE DATES
Knight, Marla	Transitional Studies/John Adams	17.P	01/14/02 - 05/24/02
Matsumura, Mikiko	Foreign Language/Phelan	17.P	01/14/02 - 05/24/02
Stein, Aliyah	Behavioral Sciences/Phelan	17.P	01/14/02 - 05/24/02

011115 – G10

Amendment
to Resolution

RESOLVED: That Resolution 010830 – G12 Amendment to Resolution (amending 010531 – G9 Department Chairperson Stipends 2001-2002) be amended in part to show the following:

CHANGE
FROM:

NAME	DEPARTMENT	STEP	STIPEND
Armstrong, James	Chemistry	5	6,619.00

CHANGE
TO:

Armstrong, James (Fall only)	Chemistry	5	6,619.00
Armstrong, James (Spring only)	Chemistry	5	4,878.00

G1 to G10

11/15/01

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1-H2

DATE: November 15, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 011115-H1-H2)

BACKGROUND INFORMATION:

Resolutions 011115-H1-H2 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.

DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Aninao, Juan C	English As a Second Language	FSS-ESL Across Curriculum	Credit
+ Cook, Venette	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	NonCredit
Donovan, Sharon Mari	Child Dev. & Family Studies	FSS-ESL Across Curriculum	Credit
Donovan, Sharon Mari	Child Dev. & Family Studies	Haas Fund - Prog Dev Initiative	Credit
+ Durighello, Joy A	English As a Second Language	FSS-ESL Across Curriculum	Credit
Fleming, Anne-Marie	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	NonCredit
Hector, Gina Wood	Bus/Office Tech/Small Bus	FSS-ESL Across Curriculum	Credit
+ Homer, Suzanne I	Social Science	FSS-ESL Across Curriculum	Credit
+ Jardim, Philip M	Biological Sciences	Eco-CACT 01-02 CT#01-302-009	Credit
+ Kitchin, Deborah A	Bus/Office Tech/Small Bus	FSS-ESL Across Curriculum	Credit
+ Kudsi, Omar S	Vocational Education	SFTD/Muni Safety Training	NonCredit
Landes, David L	Social Science	FSS-ESL Across Curriculum	Credit
Meis, Vincent T	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	NonCredit
+ Moriwaki, Kathleen M	Vocational Education	SFTD/Muni Safety Training	NonCredit
+ Rowland, Regina	Graphic Communication	FSS-ESL Across Curriculum	Credit
+ Seymour, Sharon S	English As a Second Language	FSS-ESL Across Curriculum	Credit
+ Stein, Judith Aliy	Behavioral Sciences	FSS-ESL Across Curriculum	Credit
+ Ta, Hoa M	Extended Oppo Prog & Services	FSS-ESL Across Curriculum	Credit
Wilson, Emily Hope	Contract Education	Bank of America - 2	NonCredit

H1 Fall 2001: 19

Total for H1: 19

Total Records: 19

011115 - H2
Categorically
Funded
Full-Time
Temporary
Assignment
2001-2002

RESOLVED: That the following named academic employee be appointed to Categorically Funded Temporary Full-Time assignment pursuant to Education Code Section 87470 for the term and year shown. Appointment shall be contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, verification of satisfactory physical examination, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule. Categorically funded as indicated:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
DONOVAN, Sharon	Child Development & Family Studies	Project Coordinator	Miriam & Peter Haas Fund 213015-7334-1220-2100-N (80%) 213015-7334-1120-2100-N (20%)	01/14/02 - 05/24/02
LEWIS, James	Vocational Education	Coordinator	Learn To Earn More 123521-7114-1220-0900-N (100%)	11/19/01 - 05/24/02



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

L1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: Human Resources
Authorization to amend employment Contract (s)
(Resolution No. 011115 - L1)**

BACKGROUND INFORMATION:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403 (b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

RECOMMENDATION:

RESOLVED: That the Board of Trustee of the San Francisco Community College amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403 (b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

a) <u>INSURANCE COMPANIES</u>	<u>I. D. NO.</u>	<u>Bi-Weekly AMOUNT</u>
Equitable	57123	424.00
GALIC	05442	75.00
GALIC	57088	423.00
GALIC	56055	250.00
GALIC	54872	500.00
GALIC	56879	462.00
Great West	56592	424.00
Great West	56450	462.00
IDS	54872	50.00
Life of SW	56760	289.00
Met Life	26690	400.00
Met Life	35054	350.00
Met Life	53074	423.08
Met Life	53058	425.00
Nationwide	54164	461.00
National Health	54658	577.00
Paull Revere	24358	300.00
Prudential	52466	475.00
Safeco	56760	289.00
Security First	57013	200.00
State Street Bank	54625	424.00
TIAA-CREF	44956	350.00
TIAA-CREF	55364	250.00
TIAA-CREF	42578	462.00
TIAA-CREF	57654	515.00
TIAA-CREF	29036	304.00
TIAA-CREF	29036	462.00
VALIC	40786	423.00
VALIC	15746	200.00
VALIC	56388	423.00
VALIC	14046	50.00
VALIC	24565	423.07
VALIC	55058	126.69
VALIC	54721	462.00
VALIC	54794	461.53
VALIC	45151	576.92
VALIC	55906	576.92
VALIC	22038	461.53
VALIC	27048	461.54
VALIC	57355	115.46

<u>b) CUSTODIAL ACCOUNTS</u>	<u>I. D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Capital Guardian	32438	577.00
Fidelity	55592	300.00
Fidelity	34842	462.00
Fidelity	56158	200.00
Fidelity	54962	400.00
Franklin	57062	300.00
Janus	41580	423.00
Janus	55339	462.00
T. Rowe Price	53570	400.00
T. Rowe Price	54996	400.00
T. Rowe Price	54794	400.00
Vanguard	52292	424.00
Vanguard	39348	400.00
Vanguard	47972	223.00
Vanguard	55827	539.00
Vanguard	08032	200.00
Vanguard	55629	300.00
Vanguard	04232	424.00
Vanguard	55164	519.23
Vanguard	55164	577.00
Vanguard	55164	577.00
Vanguard	54684	577.00
Vanguard	54882	461.54
Vanguard	56158	262.00

<u>c) TERMINATION/CANCELLATIONS</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Fidelity	00860	72.00
Janus	35852	100.00
Janus	55164	25.00
Nationwide	54658	365.00

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

James Kendrix, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001 **L2**
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: Amending Resolution 010531-L2
Reemployment of Service Retirants
Under Education Code Section 24214
(Resolution No. 011025-L2)**

BACKGROUND INFORMATION:

On May 31, 2001, the Board of Trustees adopted Resolution No. 010531-L2 authorizing REGINALD ALEXANDER's employment, effective July 1, 2001 – June 30, 2002, to perform duties as agreed at a compensation not to exceed the State Teacher's Retirement System limit of \$22,000 for the 2001-2002 fiscal year, as provided for in the Education Code Section 24214 and appropriate STRS directions.

The service retirement earnings limit established in Section 24214 of the Education Code on January 1, 2001 at \$22,000 is adjusted annually, on each July 1, to reflect the increase in the All-Urban California Consumer Price Index using December 1999 as the base.

The service retirement earnings limit as of July 1, 2001 was adjusted to \$22,880.

RECOMMENDATION:

RESOLVED: That effective retroactive to July 1, 2001 through June 30, 2002, REGINALD ALEXANDER, be employed to perform duties as agreed at a compensation not to exceed the State Teacher's Retirement System limit of \$22,880.

Clara Starr, Originator

11/15/01 - L2 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR



CLINICAL STUDY OF THE

USE OF THE
STANDARDIZED
CLINICAL
EXAMINATION

BY THE AMERICAN MEDICAL ASSOCIATION

The American Medical Association has been concerned for many years with the problem of the standardization of the clinical examination. In 1947, the American Medical Association Council on Medical Education and Research, in cooperation with the American Association of Medical Colleges, the American College of Physicians, and the American College of Surgeons, established the Committee on the Standardization of the Clinical Examination. The Committee's report, published in 1950, recommended that the clinical examination be standardized in order to facilitate the comparison of results and to improve the quality of medical education.

The Committee's report was based on a study of the clinical examination in the United States. The study was conducted by the American Medical Association Council on Medical Education and Research, in cooperation with the American Association of Medical Colleges, the American College of Physicians, and the American College of Surgeons. The study found that the clinical examination was not standardized in the United States, and that the results of the examination were not comparable.

The Committee's report recommended that the clinical examination be standardized in order to facilitate the comparison of results and to improve the quality of medical education.

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The Committee's report recommended that the clinical examination be standardized in order to facilitate the comparison of results and to improve the quality of medical education.



CITY COLLEGE OF SAN FRANCISCO

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N1

DATE: November 15, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 011115-N1)

BACKGROUND INFORMATION:

Resolutions 011115-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

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DR. PHILIP R. DAY, JR., CHANCELLOR

074

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Cheung, Casey D	Community Services	NonCredit
Goode, Ruth	Institute for Int'l Students	NonCredit
Pond, Jay A	Community Services	NonCredit

N1 Fall 2001: 3

Total for N1: 3

Total Records: 3



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001

**FOR INFORMATION ONLY
NO ACTION NECESSARY**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: CAPITAL OUTLAY
Report on contracts under \$15,000,
Office of Facilities Planning, City College of San Francisco
(011115-FIO)**

BACKGROUND INFORMATION:

This report is for information only as authorized by Resolution 000525-B5 regarding construction contracts that are no more than \$15,000, and to be reviewed by Board Trustees as required by the Education Code Section 81656.

1. **RGA Environmental Inc., (Environmental Hygienist)** – Cloud Hall Re-roofing project, contract total \$4,835, State Scheduled Maintenance fund. For contractor to provide labor and material for hazardous material survey, environmental monitoring and air quality sampling testing during the construction and final report.
2. **City and County of San Francisco DPW, Bureau of Building Repair** – John Adams Main Building Room 101 Lead Paint Abatement and Painting project, contract total \$6,333.28, General Obligation Bond funding. For contractor to provide labor and material to abate loose paint chips, prime wall surfaces, repair voids and cracks and repaint.
3. **The Lawson Roofing Co., Inc., - Evans Campus Building Seismic Upgrade Investigation and Analysis project**, contract total \$4,500, Certificate Of Participation fund. For contractor to provide labor and material for remove and repair roof sections for roof deck inspection.

BOARD OF TRUSTEES

11/15/01-FIO, Capital Outlay For Information Only, page 1
DR. PHILIP R. DAY, JR., CHANCELLOR

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DR. PHILIP R. DAY, JR., CHANCELLOR

076

For Information Only

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Report on contracts under \$10,000, Office of Vocational Education, City
College of San Francisco, November 2001.

This report is for information only on contracts that the Office of Vocational Education
negotiated under \$10,000 in November, 2001.

- San Jose/Evergreen Community College District - City College of San Francisco
will enter into a contract not to exceed \$6,800, term November 1, 2001 - January
30, 2002, to provide Phase I and II DACUM facilitation services for San
Jose/Evergreen Community College District.
- Bay Area Information Technology Consortium - City College of San Francisco
will enter into a contract not to exceed \$6,000, term December 1, 2001 - January
30, 2002, to provide counseling, curriculum development and coordination of a
pilot training program in partnership with the San Francisco Housing Authority.

Originator: Phyllis McGuire

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 15, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

**FOR INFORMATION ONLY
NO ACTION NECESSARY**

**Subject: GRANTS
Report on contracts under \$10,000,
Office of CalWORKS
(011115-FIO)**

This report is for information only on contracts that the Office of Calworks negotiated under \$10,000 in December 2001.

1. The CCSF CalWORKs Office of Education and Training will enter into an agreement with DAVIS and ASSOCIATES, LLC. To employ two (2) CalWORKs students for the period of December 1, 2001 – June 30, 2002. The students are authorized to work up to 32 hours per week for six to eight months. Students will be paid at the rate of \$10 per hour, with 50% of these wages provided from the CCSF CalWORKs work study funds. The total obligation of CCSF will not exceed \$9600 .

Bernice Brown, Originator

Introduction

The purpose of this study is to investigate the effects of the proposed system on the performance of the participants.

The study was conducted in a controlled environment with a sample of 30 participants.

The results of the study are presented in the following sections.

The first section discusses the methodology used in the study, including the experimental design and the data collection process.

The second section presents the results of the study, including the mean values and standard deviations.

The third section discusses the conclusions of the study and the implications for future research.

The fourth section provides a summary of the study and the authors' contact information.

The fifth section contains the references used in the study.

The sixth section contains the appendices of the study.

The seventh section contains the acknowledgments of the study.

The eighth section contains the disclaimer of the study.

The ninth section contains the conclusion of the study.

The tenth section contains the final remarks of the study.

CHANCELLOR'S

MONTHLY

REPORT

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CHANCELLOR'S

MONTHLY

REPORT

1982, January 1



OFFICE OF THE CHANCELLOR

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MEMORANDUM

DATE: November 15, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr.
Chancellor

SUBJECT: Chancellor's Monthly Report – November 2001

As I write this month's report from Washington, D.C., I have, with the support of my cell phone and Peter Goldstein's information relay, been tracking the results of the election. At 4 a.m. Wednesday, I got the final report via phone mail (please know that I voted via absentee ballot last week) and I am absolutely thrilled with the results, as I know you all are. For City College, the first day of the 21st century started on November 7, 2001. Having these resources available to systematically start the rebuilding process for CCSF is a "watershed moment" for this great institution. We all worked very hard to make this happen and should feel extremely proud of this achievement. The people of San Francisco have spoken with a clear and unequivocal voice, one that is supportive, encouraging, and motivating. The trust and confidence San Franciscans have expressed with this vote is both valued and respected. Our pledge to them is to continue the excellent tradition of the past and continue to be responsive and accountable to the community we serve as we head into the future.

I want to use this opportunity to thank you directly and all of the members of the "team" who helped make this vote possible. Clearly, the effort, time, and financial contributions of a great many people had a significant and very positive impact on getting Prop. A passed at such an extraordinarily high approval rating (72.6%). AFT 2121 (Allan Fisher, Ed Murray, and Chris Hanzo, plus many more); SEIU 790 (Athena Steff, Patti Tamura, Alice Shvarts, and many more Classified Staff); the Administrators' Council (Bob Gabriner and Linda Squires-Grohe, Carlota del Portillo, Joanne Low, Steven Glick, Jorge Bell, and many more); the Academic Senate (Ophelia Clark, Susan Lopez, Fred Teti, David Yee, and lots of faculty volunteers); the Department Chairs Council (Darlene Alioto, et al); Tim Killikelly, who helped in the area of City College's efforts to expand voter registration opportunities for our students; the Associated Students from all campuses; the Board of Trustees; a very long list of people and companies that stepped up to the plate financially; and, finally, a core group of people who were very directly involved in working in the campaign (on their own time) from beginning to end. First and foremost is Peter Goldstein, who worked with me directly in shepherding Prop. A

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through the City's bureaucracy (Planning Department, DPW, Finance, Mayor's Office, City Attorney's Office, etc.) and afterwards, as we progressed through the campaign itself. Peter's work, energy, commitment, advice, and counsel played a key role throughout. I couldn't have done it without him. Additionally, Stephen Herman, Larry Klein, Kathleen Alioto, Ed Hamilton, Frances Lee, Don Griffin, and Denise LaPointe and Shannon Jacobs of Barnes and Whitehurst, and finally, Robert Barnes and John Whitehurst themselves, whose commitment and creativity guided our campaign strategies from beginning to end and most importantly, allowed us to get the maximum out of the campaign funds we had to work with. I'm sure I may have left someone out (please forgive me), but this was a great team effort and everyone played a critical role.

I must also express our appreciation to our campaign supporters and honorary chairpersons. Two people are deserving of special recognition. First is Clint Reilly who, after putting us through our paces in terms of asking a lot of questions about the what, who, why, and for whom aspects of our business, provided the biggest and most substantial personal contribution to our campaign on behalf of his wife, Janet, and himself. Clint is a true believer in City College and he put his money where his heart is. Secondly, the Mayor needs to be acknowledged. He advised us early in the game and during the last weeks of the campaign, publicly and often, spoke in strong support of Prop. A in arenas that got a lot of attention and publicity. He went the extra mile for us and that made a difference.

Finally, because I am currently in Washington and attending the Fall Commission Meetings of the American Association of Community Colleges and meeting on the Hill about other funding options for City College, I have access to some great materials that I'd like to include in this report (see attached). We can discuss their content at the Board meeting next week.

In addition to being involved with the campaign (on my own time), you should note that there are a great many other things that I worked on this month. Below are specific activities I was engaged in during the month of November:

- 1) Met with Dan Estrada, Director of the Statewide Energy Conservation and Management Project (Board of Governor/CCCA), Phyllis McGuire, Suzanne Korey, and Byron Anderson regarding City College's role in the project and the plan to establish a Resource Center for business/industry seminars, training, and curriculum development in San Francisco (I have been asked to chair the Statewide Project Advisory Committee.
- 2) Chaired the meeting of the College Advisory Council.
- 3) Attended the Fall Dinner of the Bay Area Consortium hosted by SFSU President Dr. Robert Corrigan at SFSU's Chartwell Conference Center (special guest was Arlene Ackerman, Superintendent of Schools/SFUSD).

- 4) Attended and chaired meeting of the College Diversity Committee and discussed a range of topics related to post September 11th activities and other matters.
- 5) Attended a meeting of the Scholarship Committee and discussed future plans and opportunities.
- 6) Met with the Enhanced Self Study Coordinating Council to review and discuss recommendations from work groups.
- 7) Attended and chaired meeting of the Planning and Budgeting Council.
- 8) Attended and spoke at the memorial service for Stefan Ponek, Broadcasting Media Services employee.
- 9) Met with Steve Hale and Carmen Plaza de Jennings regarding status of negotiations.
- 10) Attended the Silver Spur Awards luncheon at the San Francisco Hilton Grand Ballroom.
- 11) Attended the AACC Fall Commission Meeting in Washington, D.C. Preceding the AACC meeting was an invitational Leadership Forum of community college CEOs sponsored by Pew Charitable Trust. Also met on Capitol Hill with key House and Senate staffers, National Science Foundation personnel, and White House personnel.
- 12) Met with Vice Chancellors Frances Lee, Don Griffin, and Peter Goldstein regarding Extra Reassign Time.
- 13) Attended a dinner of Swords to Plowshares at the Green Room of War Memorial Building where I was honored (along with Dr. Robert Corrigan, SFSU President), for our institutions' role in providing educational opportunities to formerly homeless veterans.
- 14) Met with the Labor (SEIU 790)/Management Council to discuss future plans.
- 15) Met with AS President Rick Cantora to discuss issues related to AS initiatives and plans for the coming year.
- 16) Met with Bill Liskamm, CCSF consulting architect, to discuss follow-up plans for the Balboa, Ingleside, and Ocean Avenue projects.
- 17) Met with Dean Sandra Handler regarding CCSF's response to WASC.
- 18) Met with Jon Rubin (PR firm, Bay Relations) and Martha Lucey to preview a commercial for television.

- 19) Attended a meeting of the Education Committee of the Board and presented an overview of the Education Master Plan in conjunction with Frances Lee and Deanna Abma.
- 20) Met with Pam Calloway, president of the Private Industry Council regarding workforce development issues.
- 21) Conducted a budget workshop for the Board of Trustees (with Peter Goldstein).
- 22) Was a panelist, along with Reverend Cecil Williams from Glide Memorial Church, and David Gruber from Workforce Strategy Center, at the City to City Leadership Exchange interest track forum focusing on workforce development held at the Glide Memorial Church. The event was sponsored by the Greater Boston Chamber of Commerce, the City of Boston, and the University of Massachusetts Boston.
- 23) Met with Superintendent Arlene Ackerman regarding our lease agreement with SFUSD and discussed other matters (e.g. Joint Meeting).
- 24) Met with the new manager of Public Utilities Commission, Patricia Martel to discuss future plans re: Balboa Reservoir.
- 25) Met with leadership of AFT 2121 to discuss labor/management issues.
- 26) Met with the Administrator Council's Executive Committee to discuss general planning issues.
- 27) Met with Jim Chappell and Gabby Metcalf, Executive Directors of SPUR, and Trustee Natalie Berg.
- 28) Attended an Industry Welcome Breakfast at the Educated Palate.

Thanks and if you have any questions and concerns, please contact me directly.

Attachment

Please note that the attachments referenced in the Chancellor's Monthly Report will be provided at the Board meeting. If interested parties would like copies of these materials forwarded to them, please contact the Chancellor's office.

PRDJ:jcd





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NOTICE

DEC 17 2001

REGULAR MEETINGS

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OF THE

BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: CONFERENCE ROOM 220, 2nd FLOOR
DOWNTOWN CAMPUS
800 MISSION STREET, SAN FRANCISCO

DATE: **THURSDAY, DECEMBER 20, 2001**

TIME: **5:00 PM**

This meeting is normally devoted to Closed Session Topics.

LOCATION: CLASSROOM 821, 8th FLOOR
DOWNTOWN CAMPUS
800 MISSION STREET, SAN FRANCISCO

DATE: **THURSDAY, DECEMBER 20, 2001**

TIME: **6:00 PM**

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

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TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The Item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

THE HISTORY OF THE

REIGN OF KING CHARLES THE FIRST
IN THE YEAR 1649

BY JOHN BURNET
BISHOP OF SALISBURY

IN TWO VOLUMES

LONDON
Printed by J. Sturges, at the Angel in St. Dunstons Church-yard, 1724

THE SECOND EDITION, CORRECTED

IN THE YEAR 1724

BY JOHN BURNET

LONDON

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on Non-agenda items or unless otherwise required by law.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interference's with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.



OFFICE OF BOARD OF TRUSTEES

50 PHELAN AVENUE BOX E200 • SAN FRANCISCO, CA 94112 • 415 239.3303 • FAX 415 239.3918

AGENDA

CLOSED SESSION

BOARD OF TRUSTEES OF THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

DOWNTOWN CAMPUS
CONFERENCE ROOM 220, 2ND FLOOR
800 Mission Street
San Francisco
THURSDAY, December 20, 2001
5:00 P.M.

DOCUMENTS DEPT.

DEC 17 2001

- I. OPEN SESSION
Announcement of Closed Session Topics

SAN FRANCISCO
PUBLIC LIBRARY

- II. CLOSED SESSION

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (G.C. 54956.8)

Property :	324 Havelock Street San Francisco, Ca.
Agency Negotiator:	Peter Goldstein
Negotiating parties:	Eugene Moggia
Under Negotiation:	Price and terms of payment

- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (G.C. 54956.9(a))

Name of case: Gray V. SFCCD
San Francisco Superior Court Case # 400581

Name of case: SFCCD V. Acres Consulting Engineers Inc., and Daniel B. Valiao
San Francisco Superior Court Case # 321287

- C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)

Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) – 6 cases

Initiation of litigation pursuant to Gov. Code 54956.9 (c) – 1 case

- D PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

E. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

1. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Employee Organizations: Service Employees International Union (SEIU) 790, American Federation of Teachers (AFT) 2121, Department Chairperson Council (DCC), and San Francisco Building and Construction Trade Council Unions (SFBCTCU)

2. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Unrepresented Employees: Stationary Engineers, District Designated Managers, Employee Relations Manager, Supervisors, and Confidential Classifications.

III. OPEN SESSION

Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.1

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.

**DOWNTOWN CAMPUS
CLASSROOM 821, 8th Floor
800 MISSION STREET
San Francisco**

Open Session - 6:00 p.m.

* C - It is recommended that all resolution agenda items identified with letter * C in the right hand column are eligible for consideration as Consent agenda items.

- XI. Board of Trustees' Report
- XII. Chancellor and Staff Reports
- XIII. Closed Session Announcements - Legal Counsel Ronald Lee
- XIV. Requests to Speak
- XV. Adjournment

FINANCE

GENERAL FUND

- B1 - Authorization be hereby given to contract with Pacific Bell to provide a continuation of current phone services to City College of San Francisco for a period of 48 months at a cost not to exceed \$27,302 per month *C
- B2 - Authorization be hereby given to contract with Angus-Hamer Networking to provide: construction/project management and oversight for the City College Technology Network Project for period from January 1, 2002 through February 28, 2002 for a cost not to exceed \$16,480 *C
- B3 - Authorization be hereby given to contract with Strata Information Group (SIG) to provide technical consulting for the procurement and implementation for: the Student Identification Card System, a document imaging solution, and to provide technical assistance in implementation a Desktop Reporting (SDA), Executive Information System (EIS), and development of a Financial Aid procedure manual. Also, they will to provide technical assistance to the programming unit of the ITS Department for period from January 1, 2002 through June 30, 2002 for a total contract cost not to exceed \$170,500 *C
- B4 - Authorization for General Fund Modification(s) for Special Services Contract *C

CAPITAL OUTLAY

- B5 - Authorization be hereby given to contract with the lowest responsible bidder Automatic Door Systems, Inc., for the project: Library LRC Building Exterior Doors & Hardware Replacement, to be completed on or before April 30, 2002, at a cost of not to exceed \$35,967 *C

- B6 - Authorization be hereby given to enter into a contract agreement with Crane Construction West, Inc., a qualified restoration contractor, for the project: Chinatown Columbo Building Storefront Renovation, at a cost not to exceed \$28,596 *c
- B7 - Authorization for FIVE (5) Contract Modification(s) totaling \$90,723 for Special Services Contract(s) and Construction Contract(s) *c

GRANTS/ CONTRACTS

- B8 - Authorization be hereby given to enter into a contract with Mike Hall to research, develop and deliver training to Muni Employees as it relates to Hazardous Communications for the period of January 1, 2002 through June 30, 2002 for a total not to exceed \$25,000 *c
- B9 - Authorization be given to participate as a sub-recipient with and appropriate funds receivable from the Private Industry Council of San Francisco for the period August 1, 2002 to January 31, 2003, in an amount not to exceed \$24,989 *c
- B10 - Authorization be given to submit an application and appropriate all funds receivable upon approval from the Workforce Investment Board for the Governor's Workforce Investment Board 15% Discretionary Fund the period of February 1, 2002, to January 31, 2004, in the amount not to exceed \$1,293,651 *c
- B11 - Authorization be given to submit an application and appropriate all funds receivable upon approval from the GO SERV for Cesar E. Chavez Day of Service and Learning grant the period of January 14, 2002, to April 5, 2002, in the amount not to exceed \$14,875 *c
- B12 - Authorization be given to submit an application and appropriate all funds receivable upon approval from the CARL for CARL Research Award Library Collaboration the period of December 30, 2001, to October 30, 2002, in the amount not to exceed \$2,000 *c
- B13 - Authorization be and is hereby given for *c

approval to contract with Eva Schiorring for the time period of December 22, 2001 through July 31, 2002, in the amount not to exceed \$ \$37,500

- B14 - Authorization be and is hereby given *c
for approval to contract with Gail Waldron for the time period of December 22, 2001 through July 31, 2002, in the amount not to exceed \$ \$27,500
- B15 - Authorization be hereby given *c
to award a 2 year contract beginning January 1, 2002 and ending December 31, 2003 with three (3) single year extensions upon mutual agreement to Java Jazz, Inc. (DBA, Jazzland) for food vending service at both the Lower Level of the Student Union and the area behind the Press Box on Cloud Circle at the main, Ocean Avenue Campus
- B16 - Authorization be hereby given to contract *c
with Interpreters to provide services for students with disabilities, total cost for interpreting services not to exceed \$250,000 for any given fiscal year
- B17 - Authorization to modify existing Grants totaling \$267,855 *c

EQUIPMENT, SUPPLIES & SERVICES

- C1 - Procurement of equipment, supplies, services *c
etc., less than \$3,000
- C2 - Procurement of equipment, supplies, services, etc., *c
\$3,000 or more
- C3 - Acceptance of Gifts *c

HUMAN RESOURCES

- F1 - Appointment of an Administrator *c
- G - Academic Employees, Credit Program, *c
District Funded
- H - Academic Employees, Credit Program, *c

1. The first part of the document is a list of the names of the people who were present at the meeting. The names are listed in alphabetical order.

2. The second part of the document is a list of the topics that were discussed at the meeting. The topics are listed in alphabetical order.

3. The third part of the document is a list of the actions that were taken at the meeting. The actions are listed in alphabetical order.

4. The fourth part of the document is a list of the dates when the actions were completed. The dates are listed in alphabetical order.

5. The fifth part of the document is a list of the people who were responsible for completing the actions. The names are listed in alphabetical order.

6. The sixth part of the document is a list of the people who were responsible for monitoring the progress of the actions. The names are listed in alphabetical order.

7. The seventh part of the document is a list of the people who were responsible for reporting on the progress of the actions. The names are listed in alphabetical order.

8. The eighth part of the document is a list of the people who were responsible for evaluating the results of the actions. The names are listed in alphabetical order.

9. The ninth part of the document is a list of the people who were responsible for implementing the actions. The names are listed in alphabetical order.

10. The tenth part of the document is a list of the people who were responsible for maintaining the actions. The names are listed in alphabetical order.

11. The eleventh part of the document is a list of the people who were responsible for reviewing the actions. The names are listed in alphabetical order.

12. The twelfth part of the document is a list of the people who were responsible for updating the actions. The names are listed in alphabetical order.

13. The thirteenth part of the document is a list of the people who were responsible for archiving the actions. The names are listed in alphabetical order.

Categorically Funded

L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract *c

N1 - Academic Employees Community Services Classes *c

SPECIAL

S1 - Continuation of City College Employee Benefits and Compensation for Employees Called into National Guard or Reserve Services

S2 - Implementing AB 540 Public postsecondary education: exemption from nonresident tuition.

REAL ESTATE

W1 - Authorization to exercise option to renew rental agreements for the use of space by the City College of San Francisco campuses for fiscal year 2001-2002. *c

Information only

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: January 31, 2002
SOUTHEAST CAMPUS
1800 Oakdale Avenue
(Note: We're trying to see if meeting date could be changed to January 24, 2002 to accommodate some conflicts in schedule)

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud.

2. The second part of the document outlines the specific requirements for record-keeping. It states that all transactions must be recorded in a timely and accurate manner, and that the records must be maintained for a minimum of five years. It also discusses the importance of ensuring that the records are accessible and can be easily reviewed.

3. The third part of the document discusses the consequences of failing to comply with the record-keeping requirements. It states that individuals or organizations that fail to maintain accurate records may be subject to penalties, including fines and imprisonment. It also discusses the importance of cooperating with the authorities in the event of an investigation.

4. The fourth part of the document discusses the importance of transparency and accountability in the financial system. It states that transparency is essential for the confidence of investors and the public, and that accountability is essential for the integrity of the system. It also discusses the importance of ensuring that the financial system is subject to effective oversight and regulation.

5. The fifth part of the document discusses the importance of the financial system in the economy. It states that the financial system is essential for the growth and development of the economy, and that it plays a key role in the allocation of resources. It also discusses the importance of ensuring that the financial system is stable and resilient.

6. The sixth part of the document discusses the importance of the financial system in the context of the global economy. It states that the financial system is a key component of the global economy, and that it plays a key role in the integration of the world's financial markets. It also discusses the importance of ensuring that the financial system is subject to effective international oversight and regulation.

7. The seventh part of the document discusses the importance of the financial system in the context of the future. It states that the financial system will continue to play a key role in the economy, and that it will be subject to significant changes in the future. It also discusses the importance of ensuring that the financial system is able to adapt to these changes and remain stable and resilient.

8. The eighth part of the document discusses the importance of the financial system in the context of the current global financial crisis. It states that the financial system has been severely impacted by the crisis, and that it is essential to ensure that the system is able to recover and return to a state of stability. It also discusses the importance of ensuring that the financial system is subject to effective oversight and regulation in the future.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001

B2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: Approval of Special Personnel Services Contracts
With Angus-Hamer Networking
(Resolution No. 011220 – B2)**

BACKGROUND INFORMATION:

Angus-Hamer Networking has been providing network consulting services for City College since 1996, both in the area of operational technical consulting to the Information Technology Services Department (ITS) on the college's wide area network (WAN), and in designing and construction project management of the new network infrastructure. To date, the fiber backbone for Phelan campus has been completed, with all major buildings connected. The building wiring project for Phelan campus began in the Spring 2000 semester. The building wiring project for the SF Campuses began in February 2001.

This resolution continues the contract with Angus-Hamer Networking to provide a limited amount of construction/project management and oversight for the wiring of the Science Building as completion of the Phelan Campus Building Wiring Project and turn over to the CCSF Network Manager (anticipated hire date: Feb 2002). This work is expected to complete by the end of February 2002.

The GO Bonds cover the cost of the contract for network infrastructure construction/project management, for a cost not to exceed \$16,480 for the period from January 1, 2002 through February 28, 2002.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Angus-Hamer Networking to provide: construction/project management and oversight for the City College Technology Network Project for period from January 1, 2002 through February 28, 2002 for a cost not to exceed \$16,480, and

12/20/01 – B2 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein and Douglas Re, Originators



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001

B3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND
Approval of Special Personnel Services Contracts
With Strata Information Group (SIG)
(Resolution No: 011220-B3)

BACKGROUND INFORMATION:

Strata Information Group (SIG) has been providing specialized technical support services related to the implementation of the SCT/Banner administrative information systems since June 1996, specifically focusing on the Banner Student and Financial Aid modules. The Banner Student module has been in production since Spring 1998 and the Financial Aid module since Fall 1998. During the 1998-99 fiscal year, SIG provided leadership and the technical expertise needed to create a more stable operating environment. During the Summer and Fall of 1999, SIG led the College in a successful migration of the entire Banner system from Release level 2.1 to the Year 2000 compliant version of Banner Release 3.1. During the Summer and Fall of 2000, SIG provided project management and technical leadership to complete the major upgrade to Banner Release 4.0 which uses a graphical user interface to simplify use. During the Spring of 2001 SIG has assisted with the implementation of The "Banner Web For" products, which were authorized by Board Resolution 990923-B1. In addition to registering for classes, the "Web For" products allow faculty and staff to easily access via a web browser a variety of payroll, leave accounting information, as well as other financial information. Students will be able to apply for admission, register for classes, pay fees and review their academic history. During the Fall of 2001, SIG provided technical expertise and leadership to complete the implementation of the "Web For" projects, and the Banner 5 upgrade, as well as to continue the evaluation of several other technology initiatives such as: document imaging solution and student identification card.

During the Spring of 2002, SIG will provide technical expertise for procuring and implementing the Student Identification Card System and document imaging. In addition, SIG will assist with Desktop Reporting (SDA), the Executive Information System (EIS) and developing a Financial Aid procedure manual.

The ITS Department general funds will cover the cost of the contract for operational support, for a cost not to exceed \$170,500 for the period from January 1, 2002

12/20/01- B3 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

through June 30, 2002. This represents a decrease of approximately \$46,000 from the current contract amount of \$216,000. The ITS department intends to further reduce this amount during the July Through December 2002 period.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Strata Information Group (SIG) to provide technical consulting for the procurement and implementation for: the Student Identification Card System, a document imaging solution, and to provide technical assistance in implementation a Desktop Reporting (SDA), Executive Information System (EIS), and development of a Financial Aid procedure manual. Also, they will to provide technical assistance to the programming unit of the ITS Department for period from January 1, 2002 through June 30, 2002 for a total contract cost not to exceed \$170,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
Douglas Re, Originator

DATE: February 22, 2001

B4

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: General Fund
Authorization for General Fund Modification(s) for Special Services Contract
(Resolution No. 011220-B4)

BACKGROUND INFORMATION:

	<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/ CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
A	971030-B9 000427-B3 001026-B2	SuperCrown Catering (one Truck at Visual Arts)	Nov. 1, 1997- Dec. 31, 2001	Extend contract with all conditions the same through 6/30/02	N/A	Extend contract through June 30, 2002

RECOMMENDATION:

RESOLVED : That the Board authorizes the specified amendments to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED:

Administration, and/or their designees are hereby authorized to execute all documents on behalf of the District to effectuate this resolution. That the Chancellor, Vice Chancellor of Finance and

Peter A. Goldstein, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001

B5

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Construction Contract -
Automatic Door Systems, Inc.,
(Resolution No. 011220-B5)

BACKGROUND INFORMATION:

Project: *Library LRC Building Exterior Doors & Hardware Replacement*

The District advertised and solicited bid proposals from Contractors. The District received three qualified bid proposals, and the District wishes to contract with the lowest responsible bidder Automatic Door Systems, Inc., for the project: Library LRC Building Exterior Doors & Hardware Replacement. This project consists of removal of existing exterior double doors and hardware at upper and lower building entries, and replace with new door inserts with heavy duty continuous hinges and hardware.

The project is funded by the 1997 General Obligation Bond fund, and is to be charged to 42111C-8059-6202-7100-REN (Renovation).

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder Automatic Door Systems, Inc., for the project: Library LRC Building Exterior Doors & Hardware Replacement, to be completed on or before April 30, 2002, at a cost of not to exceed \$35,967, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator, Peter Goldstein
W/ David Liggett



1. The purpose of this document is to provide a comprehensive overview of the current status of the project and to identify the key areas that require attention.

2. The project has been initiated in accordance with the approved plan and is currently in the planning phase. The following table provides a summary of the project's progress to date.

Task	Status	Completion Date
Task 1	Completed	10/15/2023
Task 2	In Progress	11/01/2023
Task 3	Not Started	11/15/2023

3. The project is currently on track and is expected to be completed by the end of the year. The following table provides a summary of the project's budget and resources.

Resource	Amount	Usage
Personnel	\$100,000	\$50,000
Equipment	\$50,000	\$25,000
Materials	\$25,000	\$12,500

4. The project is currently on track and is expected to be completed by the end of the year. The following table provides a summary of the project's risks and opportunities.

Risk	Impact	Probability
Risk 1	High	Low
Risk 2	Medium	Medium
Risk 3	Low	High

5. The project is currently on track and is expected to be completed by the end of the year. The following table provides a summary of the project's schedule and milestones.

Milestone	Due Date	Status
Milestone 1	10/31/2023	Completed
Milestone 2	11/15/2023	In Progress
Milestone 3	12/15/2023	Not Started

6. The project is currently on track and is expected to be completed by the end of the year. The following table provides a summary of the project's communication and reporting requirements.

Requirement	Frequency	Responsible Party
Reporting	Weekly	Project Manager
Communication	Monthly	Project Manager
Documentation	Quarterly	Project Manager

7. The project is currently on track and is expected to be completed by the end of the year. The following table provides a summary of the project's financial and resource requirements.

Requirement	Amount	Usage
Personnel	\$100,000	\$50,000
Equipment	\$50,000	\$25,000
Materials	\$25,000	\$12,500

8. The project is currently on track and is expected to be completed by the end of the year. The following table provides a summary of the project's risks and opportunities.

Risk	Impact	Probability
Risk 1	High	Low
Risk 2	Medium	Medium
Risk 3	Low	High

9. The project is currently on track and is expected to be completed by the end of the year. The following table provides a summary of the project's schedule and milestones.

Milestone	Due Date	Status
Milestone 1	10/31/2023	Completed
Milestone 2	11/15/2023	In Progress
Milestone 3	12/15/2023	Not Started

10. The project is currently on track and is expected to be completed by the end of the year. The following table provides a summary of the project's communication and reporting requirements.

Requirement	Frequency	Responsible Party
Reporting	Weekly	Project Manager
Communication	Monthly	Project Manager
Documentation	Quarterly	Project Manager



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001

B6

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Construction Contract -
Crane Construction West, Inc.,
(Resolution No. 011220-B6)

BACKGROUND INFORMATION:

Project: Chinatown Columbo Building Storefront Renovation

The District wishes to contract with Crane Construction West, Inc., for the project: Chinatown Columbo Building Storefront Renovation. This work is needed due to the unauthorized remodeling work of a building tenant. Carey and Company, a historic preservation design firm, drew a set of plans to restore the storefront to its historic appearance. Turnbull and Associates reviewed their work. Crane Construction West, a qualified restoration contractor, provided a cost proposal that was acceptable to the architects and the building tenant.

The project is funded by the Chinatown Rental Revenue fund for the restoration work with District's match for the Architectural/Engineering services, and is to be charged to 125112-1105-6202-6599-S. This project will be initially funded by the Columbo Building Revenue fund and then reimbursed by the building tenant in six-month installment totaling \$21,500 with a \$10,000 District match that will also cover the design fees.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to enter into a contract agreement with Crane Construction West, Inc., a qualified restoration contractor, for the project: Chinatown Columbo Building Storefront Renovation, at a cost not to exceed \$28,596, and

FURTHER BE IT RESOLVED: That \$21,500 paid by the District for this facility shall be reimbursed from the Chinatown Rental Revenue subsequent allocations, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator, Peter Goldstein
W/ David Liggett

12/20/01 – B6 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

007



1935

Vol. 51, No. 19

May 1, 1935

Published by the American Medical Association

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DATE: December 20, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CAPITAL OUTLAY
Authorization for FIVE (5) Contract Modification(s) totaling \$90,723 for Special Services Contract(s) and Construction Contract(s)
(Resolution No. 011220-B7)

BACKGROUND INFORMATION:

	ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(s) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
A	010830-B5 New Extended Opportunity Program Services (EOPS) Facility Project Management Services for Partnership For Excellence Project:	The Zahn Group	\$50,000	\$0	CM 01 - \$20,000	\$70,000	Project Allotment: \$1,100,000 Project Encumb & Pay't To Date (Include This Contract Modification): \$916,354 Additional Project Management services
B	010830-B5 Districtwide Emergency Eyewash/Shower Drain Improvements Project Management Services for State Scheduled Maintenance Project:	The Zahn Group	\$20,000	\$0	CM 01 - \$15,000	\$35,000	Project Allotment: \$399,600 Project Encumb & Pay't To Date (Include This Contract Modification): \$245,594 Additional Project Management services
C	010628-B4 Science Hall Electrical Upgrade, Phase II	Edward W. Scott Electric Co., Inc., (Electrical Contractor)	\$1,017,000	\$84,300.28	CM 03 - \$41,461	\$1,142,761.28	Project Allotment: \$1,629,956 Project Encumbered & Paid To Date (Include This Contract Modification): \$1,199,047 Change Order 05 - \$6,810 Change Order 06 - \$2,270 Change Order 07 - \$6,533 Change Order 08 - \$18,033 Change Order 09 - \$7,815 Add'l conduit & wiring requested by Bldg. Users

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(s) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
D 001214-B8 Science Hall Acid Waste Piping Replacement	Sonomarin Inc., (General Contractor)	\$336,459	\$18,369	CM #03 - \$13,622	\$368,450	Project Allotment: \$ 580,000 Project Encumb & Pay't To Date (Include This Contract Modification): \$457,352 Change Order 03 - \$0 Change Order 04 - \$5,208 Change Order 05 - \$4,207 Change Order 06 - \$4,207 Install add'l risers, drains, vent sink strainer traps & add'l waste piping to labs.
E 010426-FIO5 Early Childhood Mentoring Facility	IS Inspection Services (Division of State Architect certified Inspector Of Records)	\$5,000	\$5,000	CM #02 - \$640	\$10,640	Project Budget: \$340,000 Project Encumb & Pay't To Date (Include This Contract Modification): \$339,723 Additional inspection services at job site.
			Total	\$90,723		

RECOMMENDATION:

RESOLVED:

That the Board authorizes the specified modifications to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator, Peter Goldstein
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B8

SUBJECT: GRANTS
Approval of Special Services Contract with Mike Hall
(Resolution No. 011220-B8)

BACKGROUND INFORMATION:

Board Resolution No. 010329 – B9 authorized the Office of Vocational Education to submit a Memorandum of Understanding and appropriate all funds related to the development of curriculum for the San Francisco Public Transportation Department, Safety/Training & Security Division (Muni).

At the time of application, this office recognized the need for special services to implement project objectives. A portion of the budget was set aside to retain consultants.

Part of this project includes the development of Health and Safety curriculum in the areas of Fall Protection and Hazardous Communications. The first area of development will be in Hazardous Communications, including labeling, placards and Material Safety Data Sheets, Chemical Container shapes and sizes, chemical properties such as order and appearance, and additional relevant material. Once this research is complete, Mike Hall will develop curriculum, deliver the program, develop a pool of trainers, and conduct train-the-trainer activities for the 70 sessions required for this program. Finally, he will develop an evaluation that includes review of the curriculum, the training and the trainers.

The following individual is highly qualified to carry out project objectives. Mike Hall is director of Regional Environmental Business Resource and Assistance Center, an Economic Development Initiative located in San Jose. Mike Hall has over 25 years experience as an educator; he has written and managed 14 economic development grants. Hall developed and initiated the San Diego/Imperial Counties REBRAC; he was the director of this same REBRAC for four years prior to relocating to the Bay Area. Hall

12/20/01 – B8 page 1

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is currently the Director of the Bay Area REBRAC (Regional Environmental Business Resource and Assistance Center).

This contract will begin January 1, 2002 and continue through June 30, 2002.

The cost of this contract is not to exceed \$25,000 and will be covered by the original Memorandum of Understanding with San Francisco Public Transportation Department, Safety/Training & Security Division.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to enter into a contract with Mike Hall to research, develop and deliver training to Muni Employees as it relates to Hazardous Communications for the period of January 1, 2002 through June 30, 2002 for a total not to exceed \$25,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Phyllis G. McGuire, Originator

January 1, 2002

ADDENDUM TO AGREEMENT FOR SPECIAL SERVICES OF MIKE HALL

Contract Dates: January 1, 2002 to June 30, 2001

Per Board Resolution: 011220-B (See attached copy)

The following activities are to be performed by Mike Hall. They will take place at the various Muni facilities and are being done in order to develop Hazardous Communications curriculum. Following the development of this curriculum he will begin training Muni employees and supervisors.

HazCom Curriculum Development	30 Hours
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Facility HazCom Program	20 Hours
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Development of Train the Trainer	20 Hours
----------------------------------	----------

Conducting Train the Trainer	10 Hours
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Development of Trainer Pool	20 Hours
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Facility HazCom Manual	30 Hours
------------------------	----------

Evaluation Development	30 Hours
------------------------	----------

- Curriculum
- Training
- Trainers

Conducting Evaluations

Contractor will invoice CCSF when the assignment has been successfully completed for the amount not to exceed \$25,000 (twenty five thousand dollars).

Michael Edward Hall
2 North First Street
4th Floor
San Jose, CA 95113

EDUCATION

Master of Science in Instructional Leadership, Adult and Higher Education
National University, San Diego

Bachelor of Science in Agriculture Education/Horticulture
University of California, Davis

Associate in Applied Science-Agronomy/Soils
State University of New York, Morrisville
Morrisville Agriculture and Technical Community College

CREDENTIALS

Community College Instructor

- Hazardous Materials & Occupational Safety, Equivalency Credential
- Ornamental Horticulture, Life Credential

Hazardous Materials Management Certification, UC Extension at Davis
40-Hour HAZWOPER Certification, UC Extension at San Diego

Summary of Qualifications

- Expertise in the administration, coordination and development of instructional programs, organizational development, economic and workforce initiatives
- Demonstrated leadership, consensus building, budget management and organizational skills for faculty, trainers, staff and industry
- Extensive experience in the development and delivery of curricula for credit, non-credit, customized training and workshops

EXPERIENCE

Director, Bay Area Regional Environmental Business Resource Assistance Center –
7/1/01 to present

Training and Industry Consultant, North Orange County Community College District,
Training Development Institute – 6/1/01 to 10/15/01

Director, Shasta College Economic, Workforce and Contract Education Center – 8/1/00
to 5/30/01

Director, San Diego Regional Environmental Business Resource Assistance Center –
1/1/98 to 7/31/00

Coordinator, Environmental Technology Program – 7/1/91 to 8/30/98



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001

B9

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANT

Authorization to participate as sub-recipient with and appropriate funds receivable from The Private Industry Council of San Francisco.
(Resolution No. 011220-B9)

BACKGROUND INFORMATION:

The Private Industry Council of San Francisco has received a grant from the Governor's 15% Work Investment Act (WIA) Discretionary Funds for Health Care Training. The CCSF School of Health requests authorization to participate as a sub-recipient of this grant. The School of Health is excited that these funds will allow some of its certified nurse assistant graduates an opportunity to return to City College using both their prior CCSF coursework and their current field experience in the pursuit of certification as vocational nurses. Participants in the program established by these funds will prepare for certification as LVNs through the study of 50 units of vocational nursing over an 18-month course of instruction.

In addition these funds will continue the collaboration of the School of Health with PIC in providing four additional Skills for Home Health Care Providers classes. These classes prepare students to begin an entry-level career in a field of health care after participation in a five-week (25 hour) program of study.

No additional District space will be required; neither will general funds of the District be used. Although no in-kind match is required, City College's participation includes in-kind matching funds of \$17,192.

<u>Income</u>	
PIC – WIA Discretionary Funds	<u>\$24,989</u>
Total Income	\$24,989

<u>Expenditures</u>	
Employee Salaries and Benefits	\$ 6,079
Payment for Students Fees, Books, etc.	17,059
Indirect Costs	<u>1,851</u>
Total Expenditures	\$24,989

RECOMMENDATIONS:

RESOLVED: That authorization be given to participate as a sub-recipient with and appropriate funds receivable from the Private Industry Council of San Francisco for the period August 1, 2002 to January 31, 2003, in an amount not to exceed \$24,989, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the district to effectuate this resolution.

Linda Squires Grohe, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001

B10

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

**Approval to submit an application and accept
funds received - Workforce Investment Board
(Resolution No. 011220-B10)**

BACKGROUND INFORMATION

This resolution requests authorization to submit an application and appropriate all funds related to a grant from the Workforce Investment Board for the Governor's Workforce Investment Board 15% Discretionary Fund. This project will provide services that range from general, introductory workshops to specific, hands-on training and wrap-around support services for adults seeking employment. Through the introductory service, the clients of our partners in the project (One-Stop San Francisco Career Link Center and Private Industry Council) will be introduced to career opportunities in the field of biotechnology through workshops, website postings and written materials.

In the second phase, this project will offer an intensive workshops to inform participants about biotechnology career paths through CCSF-sponsored multimedia presentation; company tours; aptitude screenings; and specially-designed, condensed training modules. These training modules will not only include biotechnology-specific skills, such as knowledge of the proteins, but also skills and knowledge in other areas, such as mathematics. The Bio-Link program at CCSF, and the CCSF Biology, Chemistry and other departments will collaborate with the project. The total of the grant is \$1,293,651 for the period of February 1, 2002 to January 31, 2004. Funds will be used for staffing and training stipends for 120 eligible individuals over the twenty-four months.

The training project will use existing biotechnology labs both on the Ocean and South East Campuses. No additional in-kind match is required. City College of San Francisco is the fiscal agent. Our partners are: One-Stop Career Link Center, Private Industry Council, Genentech and Applied Biosystems, Inc.

Income

Workforce Investment Board

\$ 1,293,651

12/20/01 -B10 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

Expenditure

Salaries and Benefits	\$ 484,266
Supplies and Materials	56,200
Other Operating Expenses (Stipends)	622,780
Capital Outlay	12,800
Total Indirect	<u>117,605</u>
Total	\$1,293,651

RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate all funds receivable upon approval from the Workforce Investment Board for the Governor's Workforce Investment Board 15% Discretionary Fund the period of February 1, 2002, to January 31, 2004, in the amount not to exceed \$1,293,651, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Robert Gabriner, Originator
Phyllis McGuire, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

B11

SUBJECT: GRANTS -
Approval to submit an application and accept
funds received - GO SERV
(Resolution No. 011220-B11)

BACKGROUND INFORMATION

This resolution requests authorization to submit an application and appropriate all funds related to a grant from the Governor's Office on Service and Volunteerism (GO SERV) for the Cesar E. Chavez Day of Service and Learning Grant. This grant will be used to create the "The Visual and Performing Arts Honor Cesar E. Chavez" program. The proposed program involves high school students meeting with Juan Carlos Cuellar, a San Francisco Visual Artist and Bilingual Educator, responsible for implementing Visual and Performing Arts Services Learning activities at the School of the Arts High School from the San Francisco Unified School District (SFUSD). Mr. Cuellar also planned, designed, developed and directed the implementation of the Multicultural Arts Education Summer School, "Mas School". Mr. Cuellar was also featured in several books such as, the "Brave New Schools" and "Empowering Minority Students".

Twenty-five students from an advanced Spanish class will produce a television production in Spanish and English honoring Cesar Chavez and the farm workers. The students will present poems, songs, visual arts and dramatizations about Cesar Chavez and the farm workers. They will use photographs taken of Chavez during his "Fast for Life" in 1988 in Delano, California, and photographs taken of farm workers in Salinas, California. The students will also research the economic and industrial aspect of the California farm industry as well as the role of the United Farm Workers (UFW) within the industry. The program will have a total number of 55 hours of in-class instruction in addition to the training of the 25 students on community television productions. The television production will be cablecast on community television channel (CH29) and the CCSF/SFUSD cable channel (CH27). The total of the grant is \$14,875 for the period of January 14, 2002 to April 5, 2002.

No additional space or in-kind match required. City College of San Francisco is the fiscal agent. Our partners in the program are: SFUSD, Cesar E.

12/20/01 -B11 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

Chavez Institute for Public Policy, Community Television Corp (CityVisions, Channel 29).

Income

GO SERV	\$ 14,875
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Expenditure

Supplies and Materials	825
Other Operating Expenses (Student Training/Consultant)	13,350
Total Indirect	<u>700</u>
Total	\$ 14,875

RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate all funds receivable upon approval from the GO SERV for Cesar E. Chavez Day of Service and Learning grant the period of January 14, 2002, to April 5, 2002, in the amount not to exceed \$14,875, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Robert Gabriner, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

B12

SUBJECT: GRANTS -
Approval to submit an application and accept
funds received - CARL
(Resolution No. 011220-B12)

BACKGROUND INFORMATION

This resolution requests authorization to submit an application and appropriate all funds related to a grant from California Academic Research Libraries (CARL) for CARL Research Award Library Collaboration. The program seeks to build on the work of a group of California Community College and CSU librarians in the greater Bay Area. This group has been meeting to share information and strategies about their respective information competency programs for nearly two years. Specifically the objectives of this proposal are to: develop and field-test three information competency assessment instruments; employ an educational researcher to review and validate the revised instruments; prepare online and/or paper-copy formats for the instruments that can be shared among the California Community Colleges and other interested insitutions; and disseminate information about the preparation, testing and use of the two instruments. The CCSF Library Research Program will be involved with this project. The total of the grant is \$2,000 for the period of December 30, 2001 to October 30, 2002.

No additional space or in-kind match required. City College of San Francisco is the fiscal agent. Our partners in the program are: Diablo Valley College, Santa Rosa Junior College, Cabrillo College, Foothill College, San Francisco State University, San Jose State University and California State University of Monterey Bay.

Income

CARL	\$ 2,000
------	----------

Expenditure

Salaries and Benefits	\$ 420
Supplies and Materials	80
Other Operating Expenses	<u>1,500</u>
Total	\$ 2,000

RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate all funds receivable upon approval from the CARL for CARL Research Award Library Collaboration the period of December 30, 2001, to October 30, 2002, in the amount not to exceed \$2,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Rita Jones, Originator
Robert Gabriner, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001

B13

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

**Authorization to Contract for Special Services with Eva Schiorring
(Resolution No.011220-B13)**

BACKGROUND INFORMATION:

This resolution authorizes a contract for special services with Eva Schiorring, a grants, research and program development specialist. Ms Schiorring will continue to conduct research that began in the prior fiscal year for the college's grant-funded Promoting Diversity Project that is identifying effective practices in promoting diversity in hiring, promoting diversity as part of the internal climate within colleges and promoting the colleges as diverse institutions to the general public. She will also provide grant-writing support for a college proposal for a Title III (Strengthening Institutions) grant from the US Department of Education. The College was previously awarded a five-year Title III grant from 1995 to 2000 totaling \$1.7 million and after a year's "stop-out" (required by law) is in the process of reapplying for another five-year grant. Ms Schiorring will also provide research services for the college's Center for Student Success project to study the effectiveness of the @One professional development program for faculty interested in applying technology in their classes.

Ms Schiorring is a project design and development consultant with twelve years of experience providing research, program development and grants proposals to non-profit organizations including City College, San Jose City College, Joint Venture Silicon Valley, Public Research Institute. She has been the director of economic development at the Career Resources Development Center and the development director for the Support Center for Nonprofit Management.

For the Promoting Diversity Project, Ms Schiorring services will include telephone and on-site interviews with 18 community colleges within California; an analysis of the data collected; completing a written report on the findings; and developing a database that can be accessed by community college practitioners to aid them in identifying effective practices promoting diversity. The agreement is for a total of \$20,000 for the period December 22, 2001 through July 31, 2002. Funds will come from the Promoting Diversity grant from the State Chancellor's Office.

12/20/01 – B13 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

For the Title III Project, Ms. Schiorring's services will include working with key resource personnel, faculty and staff on the design of grant-funded activities, providing assistance in the completion of two drafts for review and modification and a final draft of the proposal. The agreement is for a total of \$7,500 for the period December 22, 2001 through April 30, 2002. Funds will come from the Office of Research, Planning and Grants budget.

For the Center for Student Success, Ms Schiorring's services will include on-site campus interviews with faculty and staff and students; observations of campus operations supporting faculty efforts to apply technology to teaching and learning; analysis of interview and observation data; development of findings from interviews and observation data; and a written report of the findings. The agreement is for a total of \$10,000 from the @One contract with City College of San Francisco for the period December 22, 2001 through July 31, 2002.

RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for approval to contract with Eva Schiorring for the time period of December 22, 2001 through July 31, 2002, in the amount not to exceed \$37,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator

EVA B. SCHIORRING

EDUCATION

HARVARD UNIVERSITY

Master's Degree in Public Policy

82-84

UNIVERSITY OF CALIFORNIA AT SAN DIEGO

Bachelor's Degree in Political Science

78-82

CAREER SUMMARY

PROJECT DESIGN & DEVELOPMENT CONSULTANT

98-pres

Clients include San Jose City College; West Ed.; Joint Venture Silicon Valley; Lake Tahoe Community College; College of San Mateo.

PROGRAM DEVELOPER

City College of San Francisco (CCSF)

94-98

- Designed and developed GARMENT 2000, a nationally acclaimed and award-winning industrial revitalization initiative designed to improve the Bay Area apparel sector's ability to compete in the global economy. Collaborated with business, labor and education leaders to plan GARMENT 2000 and translated emerging framework into concept paper. Wrote all subsequent proposals, raising more than \$2 million from federal, state and local supporters. Served as liaison to business and labor partners and managed and staffed GARMENT 2000 Consortium comprised of public and private sector stakeholders. Developed comprehensive strategic and evaluation plan that identified different paths to recovery and expansion.
- Researched, designed and wrote CCSF's first comprehensive Economic Development Plan, a strategic planning document which outlines how the College can increase its partnership with local industry and other stakeholders.
- Collaborated with San Francisco State University and the San Francisco Mayor's Office to research, design and write concept paper on the San Francisco Institute, an innovative education and training exchange with the City of Shanghai.

DEVELOPMENT DIRECTOR

The Support Center for Nonprofit Management

93-94

Principal writer of proposals and reports. Collaborated with Executive Director and program managers to identify, prioritize and strategically present resource development needs. Prepared long-term Development Plan.

DIRECTOR OF ECONOMIC DEVELOPMENT

The Career Resources Development Center

89-93

- Designed, funded and managed Neighborhood Computer Centers (NCC), an after-school program that used computers to enrich the learning process. Worked with instructors to test and evaluate the first NCC at CRDC. Replicated model at elementary schools and other neighborhood centers. In 1993, USA Today identified NCC as one of the nation's most innovative education projects.
- Reorganized and significantly expanded support base for Community Outreach and Pre-Enterprise Services (COPE), a program that helped minority entrepreneurs assess, strengthen and develop business ideas. Collaborated with San Francisco's Mayor's Office to

integrate COPE into a city-wide micro-enterprise development initiative that won several awards for innovation.

- Principal writer of proposals, reports, manuals and PR material.

ADMINISTRATIVE ANALYST

UC Berkeley, Analytic Support Group

88-89

Researched and analyzed organizational and policy issues. Worked with department managers to identify and address priority concerns. Part of team working to improve overall cost-effectiveness and customer services.

PROGRAM MANAGER FOR ECONOMIC DEVELOPMENT

Center for Southeast Asian Refugee Resettlement

85-88

Translated \$50,000 Ford Foundation sponsored pilot project for small business development into full-fledged \$1.1 million revolving loan and technical assistance program.



CITY COLLEGE OF SAN FRANCISCO

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DATE: December 20, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B14

SUBJECT: GRANTS

**Authorization to Contract for Special Services with Gail Waldron
(Resolution No. 011220-B14)**

BACKGROUND INFORMATION:

This resolution authorizes a contract for special services with Gail Waldron, a grants, research and program development specialist. Ms Waldron will continue to conduct research that began in the prior fiscal year for the college's grant-funded Promoting Diversity Project that is identifying effective practices in promoting diversity in hiring, promoting diversity as part of the internal climate within colleges and promoting the colleges as diverse institutions to the general public. She will also provide grant-writing support for a college proposal for a Title III (Strengthening Institutions) grant from the US Department of Education. The College was previously awarded a five-year Title III grant from 1995 to 2000 totaling \$1.7 million and after a year's "stop-out" (required by law) is in the process of reapplying for another five-year grant.

Ms Waldron has ten years of experience writing and editing over 100 large, complex proposals with college and university faculty. She also create and managed a unit that developed and secured federal funding for research, curriculum and community services projects resulting in grants ranging from \$25,000 to \$5 million. She was a grants and program developer with San Francisco State University and has also worked with the Rockefeller Foundation, National Endowment for the Arts and the California Arts Council.

For the Promoting Diversity Project, Ms Waldron's services will include telephone and on-site interviews with 18 community colleges within California; an analysis of the data collected; completing a written report on the findings; and developing a database that can be accessed by community college practitioners to aid them in identifying effective practices promoting diversity. The agreement is for a total of \$20,000 for the period December 22, 2001 through July 31, 2002.

For the Title III Project, Ms. Waldron's services will include working with key resource personnel, faculty and staff on the design of grant-funded activities, providing assistance in the completion of two drafts for review and modification and a final draft of the proposal. The agreement is for a total of \$7,500 for the period December 22, 2001 through April 30, 2002.

RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for approval to contract with Gail Waldron for the time period of December 22, 2001 through July 31, 2002, in the amount not to exceed \$27,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator

GAIL WALDRON

EDUCATION

- Bachelor of Arts, Syracuse University, Syracuse, New York
- Graduate coursework in Biology, San Francisco State University

SELECTED ACCOMPLISHMENTS

- Ten years experience writing and editing complex proposals with university faculty.
- Created and managed a unit that developed and secured federal funding for research and curriculum projects. Resulted in grants between \$25,000 and \$5,000,000.
- Key developer and proposal writer on projects to support underrepresented minority students and faculty that received funds from twenty separate federal programs.
- Developed numerous projects and proposals in mental health, counseling, educational services for minority students, public health, nursing, psychology, gerontology, health careers, biomedical research, and K-12 education.
- Created successful non-profit organization serving 300 members annually. Marketed organization to funders and members.

CONSULTING PROJECTS

Classroom Connect

July 1999 - present

- Writing and editing for a company that delivers web-based continuing education to K-12 teachers. Have completed manuscripts for seven six-week courses. Edited the text of subject matter experts, researched and wrote original material, and identified web sites to include in courses.

DigitalThink

June 2000 - October 2000

- Writing, editing and instructional design for a company that delivers web-based education to technology, health, and finance companies. Worked with the health care team on a series of continuing education courses on perioperative nursing. Working with nurses as subject matter experts and technical staff to reconfigure text for interactive lessons, research content, write original material, edit text provided by subject matter experts, and design interactive elements.

GAIL WALDRON

Asian Law Caucus

November 2000

- Wrote sections of a proposal for the San Francisco Mayor's Office of Community Development.

San Francisco Unified School District

November 99 - September 2000

- Co-designed and conducted an evaluation of the African American Family Education and Cultural Center for the San Francisco Unified School District. Designed evaluation methodology, gathered data through staff interviews, focus groups, and did literature research. Wrote portions of the preliminary and final evaluation reports.

University of California San Francisco

January - June 2000

- Wrote and edited white papers on the biotechnology program, graduate student enrollment, and the student health service for the Graduate Dean/Associate Vice President for Academic Affairs. Wrote material for a planning grant for the biotechnology program. Analyzed student health service publicity materials and web site and made recommendations for redesign.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: December 20, 2001

B15

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: **CONTRACT**
Authorization to Contract - JavaJazz, Inc.
(Resolution No.: 011220-B15)

BACKGROUND INFORMATION:

Contracts for food vending at three locations at the main Ocean Campus are ending. In the spring of 2001, a representative task force consisting of two administrators, two faculty members, two classified members and three students worked collegially with a consultant to draft a new Request for Proposal (RFP) related to the three vending locations: 1) the lower level of the Student Union; 2) the area behind the press box on Cloud Circle and 3) the courtyard behind the Visual Arts Building.

A former, now retired, Director of Business Services worked with the task force as a consultant and drafted the RFP as well as identified 30 businesses that would be likely to bid on such food concessions. When the fall semester began, the committee reconvened, reviewed and finalized the RFP. It was sent to 30 businesses and ads were placed in many of the local ethnic newspapers, as well as The Independent for a period of two weeks. An open house for bidders was conducted on September 5 and the bids were received on September 28. Five companies bid on one or more locations.

The task force reviewed the bids and is making a recommendation on the Lower Level and the Press Box at this time. The task force is seeking further information from the best bidder on the Visual Arts location and intends to bring a recommendation to the Board in January on the Visual Arts location.

Based on a review of the bids, the best bids received for the Lower Level of the Student Union and the Press Box locations were submitted by Java Jazz, Inc. (Doing Business As, Jazzland). Jazzland proposes to pay 12% of gross, Monday thru Friday during the academic year or \$100 day Monday thru Thursday and \$75 on Fridays (whichever is greater) for the Lower Level of the Student Union and 12% of gross for the Press Box location.

12/20/01- B15 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That authorization be hereby given to award a 2 year contract beginning January 1, 2002 and ending December 31, 2003 with three (3) single year extensions upon mutual agreement to Java Jazz, Inc. (DBA, Jazzland) for food vending service at both the Lower Level of the Student Union and the area behind the Press Box on Cloud Circle at the main, Ocean Avenue Campus, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Stephen J. Herman, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: December 20, 2001 **B16**

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: **CONTRACT**
Authorization to Contract with Various Interpreters for the Deaf
(Resolution No.: 011220-B16)

BACKGROUND INFORMATION:

By Board Resolution No. 990930-B4a, the Board of Trustees authorized contracts with various interpreters to be funded by Restricted Funds at a total fiscal amount not to exceed \$175,000. This resolution would increase that total annual authorization level to \$250,000.

Additionally, to better serve the needs of disabled students, it is sometimes necessary to pay more than \$10,000 in a given fiscal year to an individual interpreter who is hired to provide services on an as needed basis to disabled students. This resolution would authorize individual interpreters to earn up to \$25,000 in a given fiscal year. All expenditures for these services are to be paid out of the Disabled Students Programs and Services restricted funds.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Interpreters to provide services for students with disabilities, total cost for interpreting services not to exceed \$250,000 for any given fiscal year, and

FURTHER BE IT RESOLVED, That authorization be hereby given to contract with individual Interpreters on an as needed basis at an annual cost not to exceed \$25,000 and

FURTHER BE IT RESOLVED, That the funding for these services shall come from the DSP&S Restricted Budget established to comply with ADA requirements, and

AND FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Stephen J. Herman, Originator

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud. The document also outlines the responsibilities of individuals involved in the process, including the need for transparency and accountability.

In addition, the document highlights the role of technology in improving record-keeping. It suggests that the use of digital tools can help to streamline the process, reduce the risk of errors, and make it easier to access and analyze data. However, it also notes that the implementation of such technology must be done carefully, with a focus on security and data protection.

The document also addresses the issue of data privacy. It states that all data collected and stored must be handled in accordance with applicable laws and regulations. This includes ensuring that data is only used for the purposes for which it was collected and that it is protected from unauthorized access and disclosure.

Furthermore, the document discusses the importance of regular audits and reviews. It suggests that these should be conducted at regular intervals to ensure that the system is working as intended and that any issues are identified and addressed promptly. This helps to maintain the overall health and reliability of the financial system.

The document also touches on the topic of training and education. It emphasizes that all individuals involved in the process should receive appropriate training to ensure they understand their responsibilities and are equipped with the necessary skills to perform their duties effectively. This helps to minimize the risk of errors and ensures that the system is operated in a consistent and professional manner.

Finally, the document concludes by reiterating the importance of maintaining accurate records and the need for ongoing monitoring and improvement. It states that the financial system is a dynamic environment, and it is essential to stay up-to-date with the latest developments and best practices to ensure its continued success and integrity.

DATE: December 20, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

Authorization to modify existing Grants totaling \$267,855
(Resolution No. 011220-B17)

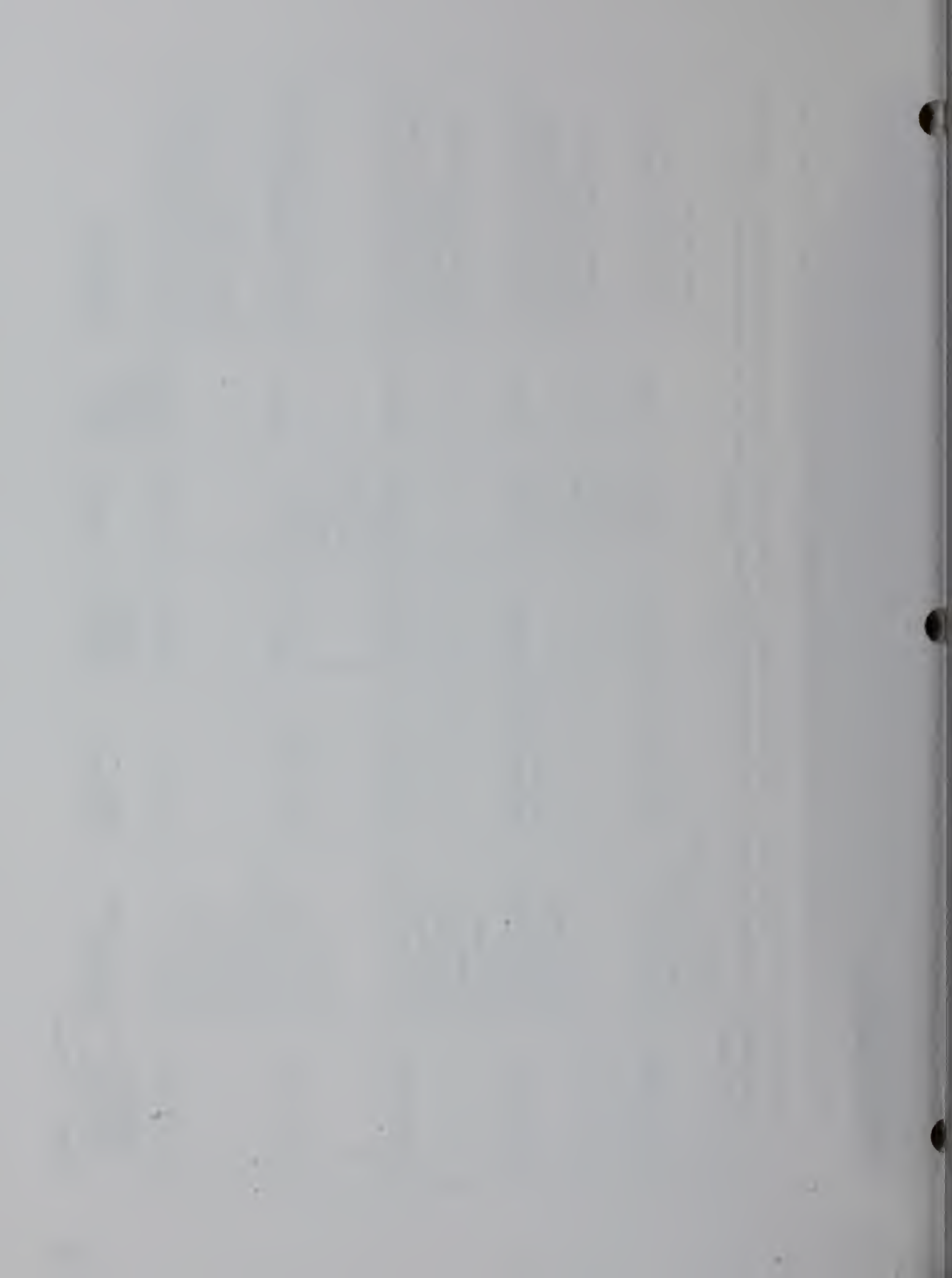
<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/ CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS: ORIGINATOR</u>
A 010531-B24	SYA Group, Inc.	June 1, 2001-Dec. 31, 2001	\$80,000	+\$13,650	\$93,650	Additional amount for the evaluation, coordination and mapping of the San Francisco International Airport evacuation routes. Originator: Judy Teng
B 010222-B11	Chancellor's Office, Calif. Community Colleges, ESL/Citizenship, Civics Grant	Dec. 1, 2000-Sept. 14, 2001 (Amended Resolution No. 011115- B22: Extended from Oct. 1, 2001 to Sept. 30, 2002)	\$300,000	+\$200,000	\$500,000	Funding will include citizenship and civics curriculum in ESL programs. Originator: Gary Tom
C 011115-B18	California Community Colleges/VTEA, Title I-B State Leadership Economic Development Regional Consortium	December 1, 2001 to June 30, 2002	\$21,700	+\$8,300	\$30,000	+8,300 will be used for academic salaries + benefits and supplies/materials. Originator: Phyllis G. McGuire
D 001214-B18	Miriam and Peter Haas Fund	12/1/2000 to 11/30/2001	\$200,000	Extend duration of grant from 11/30/2001 to 3/31/2002	N/A	Contract expiration date will extend to 3/31/2002. Originator: Sandra Handler

	<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/ CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS: ORIGINATOR</u>
E	001214-B12	California Department of Education/Child Development Division/State Preschool Program	FY 01-02	\$298,530	+ \$11,060	\$309,590	Increasing in the amount of \$11,060 and will be used for classified salaries and supplies. Sandra Handler
F	010118B22	Private Industry Council of San Francisco	Jan. 1, 2001- June 30, 2002	\$22,416	New Contract Dates Mar. 1, 2001 - Sep. 30, 2002	\$22,416	Changes made by Grantor. Originator: Linda Squires Grohe
G	001214-B12	California Dept. of Education/Child Development Division/Child Development Program	2001-2002	\$419,990	+\$15,364	\$435,354	The additional \$15,364 will be used for academic salaries and supplies/materials. Originator: Sandra Handler
H	010920-B7	National Science Foundation / Dr. Barton Gledhill	September 1, 2001 to August 31, 2002	\$36,296	Augment the amount of the contract by allowing additional \$2,500.	\$38,796	The additional amount will cover travel expenses to Regional Centers and for attending the ATE-PI Conference. Originator: Robert Gabriner
I	0111150B30	Authorization to Contract for Special Services (SF Housing Authority)	Dec 1, 2001 - Sept 30, 2002	\$31,100	Increase by \$16,981	\$48,081	Total amount of agreement omitted indirect costs for SFHA Robert Gabriner
				TOTAL	\$267,855		

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified amendment to the Resolution as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20 , 2001

C1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., less than \$3,000
(Resolution No. 011220-C1)

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling for October 2001 \$ 443,139.27 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

Direct Payments	\$ 33,859.25
Purchase Orders	215,690.25
Travel/Mileage	<u>38,065.77</u>
GRAND TOTAL:	\$ 287,61568

James Kendrix, Originator

12/20/01 - C1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

036



TO : DIRECTOR, FBI (100-442101) (P)
FROM : SAC, NEW YORK (100-100000) (P)
SUBJECT: [REDACTED]

RE: [REDACTED]
[REDACTED]

On May 1, 1964, [REDACTED] advised that [REDACTED] had been contacted by [REDACTED] who stated that [REDACTED] was currently in the New York City area and was planning to travel to [REDACTED] on May 2, 1964.

[REDACTED] was advised that the Bureau was currently conducting an investigation into the activities of [REDACTED] and that it was possible that [REDACTED] might be involved in this investigation.

[REDACTED] was advised that the Bureau was currently conducting an investigation into the activities of [REDACTED] and that it was possible that [REDACTED] might be involved in this investigation.

[REDACTED] was advised that the Bureau was currently conducting an investigation into the activities of [REDACTED] and that it was possible that [REDACTED] might be involved in this investigation.

[REDACTED] was advised that the Bureau was currently conducting an investigation into the activities of [REDACTED] and that it was possible that [REDACTED] might be involved in this investigation.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: December 20, 2001

C2

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., more than \$3,000
(Resolution No. 011220-C2)

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$753,092.10

James Kendrix, Originator

12/20/01 - C2 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

C37

Fund	Org	Acct	Prog	Aty	Department	Vendor	Doc #	Amount	Description
UPFX	7556	5656	4900	C	Partnership for Excellence	Jones Education Media	TP96901	3,095.00	Software License
U	0004	5190	6600	S	Board of Trustees	Clendenen A	DP90224	7,436.10	Consulting
U	0040	5802	6600	S	Public Information	Concilio Creative Group	DP96338	3,139.25	Advertising
U	0040	5802	6600	S	Public Information	American Cinema Advertising Network	DP96336	4,020.00	Advertising
U	0040	5802	6600	S	Public Information	AT&T	DP96337	7,003.00	Advertising
U	0040	5802	6600	S	Public Information	AT&T Media Services SF Bay	PO96327	7,103.45	Advertising
U	0040	5802	6600	S	Public Information	Belaire Displays, Inc	PO96326	10,029.37	Advertising
U	0074	5190	6760	S	Affirmative Action	RWS Group, LLC	DP84988	3,525.00	Consulting
U	2010	6411	6750	S	Human Resources - General	KI	PO81784A	3,117.39	Equipment
U	2010	6411	6750	S	Human Resources - General	KI	PO94385	3,249.57	Equipment
U	2510	5212	6780	S	ITS-Administration	San Mateo County Com. Col. Dist.	DP90687	4,560.00	Travel
U	3522	4303	6570	S	Utilities	S.F. Petroleum Co.	PO88960	4,390.62	Supplies
U	3542	4303	6550	S	M&R - Buildings	Falcon Waterfree Technologies	PO88955	3,061.83	Supplies
U	3542	5640	6550	S	M&R - Buildings	Department of Public Works	DP88797	11,130.00	M & R
U	3562	4303	6770	S	College Services	Office Depot Inc.	ODDS1013	6,159.44	Supplies
U	3562	4301	6770	S	College Services	Nashua Office Products	PO48052	4,365.37	Supplies
U	3562	4301	6770	S	College Services	Spicers Paper, Inc.	PO48038	5,031.46	Supplies
U	3564	5350	6770	S	College Services	J.M. Enterprise	PO48048	6,280.67	Supplies
U	3564	5350	6770	S	Mail Services	U.S. Postmaster	DP81635	5,000.00	Postage
U	4900	5130	6600	S	Mail Services	U. S. Postmaster	DP81636	10,000.00	Postage
U	4900	5190	6600	S	Central Services	American Assoc. of Community Colleges	DP90837	6,850.00	Dues/Memberships
U	4900	6414	6720	S	Central Services	Mason Tillman Associates, Ltd.	DP90102	24,502.64	Consulting
U	7161	5610	2100	C	Administration Justice	Dell Computer Corporation	PO74196	30,970.69	Equipment
U	7272	6000	1700	C	Mathematics	S.F. Law Enforcement, Regional Trainin	DP78645	68,016.00	Facility Leases
U	9320	6302	6120	C	Library	CCSF Bookstore	PO84661	3,214.99	Equipment
						The Gale Group	DP88474	4,496.90	Books
					Subtotal Unrestricted			249,748.74	
42070C	8062	6202	7100	R	Ren-Olmstead Mural Restoration	Zakheim N	DP88494	7,000.00	Capital Outlay
42031P	8067	6201	7100	T	Districtwide Video Cabling Proj-Tec	Pacific Communication Associates, Inc.	CT95019A	4,012.39	Capital Outlay
42020C	8110	6202	7100	A	Alemany Building Elevator-Constr	Keenan & Associates	DP96974	25,091.19	Capital Outlay
425002	8412	6101	7100	S	Bond-Mission Land Purchase	Shute, Mihaly & Weinberger	DP96862	3,819.12	Capital Outlay
420671	8062	6202	7100	E	SM 00-01 CC-Sci Hall Repl Elec Swit	Applied Materials & Engineering, Inc.	CT96954	14,580.00	Capital Outlay
412154	130	6414	7100	S	Central Shops & Warehouse-Equip Fnds	USF Surface Preparation	PO88771A	7,823.40	Equipment
412154	130	6414	7100	S	Central Shops & Warehouse-Equip Fnds	Add Cube Equipment	PO88776	17,859.10	Equipment
213018	7334	5540	6920	N	Low Income Housing Fund-Playgrnd Sa	Ed Hindt Installation	PO81629	12,798.10	Utilities
211201	7374	5210	2100	S	CA EC Mentoring Prog 00-01	Hayward Travel Center	TP90491	3,000.00	Travel
128058	9210	5190	500	N	SF Hotel Partnership Project-2	Rios O	PS10134	3,500.00	Consulting
128058	9210	5190	500	N	SF Hotel Partnership Project-2	Fuentes F	PS10133	3,500.00	Consulting
128058	9210	5190	500	N	SF Hotel Partnership Project-2	Wong C	PS10135	3,500.00	Consulting

125607	50	5190	6600	S	Research and Planning Grnt Serv	Fang S	PS10125	3,000.00	Consulting
124509	40	5190	6600	S	Diversity Mktg Project 00-01	Bottini R	PS10130	4,000.00	Consulting
123884	2510	5656	6780	S	Tel & Tech Infra/HR Program 00-01	Network Associates, Inc.	PO90689	65,000.00	Software License
123884	2510	5656	6780	S	Tel & Tech Infra/HR Program 00-01	Govplace	PO90691	65,000.00	Software License
123884	9320	6304	6120	C	Tel & Tech Infra/HR Program 00-01	Community College League Of California	DP88471	6,575.00	Service Fees
123854	8840	6414	6010	C	Inst Equip BlkGmt-One Time	American Blinds and Draperies	PO90411	3,207.95	Equipment
123854	8840	5560	6010	C	Inst Equip BlkGmt-One Time	Coit Services	PO90417	4,000.00	Utilities
123854	9500	5633	6780	S	Inst Equip BlkGmt-One Time	Dell Financial Services	DP90675	4,045.67	Leases
123853	7232	6414	1900	C	Inst Equip On Going Grnt 00-01	VWR Scientific Products Corp.	PO96518	10,196.90	Equipment
123853	7504	6413	1000	C	Inst Equip On Going Grnt 00-01	Micro Warehouse	PO97798B	3,716.44	Equipment
123527	6210	5190	6499	S	FSS/MCHS Year 3- 01-02	Schwimmer A	PS10132	46,249.00	Consulting
123525	50	5190	6600	S	FSS-Center for Stud Success Yr-2	Alexander J	PS10136	5,000.00	Consulting
123525	50	5190	6600	S	FSS-Center for Stud Success Yr-2	Kangas J	PS10141	10,000.00	Consulting
123525	50	5190	6600	S	FSS-Center for Stud Success Yr-2	Robles H	PS10142	10,000.00	Consulting
123525	50	5190	6600	S	FSS-Center for Stud Success Yr-2	Cooper D	PS10138	10,000.00	Consulting
123525	50	5190	6600	S	FSS-Center for Stud Success Yr-2	Barr J	PS10137	10,000.00	Consulting
123525	50	5190	6600	S	FSS-Center for Stud Success Yr-2	Rasor R	PS10143	10,000.00	Consulting
123406	7264	5190	400	C	Eco-NCBC 01-02 CT# 01-304	Bobes M	PS10124	24,000.00	Consulting
123329	9210	6413	7030	N	Eco-JDIFP 01-02 CT#01-366-01	Dell Computer Corporation	PO87281	22,374.99	Equipment
123207	7320	5190	6420	C	Disabled Student Excess Cost 01-02	Zeviar L	PS10122	6,000.00	Consulting
123207	7320	5190	6420	C	Disabled Student Excess Cost 01-02	Kanzell H	PS10121	8,000.00	Consulting
123008	2058	4409	6750	S	AB1725 Staff Development 01-02	Roxie Food Center	DP82144	12,144.00	Supplies
121509	7210	6413	700	C	Vatea IIC 2001-2002	Cisco Systems, Inc.	PO87275	4,979.50	Equipment
121509	7210	6413	700	C	Vatea IIC 2001-2002	Cisco Systems, Inc.	PO87274	14,462.21	Equipment
121509	7210	6413	700	C	Vatea IIC 2001-2002	Dell Computer Corporation	PO87280	19,288.12	Equipment
121509	7756	6413	1200	C	Vatea IIC 2001-2002	Audio Graphic Systems	PO90441	4,622.28	Equipment
121247	8180	5110	1500	N	ABE 321-Workforce Investment 01-02	California Council For Adult Educatn.	TP10024	3,000.00	Consulting
121194	5153	5190	6010	S	NSF Biolink 01-02	Franciscan Communications	TP90908	7,998.00	Consulting
					Subtotal Restricted			503,343.36	
					Total Unrestricted and Restricted			753,092.10	



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 19, 2001

C3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **GRANTS**
Acceptance of Gifts
(Resolution No. 011219-C3)

BACKGROUND INFORMATION

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding \$250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding \$1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

RECOMMENDATION:

WHEREAS: The SFCCD has been tendered the gifts detailed in Attachment A;

WHEREAS: Vice Chancellor of Academic Affairs Frances Lee declares that these gifts will enhance the instructional program of the San Francisco Community College District;

THEREFORE BE IT RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District;

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

Dr. Kathleen Sullivan Alioto, Originator

BOARD OF TRUSTEES

2/19/01 Page 1 of 2

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

040

ATTACHMENT A
RESOLUTION: 011219— C3

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
-------------	-------	-------------	--------------------------------------

December 2001

1) Equipment

Richard Levy, MD
3580 California #302
San Francisco, CA 94116

John Adams Campus
Cardiovascular
Technoolgy Program

\$ 12,000.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001

F1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: HUMAN RESOURCES
Appointment of an Administrator
(Resolution No. 011220-F1)

BACKGROUND INFORMATION:

Resolution No. 011220-F1 covers an academic administrative appointment for the position of Associate Dean for Grants and Resource Development (Office of the Chancellor). Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That effective January 14, 2002, _____, be appointed Associate Dean for Grants and Resource Development (Office of the Chancellor). Salary shall be in accordance with the Classified Supervisory Management and Administrators Salary Schedule Classification C, Associate Deans.

Clara Starr, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-9

DATE: December 20, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 011220-G1-9)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.

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DR. PHILIP R. DAY, JR., CHANCELLOR

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Beales, Marcia K.	Photography	Credit
Berthold, Timothy M	Health Science	Credit
Brown, David W	Health Care Technology	NonCredit
Byers, Stephen F.	Apprenticeship	NonCredit
Cassius, Kenneth	Bus/Office Tech/Small Bus	Credit
Chypyha, Elinor	Bus/Office Tech/Small Bus	NonCredit
+ Clark, Ophelia	Human Resources	NonCredit
Cox, Karen C	English	Credit
+ Curtis, Arthur B	Graphic Communication	Credit
+ Dang, Lorrain L	Chemistry	Credit
Davis, Bob	Music	Credit
Dea, Lu Marla	English As a Second Language	Credit
+ Durighello, Joy A	English As a Second Language	Credit
Goldthorpe, Jeffrey T	English	Credit
+ Gorham, Peggy	Music	Credit
+ Gorthy, Michelle K	English	Credit
Greene, Terrance C.	Counseling	Credit
+ Guthrie, Michael J	Biological Sciences	Credit
+ Harris, Julie	Institute for Int'l Students	Credit
Harrison, Lisa M.	Behavioral Sciences	Credit
+ Hu, Karin G	Behavioral Sciences	Credit
+ Kaufmyn, Wendy S	Engineering & Technology(Weld)	Credit
+ Kitchel, Marc C	Economics	Credit
+ Kuusisto, Sharon	Foreign Languages	Credit
Lee, Quinci S	Counseling	Credit
Lee, Sau Fong	Health Care Technology	NonCredit
Ma, Thi Thi	English As a Second Language	NonCredit
Mun, Vivien C	Disabled Stud Prog & Services	NonCredit
+ Nance, Glenn R	Human Resources	NonCredit
+ Nayer, Louise	English	Credit
+ Nishimura, Arthur J	Behavioral Sciences	Credit
+ Obenchain, Cynthia	Study Abroad Program	Credit
Osteraas, Leena K	Counseling	NonCredit
Pogge, Crima B	Biological Sciences	Credit
+ Quadra, Indiana G	Learning Assistance	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

	Reitan, Carol H	Technology-Mediated Instruct'n	Credit
+	Robertson, Juanita	Bus/Office Tech/Small Bus	NonCredit
	Ruiz, Joseph M	Engineering & Technology(Weld)	Credit
+	Rush, George M	Phys Education & Dance	Credit
	Shore, Elisa	English As a Second Language	NonCredit
	Smith, Lia J	English As a Second Language	Credit
+	Songco, Warlita	Licensed Vocational Nursing	Credit
+	Vitorelo, Joan C	Study Abroad Program	Credit
+	Wilson, Joan	English	Credit
+	Wong, Paul	Study Abroad Program	Credit
	Wood, Janice R.	English As a Second Language	NonCredit
	You, Kai Wen	Community Services	NonCredit
	Zeh, Jonathan P	Journeyman-Training	NonCredit

G1 Fall 2001: 48

Total for G1: 48

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

Name	Department	Grant	Division
+ Brown, Brenda M	Counseling	Matriculation- Credit 2001-2002	Credit
Callahan, Tamera Ann	Counseling	Matriculation- Credit 2001-2002	Credit
+ Chen, Pearl B.	Counseling	Matriculation- Credit 2001-2002	Credit
+ Chin, Jessie C	Counseling	Matriculation- Credit 2001-2002	Credit
Damato, Lawrence R.	Counseling	Matriculation- Credit 2001-2002	Credit
+ Ho, Karen	Counseling	Matriculation- Credit 2001-2002	Credit
+ Hom, Grace	Counseling	Matriculation- Credit 2001-2002	Credit
+ Huynh, Kim-Dung L	Counseling	Matriculation- Credit 2001-2002	Credit
Ling, Gary R	Matriculation	Matriculation- Credit 2001-2002	Credit
Martinez, Antonio E.	Counseling	Matriculation- Credit 2001-2002	Credit
+ Obenchain, Cynthia	Counseling	Matriculation- Credit 2001-2002	Credit
+ Osborne, Elliott Claude	Counseling	Matriculation- Credit 2001-2002	Credit
+ Osborne, Marie J	Counseling	Matriculation- Credit 2001-2002	Credit
Robinson, Karen F	Counseling	Matriculation- Credit 2001-2002	NonCredit
Romano, Lisa C.	Counseling	Matriculation- Credit 2001-2002	Credit
+ Sparks, Jack D.	Counseling	Matriculation- Credit 2001-2002	Credit
+ Tan, Bie H	Matriculation	Matriculation- Credit 2001-2002	Credit
Wells, Wallace E	Counseling	Matriculation- Credit 2001-2002	Credit
Yu, Howard K	Counseling	Matriculation- Credit 2001-2002	Credit

G2 Fall 2001: 19

Total for G2: 19

Total Records: 67

011220 - G3

Full-Time

First Year

Contract

RESOLVED: That on the effective dates indicated, the following named academic employee be appointed as full-time faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule (Contract and Regular faculty):

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
STERING, Edward	Foreign Languages / Phelan	First Year Contract	New UPFX-7520-1120-1100-C FF9161	08/14/02

011220 - G4

Academic Employees
Temporary Appointments
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 20, 2001 through December 21, 2001, for the hours indicated. The activity is funded by the District General Fund, Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

NAME	FROM: (August)	TO: (December)	ADD	DEPT	PROGRAM
Johnson, Dennis	18	18		SOSC	7342
Palacio, Mitch	9	9		PE & D	7768

011220 - G5
Amendment
to Resolution

RESOLVED: That resolution 010920-G3, Academic Employees Temporary Appointments Tenure Review for the period August 20, 2001 through December 21, 2001, to be amended in part to show the following:

NAME	PREVIOUS HOURS	INCREASE/ DECREASE	NEW HOURS	DEPT	PROGRAM
Banuet-Alvers, Yvonne	18	DEC 9	9	PE & D	7768
Bell, Jorge	9	DEC 9	0	FAO	4042
Johnson, Dennis R.	45	DEC 18	27	ESL	7612
McAllister, Keith	18	DEC 18	0	MATH	7272
Schultz, Gabriella	27	DEC 9	18	TRAN	7347
Seymour, Sharon	27	DEC 18	9	ESL	7612

011220 – G6
Amendment
to Resolution

RESOLVED: That resolution 011115-G6, Academic Employees Temporary Appointments Tenure Review for the period August 20, 2001 through December 21, 2001, to be amended in part to show the following:

NAME	PREVIOUS HOURS	INCREASE/ DECREASE	NEW HOURS	DEPT	PROGRAM
Flagiello, Carolyn	26	INC 26	52	LVN	7728
Marinoff, Joani	18	DEC 18	0	HLTH	7720
Tam, Mo-Shuet	26	INC 9	35	ESL	7612

011220 – G7
Name Change

RESOLVED: That the name of the following academic employee be changed for record purposes:

FROM	TO
Yamamura, Ana Wu	Wu, Ana

011220 - G8

Reduced Workload

Pre-Retirement

Reduction

RESOLVED: That the Academic Year indicated the following academic personnel be granted Reduced Workload - Pre-Retirement Reduction status at City College of San Francisco, subject to receipt of approval from the State Teachers' Retirement System, as follows:

NAME	DEPARTMENT/CAMPUS	TERMS OF DUTY	EFFECTIVE DATES
Kerr-Schochet, Kathleen	DSPS/Phelan	Work 50% every Fiscal Year for 10 years	Fall 2002 through Spring 2012

011220 - G9

Reduced Workload

Pre-Retirement

Reduction

RESOLVED: That the Academic Year indicated the following academic personnel be granted Reduced Workload - Pre-Retirement Reduction status at City College of San Francisco, subject to receipt of approval from the State Teachers' Retirement System, as follows:

NAME	DEPARTMENT/CAMPUS	TERMS OF DUTY	EFFECTIVE DATES
Nakamura, Louise	DSPS/John Adams	Work 100% every Fall, and work 0% every Spring for 10 years	Fall 2002 through Spring 2012



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1-2

DATE: December 20, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 011220-H1-2)

BACKGROUND INFORMATION:

Resolutions 011220-H1-2 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

Name	Department	Grant	Division
Bogomolny, Abby L	English	Vatea T1B-Statewide Sp Proj Collabr	Credit
Bosson, Monica N.	English	Vatea T1B-Statewide Sp Proj Collabr	Credit
+ Cheng, Eva Yuen	Counseling	Americorp-ECEL 01-02	Credit
+ Cheng, Eva Yuen	Counseling	Americorp-Teach & Read Dev Prog 02	Credit
+ Chin, Tina W	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Cohen, Rachel S	English As a Second Language	English Literacy & Civics ED Grant	NonCredit
+ Dewar, Cynthia E	English	DACUM Facilitation Services	Credit
Dvorson, Betty J	English	Vatea T1B-Statewide Sp Proj Collabr	Credit
Goldberg, Janet H	English	Vatea T1B-Statewide Sp Proj Collabr	Credit
Kappra, Richard	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Kearsley, Jeanne	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
McCrosky, Stephen	Student Health	Partnership for Excellence	Credit
O'Roke, Linda S.	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Ordon, Trinity A	Undeclared Department	Partnership for Excellence	Credit
Osada, Luba	English As a Second Language	FSS-ESL Across Curriculum	Credit
Peirce, Katrina	English As a Second Language	FSS-ESL Across Curriculum	Credit
+ Pon, Teresa	English As a Second Language	English Literacy & Civics ED Grant	NonCredit
Potter, Elizabeth A	Transitional Studies	ABE 321-Workforce Investment 01-02	NonCredit
Price, Geraldine J	Child Dev. & Family Studies	Foster Parent Education Prgm 01-02	Credit
Rosen, Gertrude	Child Dev. & Family Studies	Americorp-ECEL 01-02	Credit
Teague, Alexandra R	English	Vatea T1B-Statewide Sp Proj Collabr	Credit
+ Tsang, Simon	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Wilson, Emily Hope	Transitional Studies	ABE 321-Workforce Investment 01-02	NonCredit
Wilson, Emily Hope	Contract Education	ECO-Workplace 01-02 CT#01-312-008	NonCredit
Yee, Edna	Student Health	Partnership for Excellence	Credit

H1 Fall 2001: 25

SUMMER 2001

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

Name	Department	Division
Hoenisch, E. Charles	Vocational Education	Credit

RESOLUTION 011220-H1

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

H1 SUMMER 2001: 1

Total for H1: 26

Total Records: 26

011220 - H2

Categorically

Funded

Full-Time

Temporary

Assignment

SPRING 2002

RESOLVED: That the following named academic employee be appointed to Categorically Funded Temporary Full-Time assignment pursuant to Education Code Section 87470 for the term and year shown. Appointment shall be contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, verification of satisfactory physical examination, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule. Categorically funded as indicated:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
ELZIE, Andrea	Child Development	Instructor	212062-7334-1122-6920-N	01/14/02 - 05/24/02
MALONE, Suzanne	Business / SBDC	Acting Program Director	Small Business Development Center 123315-1220-7099-S - 34% 121215-1220-7099-S - 66%	01/14/02 - 05/24/02
VELLENO, Dianne	Child Development	Instructor	212111-7334-1250-6920-N	01/14/02 - 05/24/02
MARCUS, Naomi	Welcome Back - School of Health And Physical Education	Educational Case Manager	125016-7720-1220-1200-C	01/14/02 - 05/24/02

H1 to H2

12/20/01

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054



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001 **L1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: Human Resources
Authorization to amend employment Contract (s)
(Resolution No. 001221 – L1)**

BACKGROUND INFORMATION:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403 (b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

RECOMMENDATION:

RESOLVED: That the Board of Trustee of the San Francisco Community College amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of 12/20/01 – L1 page 1

** In the past, this resolution provided employee's social security numbers these numbers will no longer be provide because of privacy issues.

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DR. PHILIP R. DAY, JR., CHANCELLOR

Section 403 (b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

a) <u>INSURANCE COMPANIES</u>	<u>BI-WEEKLY AMOUNT</u>
Calvert Group	400.00
Equitable	50.00
Great American Life	400.00
Great American Life	300.00
Franklin Templeton	145.00
Invesco	403.84
Met Life	175.00
Met Life	75.00
Met Life	500.00
Met Life	75.00
Met Life	119.85
Met Life	50.00
Met Life	100.00
Met Life	50.00
Met Life	50.00
Met Life	25.00
Met Life	150.00
Security Benefit	260.00
Security First	100.00
State Street Bank/STRS	1,750.00
State Street Bank/STRS	1,363.00
State Street Bank/STRS	1,649.00
Sun Life	400.00
VALIC	100.00
VALIC	403.84
VALIC	403.00
VALIC	535.00

b) <u>CUSTODIAL ACCOUNTS</u>	<u>BI-WEEKLY AMOUNT</u>
Capital Guardian	300.00
Franklin Templeton Trust	145.00
Janus	150.00
T. Rowe Price	500.00

12/20/01 – L1 page 2

** In the past, this resolution provided employee's social security numbers these numbers will no longer be provide because of privacy issues.

Vanguard	400.00
Vanguard	1153.88
Vanguard	200.00
Vanguard	200.00
Vanguard	519.23
Vanguard	403.00

c) <u>TERMINATION/CANCELLATIONS</u>	<u>BI-WEEKLY AMOUNT</u>
Aid Association	300.00
American Life & Casualty	120.00
Fidelity	100.00
Janus	200.00
Met Life	25.00
Northern Life	100.00
Safeco	100.00
T. Rowe Price	300.00
VALIC	500.00
VALIC	25.00
VALIC	380.00
Vanguard	100.00

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

James Kendrix, Originator



CITY COLLEGE OF SAN FRANCISCO

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N1

DATE: December 20, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 011220-N1)

BACKGROUND INFORMATION:

Resolutions 011220-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.

DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Bhushan, Chandra	Community Services	NonCredit
Holt, Liam J	Institute for Int'l Students	NonCredit
Hughes, Joanne A	Community Services	NonCredit

N1 Fall 2001: 3

Total for N1: 3**Total Records: 3**



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001

S1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Chancellor

SUBJECT: SPECIAL

Continuation of City College Employee Benefits and
Compensation for Employees Called into National Guard
or Reserve Services
(Resolution No. 011220-S1)

BACKGROUND INFORMATION:

As a follow-up to the horrific attack of September 11, 2001 and the resultant call up of the National Guard and mobilization efforts of the military, selected members of City College staff may be (or have been) called into active duty. It has been the tradition of the district that when such action and steps are necessary, the district, along with other entities around the state, respond by providing an economic safety net to insure that members of City College family who are called into such service do not endure any financial hardship or lose any of their rights, benefits, and privileges as City College employees.

RECOMMENDATION:

WHEREAS: On September 11, 2001, the United States of America was attacked by foreign terrorists resulting in the death and injury to thousands of Americans; and

WHEREAS: The United States, in conjunction with other freedom loving nations, have formed a coalition to end the terrorist atrocities which have persisted for the past ten years; and

WHEREAS: It is necessary to call our citizen Soldiers, Sailors, Marines and Aircrews, who enlist in the Reserve Services and National Guard, to active duty for the protection of this Nation and the apprehension of those terrorists; and

WHEREAS: Many of those citizens are employees of this District and are being called into active military duty as a result of these events; and

WHEREAS: Those employees and their families will suffer a reduction of income and benefits as a result of being called to active duty; and

WHEREAS: This District is supportive of those employees who are called into active military duty and finds that it is in the public interest to provide those employees with that portion of their District base salary loss resulting from their active military duty.

NOW, THEREFORE BE IT RESOLVED by this body that those employees who are called into active military duty as a result of the events of September 11, 2001, will be paid the difference between said employee's base salary and said employee's military pay; and

FURTHER BE IT RESOLVED: That this District shall continue to provide medical benefits to the Spouse and Dependent Children of said employee while said employee remains on active duty status.

Sponsors:

Dr. Anita Grier, Trustee
Dr. Natalie Berg, Trustee
Mr. Rodel Rodis, Trustee



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001

S2

TO: Board of Trustees

FROM: Philip R. Day, Jr. Chancellor

Subject: SPECIAL
Implementing AB 540 Public postsecondary
education: exemption from nonresident tuition.
(Resolution No. 011220-S2)

BACKGROUND INFORMATION:

AB 540 was signed into law by the Governor on October 12, 2001 and will take effect on January 1, 2002. The intent of this legislation is to expand access to California's public universities and colleges. Provisions of this legislation now exempt certain nonresident students who have attended high school in California and received a high school diploma or its equivalent from payment of nonresident tuition. Specifically, to be exempted from paying nonresident tuition a student must have

1. attended a California high school for 3 or more years;
2. graduated from a California high school or attained the equivalent of a high school diploma;
3. registered as an entering student at or enrolled currently at an accredited institution of higher education in California not earlier than fall semester of the 2001-2002 academic year; and,
4. in the case of a person without lawful immigration status, filed an affidavit with the institution of higher education stating that the student has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so.

Student information that is obtained in connection with the exemption process is to be kept confidential. Nonimmigrant alien students, as defined by federal law, are not eligible for the exemption. If a student is determined to be eligible for this exemption subsequent to the payment of nonresident tuition, the tuition paid must be refunded to the student.

RECOMMENDATION:

RESOLVED: That the Board of Trustees support the full implementation of this law to ensure students are made aware of this new category of exemption from nonresident tuition and that the College utilizes all its marketing, outreach, and promotional efforts to reflect the intent of this initiative.

Originators:

Trustee Johnnie L. Carter, Jr.
Trustee Julio J. Ramos
Trustee Rodel E. Rodis



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: December 20, 2001

W1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: REAL ESTATE

Authorization to exercise option to renew rental agreements for the use of space by the City College of San Francisco campuses for fiscal year 2001-2002.

Resolution No. 001220-W1)

BACKGROUND INFORMATION:

City College of San Francisco campuses have continued to offer classes dispersed throughout the San Francisco community through a numbers of rental agreements which include all maintenance, utilities and custodial services. The agreements provide options to renew. The following lessors have agreed to authorize City College of San Francisco to renew the rental agreement under the same general conditions provided for in 2000-2001.

RECOMMENDATION:

RESOLVED: That the Board of Trustees hereby authorizes the administration to enter into the following new monthly rental charges listed below and for the periods indicated.

<u>Lessor</u>	<u>Monthly</u>	<u>Period</u>
YMCA Bayview Hunters Point-Branch 1601 Lane Street San Francisco, CA 94124	\$500	8/1/01-6/30/02
Southeast Asian Community Center O'Farrell Street San Francisco, CA 94109	\$500	8/1/01-6/30/02

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Stephen J. Herman, Originator

12/20/01 – W1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR



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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001

**FOR INFORMATION ONLY
NO ACTION NECESSARY**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: CAPITAL OUTLAY
Report on contracts under \$15,000,
Office of Facilities Planning, City College of San Francisco
(011220-FIO)**

BACKGROUND INFORMATION:

This report is for information only as authorized by Resolution 000525-B5 regarding construction contracts that are no more than \$15,000, and to be reviewed by Board Trustees as required by the Education Code Section 81656.

1. **RES Engineering, Inc., (Special Testing & Inspection)** – Alemany Campus Building Elevator and ADA Improvement, contract total \$5,122, State Architectural Barrier Removal fund. For contractor to provide labor and material for construction material testing and inspection services as required by the State Architect (DSA).
2. **Mayer Electric Co. Inc., (Electrical Contractor)** - Conlan Hall Exterior Roof Lighting project, contract total \$2,352, 1997 General Obligation Bond fund. For contractor to provide labor and material for installing wiring and two (2) new flood lights on the roof of Conlan Hall auditorium.
3. **Micro Bio-Medics, Inc., (Physical Education Equipment Supplier)** – South Gym Locker Room Renovation project, contract total \$3,964.97, Prop "A" General Obligation Bond 42084C-8064-6202-7100-REN, for vendor to provide and install hydrotherapy fixture.
4. **Mayer Electric Co. Inc., (Electrical Contractor)** – Library Display Case Lighting Replacement project, contract total \$6,000, Library LRC Equipment fund 123853-9320-6414-6120-C. For contractor to provide labor and material to replace existing display cases liner lighting & track lights.

BOARD OF TRUSTEES

11/15/01-FIO, Capital Outlay For Information Only, page 1

DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

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FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under \$50,000, Office of Contract Education,
City College of San Francisco, December 2001

This report is for information only on contracts that the Office of Contract Education negotiated or amended under \$50,000 in November 2001.

- SMG Moscone Center – Contract total \$650, term December 17, 2001 to December 17, 2001, for a 2-hour workshop on “Workplace Diversity and Working Effectively in Teams”.

Originator: Judy Teng

INFORMATION REPORT
NO ACTION NECESSARY

DATE: 12/20/01
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Chancellor's Report
Academic Employees
Acceptance of Resignation
with the Intent to Retire
(011220 – RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Harris, Theresa E.	Full-time	Nursing	Phelan	12/21/01

The following part-time academic employees have notified us of their intention to resign, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Yang, Helen Y.	Part-time	ESL	Chinatown	07/27/01

Originator: Clara Starr



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: December 20, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

DOCUMENTS DEPT.

DEC 17 2001

SAN FRANCISCO
PUBLIC LIBRARY

Subject: **GENERAL FUND**
Approval of Special Services Contract
With Pacific Bell
(Resolution No: 011220-B1)

BACKGROUND INFORMATION:

By Resolution No. 971218-B16 the Board of Trustees approved a renewal of the contract with Pacific Bell to provide central office-based voice and tandem network switching (Centrex) services through January 12, 2000 at a monthly cost not to exceed \$28,086. Resolution No. 980326-B7b authorized contracting with Pacific Bell Financial Services to provide the upfront payment of Pacific Bell of the total two-year contract amount of \$674,083. Resolution No. 010628-B3a extended the term of the contract for six months. This current resolution seeks authorization to enter into a 48 month CALNET contract with Pacific Bell to continue providing Centrex based phone services to City College of San Francisco at a cost not to exceed \$27,302 per month.

The CALNET contract is a state-negotiated contract for voice and data services with Pacific Bell. This contract is reviewed annually by the state for price and service competitiveness. CCSF will automatically benefit from any downward pricing changes that may occur during the next 48 month contract period.

Concurrent with this contract, CCSF will be evaluating the costs of an in house voice/voicemail system and associated support and staffing. At the point of economic feasibility, CCSF will begin the migration away from the CALNET contract towards a CCSF-owned and maintained voice/voicemail system.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Pacific Bell to provide phone services to City College of San Francisco for a period of 48 months at a cost not to exceed \$27,302 per month and

12/20/01- B1 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

MEMORANDUM FOR THE RECORD



TO : [illegible]
FROM : [illegible]
SUBJECT : [illegible]
DATE : [illegible]

[illegible text block]

[illegible text block]

[illegible text block]

[illegible text block]

[illegible text block]

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein and Douglas Re, Originators

CHANCELLOR'S MONTHLY REPORT

DOCUMENTS DEPT.

DEC 17 2001

SAN FRANCISCO
PUBLIC LIBRARY

- ◆ **Chancellor's Monthly Report – December, 2001**

Attachments include:

- **California's Fiscal Outlook & Summary Analysis**
- **Master Plan for Education**

CHANCELLOR'S

MONTHLY

REPORT

THE UNIVERSITY OF CHICAGO

CHICAGO, ILLINOIS

FOR THE MONTH OF JANUARY, 1964

BY THE CHANCELLOR



OFFICE OF THE CHANCELLOR

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3303 • FAX 415. 239.3918

MEMORANDUM

DATE: December 20, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr. 
Chancellor

SUBJECT: Chancellor's Monthly Report – December 2001

It has been a long year, with numerous new developments leading to a robust agenda for 2002. Since the November 6 election, I have been very involved with members of my facilities staff, internal and external governmental relations team, and city planners to evaluate the State budget landscape and maneuver the College to the best strategic position in order to best capitalize on our Proposition A victory. I can't emphasize enough how much your support and encouragement in regard to the bond measure have meant to me personally and to the College in general. As education dollars are becoming leaner for two- and four-year colleges in California and beyond, City College has managed to insulate itself to some extent from the economic downturn that is pounding on our neighbors' doors. The sluggish economy will affect us, too, but nothing can take away the City's generous support for our future campus improvements and new developments.

In reference to the latter issue, I am attaching a copy of a report completed by Elizabeth Hill, State Legislative Analyst, entitled, "California's Fiscal Outlook" and a summary analysis of its content and impact, which is provided by Leslie Smith, our Director of Governmental Relations. As you read this, please remember that the LAO typically provides the most conservative analysis/assessment of any given situation. This report needs to be balanced out by other perspectives, which may have a bit more of an optimistic outlook. Having said that, you should also know that both the Legislature and the Governor put a lot of weight on a report such as this and I have no doubt that it will influence the Governor's Budget Recommendations for 2002, which he traditionally announces in January.

Secondly, I am also including a copy of a staff presentation made to the Board of Governors of California Community Colleges on the "Master Plan for Education," which is being developed by the California Post-Secondary Education Commission (CPEC). The master planning process is evolving and there is still much work to be done but this report provides some strong hints of the overall direction and themes that it is

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DR. PHILIP R. DAY, JR., CHANCELLOR

emphasizing. One of the more controversial ideas that it has been "toying" with is the recommendation of eliminating local Boards of Trustees of community colleges. This recommendation (I believe) has no chance of making it into the final report and you should know that I and my staff (in concert with the League for CCC's) are working at all levels to insure that it doesn't.

Below are specific activities I was engaged in during the month of December:

- 1) Met with leadership of Local 790 to discuss campus issues and plans.
- 2) Met with Francine Podenski to review new designs for the College's web-site.
- 3) Attended, with Trustee Berg, American Israel Public Affairs Council (AIPAC) annual luncheon at Westin St. Francis Hotel.
- 4) Met with Mike Hulbert and Stacey Cerwin of the English Department regarding ideas for improving coordination of department labs (i.e. reading labs, writing labs, Write Place program, and computer classroom).
- 5) Met with SEIU 790 Management Council to discuss future plans.
- 6) Met with Frances Lee and her deans regarding the Counseling Department reorganization.
- 7) Together with Kathleen Alioto and Denise La Pointe, met with Mr. Louis Meunier, General Manager of Macy's, regarding establishment of mutually beneficial ties in the areas of childcare and child development, merchandising and marketing programs, with special internships and scholarships for CCSF's most capable and needy students.
- 8) Attended the California Latino Civil Rights Network luncheon with Trustees Marks, Ramos, Grier, and Vice Chancellor Don Griffin, Dean Jorge Bell, and others.
- 9) Met with AS President Rick Cantora to discuss issues related to AS initiatives and plans for the coming year.
- 10) Chaired the meeting of the College Diversity Committee.
- 11) Chaired the meeting of the College Advisory Council to discuss CCSF issues and plans.
- 12) Attended the Bond Oversight Committee meeting at Gough.
- 13) Met with Peter Goldstein, Leslie Smith, Dale Shimasaki, and David Liggett regarding planning for capital projects to be funded by the state and the necessary advocacy to insure success.

- 14) Met with Bill Liskamm, CCSF consulting architect, to discuss follow-up plans for the Balboa, Ingleside, and Ocean Avenue projects.
- 15) Hosted a luncheon to thank the Financial Aid Office staff for their continued hard work and dedication to students in need.
- 16) Attended an invitational forum co-sponsored by Goodwill Industries and Bank of America on workforce development. Recommendations from local leaders will be shared with President Bush, key member of Congress, and other federal officials.
- 17) Met with Tim Killikelly and Leslie Smith regarding Voter Registration and our continued efforts to educate students and help them get registered to vote.
- 18) Hosted a Faculty Roundtable Meeting at Pierre Coste Restaurant, Ocean Avenue Campus, to hear about and respond to important issues in the field.
- 19) Attended a meeting (along with Supervisor Aaron Peskin) of the Architectural Selection/Design Review Committee for the Chinatown/North Beach Campus to discuss future plans and timetables.
- 20) Attended a meeting with Trustee Berg and Gerald Green of the City Planning Department to discuss the "Better Neighborhoods" project.
- 21) Met with Peter Goldstein, Denton Crews, Wendy Pinos, David Liggett, and other appropriate staff on organizational issues related to Prop. A.
- 22) Met with leadership of AFT 2121 to discuss labor/management issues.
- 23) Attended the Board meeting of the City College Foundation to discuss a variety of issues related to the future development plans of the Foundation.
- 24) Met with the Enhanced Self Study (ESS) Coordinating Council to review and discuss recommendations from various ESS work groups.
- 25) Hosted and conducted a shared DCC/College Council meeting.
- 26) Attended a meeting of the Workforce Investment San Francisco Board's Executive Committee.
- 27) Met with the Administrators Executive Committee.
- 28) Interviewed finalists for the position of Associate Dean for Grants and Resource Development in the Office of Research, Planning and Grants.
- 29) Interviewed finalists for the position of Director for the Latino Services Network Program.

- 30) Met with Associated Students regarding Student Governance issues and plans.
- 31) Met with Michael Burns, MUNI Manager, and union representative, Larry Martin, along with Phyllis McGuire, Suzanne Korey, and others on the College's proposal for MUNI and the union to participate in a career ladder training program at CCSF.
- 32) Conducted Department Chair interviews.

Thanks and if you have any questions and concerns, please contact me directly.

PRDJ:jcd

Attachment



OFFICE OF THE CHANCELLOR

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3303 • FAX 415. 239.3918

MEMORANDUM

DATE: December 12, 2001
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr.
Leslie P. Smith
RE: LAO Fiscal Forecast 2001-2002 through 2006-2007

Overall Budget

The Legislative Analysts Office (LAO) has forecasted the following for the California budget:

<i>Deficits:</i>	2001-2002	\$ 4.5 Billion
	2002-2003	\$12.4 Billion
<i>Revenues:</i>	2001-2002	\$68.3 Billion
	2002-2003	\$74.6 Billion (+ 9.2%)
	2003-2004 through 2006-07	(+ 8% annually)
<i>Expenditures:</i>	2001-2002	\$78.7 Billion
	2002-2003	\$82.6 Billion (+ 4.9%)
	2003-2004 through 2006-07	(+ 6.3% annually)

Strategies

The LAO is suggesting the following strategies for addressing the budget shortfall:

Spending-Related

- Reductions in the scope and level of state services, including elimination of low-priority programs.
- Consolidation of programs in order to avoid unnecessary duplication.
- Restructuring of programs to achieve greater effectiveness and efficiencies.
- Temporary reductions or suspensions in spending requirements.
- Funding shifts from the General Fund to fees.

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Revenue-Related

- Temporary tax rate increases.
- Broadening of tax bases.
- Elimination or modification of ineffective or inefficient tax expenditure programs.
- Actions that improve tax compliance, including increased auditing.
- Revenue accelerations, including quicker resolution of disputes with taxpayers.

Economic Forecast

The LAO has also made the following economic forecasts comparing California to the nation. It is only in the area of unemployment that we compare unfavorably.

	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
United States							
Real gross domestic product	1.0%	0.8%	4.0%	3.1%	2.8%	2.8%	2.8%
Wage and salary jobs	0.5	0.1	1.5	1.6	1.6	1.4	1.4
Consumer Price Index	3.1	2.0	2.4	2.6	2.7	2.8	2.9
Unemployment rate (%)	4.7	5.9	5.4	5.1	5.0	5.0	5.0
Housing starts (000)	1,570	1,480	1,520	1,550	1,590	1,580	1,570
California							
Personal income	1.7%	4.2%	7.8%	6.8%	6.5%	6.4%	6.4%
Wage and salary jobs	1.8	0.4	2.4	2.8	2.5	2.4	2.3
Taxable sales	-2.0	3.9	7.9	6.8	6.3	6.4	6.2
Consumer Price Index	4.3	2.6	2.3	2.8	3.0	3.0	3.1
Unemployment rate (%)	5.4	6.7	6.0	5.6	5.3	5.1	5.1
New housing permits (000)	140	135	158	160	165	165	170

Education

The LAO is forecasting the following expenditures by the different educational segments.

	<u>2001-2002</u>	<u>2002-2003</u>	<u>2006-2007</u>	<u>Average Annual Growth</u>
Total Expenditures (in Billions):				
K-12	\$40.8	\$42.2	\$52.6	+5.1%
CCC	\$ 4.6	\$ 4.7	\$ 5.9	+4.2%
CSU	\$ 2.5	\$ 2.7	\$ 3.4	5.8%
UC	\$ 3.3	\$ 3.4	\$ 4.2	5.0%

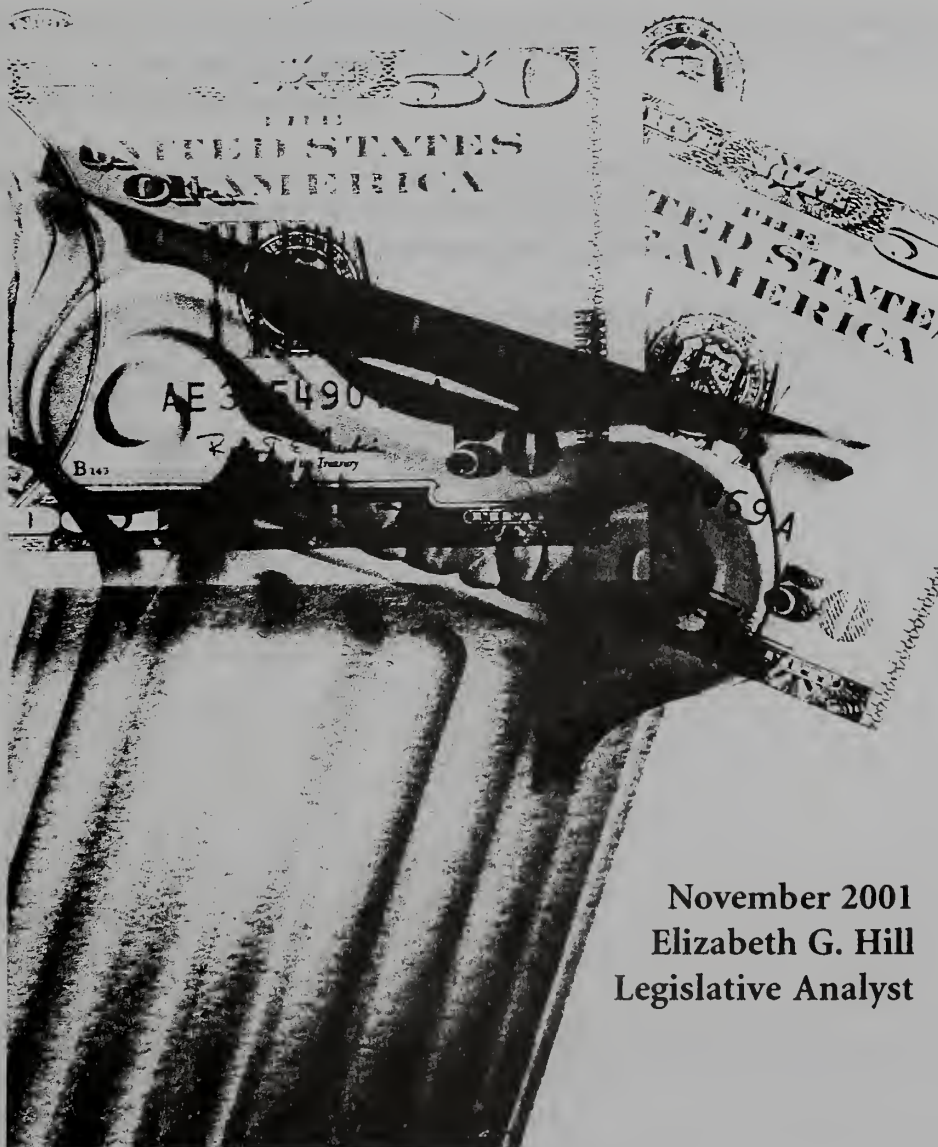
Because the Cal Grant program is now an entitlement, the LAO is predicting that the state will be spending \$1 Billion on this financial aid program by 2006-2007.

C A L I F O R N I A ' S

Fiscal Outlook

LAO Projections

2001-02 Through 2006-07



November 2001
Elizabeth G. Hill
Legislative Analyst

Outlook Fiscal



Foreword

This report provides our projections of General Fund revenues and expenditures for 2001-02 through 2006-07. It includes our independent assessment of the outlook for California's economy, demographics, revenues, and expenditures.

Chapter 1 contains our principal findings and conclusions. Chapter 2 presents our economic and demographic projections, Chapter 3 our revenue forecasts, and Chapter 4 our expenditure projections.

Our fiscal projections reflect current-law spending requirements and tax provisions. They are not predictions of future policy decisions by the Legislature, nor are they our recommendations as to what spending and revenue levels should be.

This year marks the 60th anniversary of the Legislative Analyst's Office which was the first of its kind in the nation. This report, in its seventh year of publication, reflects the historical mission of the office to assist the Legislature with its fiscal planning by assessing the revenues and expenditures of the state. The report is part of an ongoing series and is updated periodically.

Legislative Analyst's Office

Legislative Analyst

Elizabeth G. Hill 445-4656

Deputy Legislative Analysts

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Mac Taylor 319-8301

Capital Outlay 319-8329

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Business regulation and development Todd Clark
Transportation financing/highways Joel Riphagen
Public Transportation/traffic enforcement Sam Delson

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analogies in debt

1. The government is like a household.	2. The economy is like a car.	3. The world is like a stage.	4. The company is like a family.	5. The country is like a person.
6. The market is like a battlefield.	7. The industry is like a jungle.	8. The society is like a machine.	9. The nation is like a ship.	10. The world is like a game.
11. The government is like a giant.	12. The economy is like a beast.	13. The world is like a dream.	14. The company is like a team.	15. The country is like a giant.
16. The market is like a storm.	17. The industry is like a war.	18. The society is like a puzzle.	19. The nation is like a giant.	20. The world is like a game.
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Chapter 1

The Budget Outlook

SUMMARY

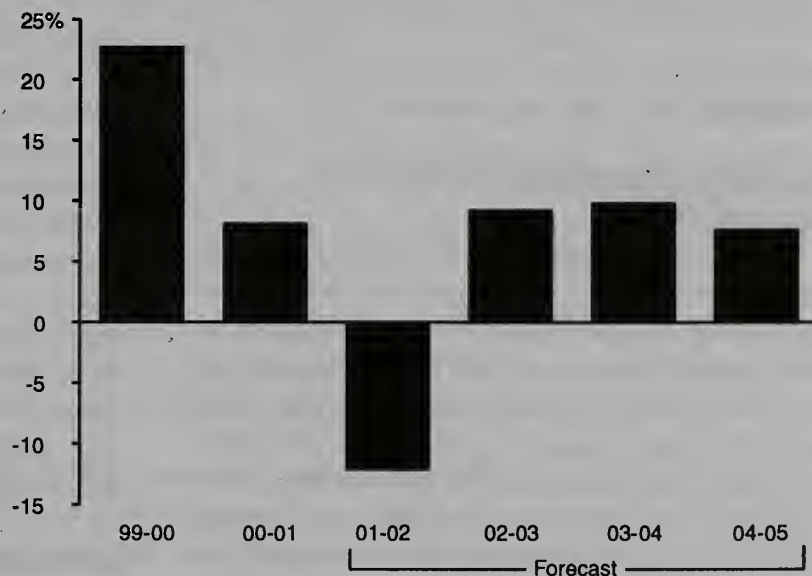
The current recession and declining stock market values are having devastating impacts on California's budget outlook, largely due to shortfalls in revenues. Figure 1 tells the story in a nutshell. It shows that after increasing 22 percent in 1999-00, revenues decelerated to 8 percent growth in 2000-01, and are projected to fall 12 percent in 2001-02—the deepest one-year decline in the post-World War II period. This abrupt revenue fall-off is pushing the state into a major deficit for the first time since the early 1990s. Specifically, we estimate that:

- California will end 2001-02 with a deficit of \$4.5 billion, compared to the \$2.6 billion reserve assumed in the 2001-02 Budget Act.
- The 2002-03 budget year faces a shortfall of \$12.4 billion and potentially even more if the recovery we are assuming for next spring is delayed.

- Annual budget shortfalls will persist well beyond 2002-03 absent corrective actions. As a result, it will be necessary to adopt substantial ongoing expenditure cuts and/or revenue augmentations in order to bring the budget back into balance.

Figure 1
Revenues Plunge In 2001-02

Annual Percent Change in General Fund Revenues



KEY FORECAST ASSUMPTIONS

Economic Outlook

Economy Soft Prior to September 11

The U.S. and California economies were on the brink of recession even before the September 11 terrorist attacks, with economic measures such as employment, personal income, and taxable sales having been on a slowing trend since the beginning of 2001. Key factors behind California's slowdown were the national weakness in business investment—particularly in high-tech goods and services—as well as reduced wealth and income related to declining stock market values.

Weakness Intensified Following Attacks

As with the rest of the nation, California's economic downturn accelerated in the weeks following the September 11 attacks. The most severe adverse developments have been in travel-related industries, where, for example, hotel occupancy rates in November remain well below year-ago levels. However, softness is also being experienced in a wide variety of other industry sectors, including manufacturing, real estate, retail sales, and entertainment.

Outlook—Recession That Ends in Spring 2002

Our forecast assumes that the national and state economies are currently in a recession that will last until spring of 2002. The downturn is forecast to be relatively mild in terms of job losses, although the adverse impacts on personal income will be much more pronounced than on employment. This is due to the sharp reduction in stock options-related earnings estimated for 2001 and early 2002. Our forecast is similar to the consensus view that the national and state economies will emerge from the downturn next spring, and that economic growth will accelerate through 2003. We specifically project that Califor-

nia personal income growth will fall dramatically from 9.8 percent in 2000 to 1.7 percent in 2001, before rebounding to 4.2 percent in 2002.

Revenue Outlook

Sharp Falloff Due to Soft Economy and Stock Market Decline

Total revenues are projected to decline from \$77.7 billion in 2000-01 to \$68.3 billion in 2001-02, a drop of 12.1 percent. Our updated current-year revenue forecast is \$6.8 billion below the 2001-02 *Budget Act* forecast, reflecting the softening economy and a sharp drop in capital gains and stock options-related revenue. We then expect that the economic rebound will boost revenues by 9.2 percent in 2002-03. Despite this upturn, however, revenues will not regain their 2000-01 level until 2003-04. Over the longer term, we forecast that revenues will grow another 10 percent in 2003-04, then settle into annual increases of about 7.5 percent thereafter.

Delay in Economic Recovery Would Further Depress Revenues

Our forecast is for a relatively short-lived recession. However, there are a number of factors that could deepen and prolong the downturn. These include the ongoing effects of terrorism on spending by consumers, the uncertain timing of the recovery in business investment, and the depressing effects of the stock market's losses on wealth and spending. Given the considerable sensitivity of state revenues to changes in the strength of the economy, a delay in the economic recovery would further hurt the budget's outlook. As an illustration, we estimate that a six-month delay in the recovery—from spring 2002 to fall 2002—would reduce budget-year revenues by \$3 billion to \$4 billion below our forecast.

General Fund Condition

Figure 2 presents our updated estimates of the General Fund condition for 2000-01 through 2002-03. These estimates take into account our fore-

casts for state revenues and expenditures that are discussed in detail in Chapter 3 and Chapter 4, respectively. They include our estimated impacts of the

Governor's recent executive orders that impose a hiring freeze and reduce procurement spending, as well as legislation enacted this summer. In addition,

as discussed in the accompanying box, they assume that the \$6-plus billion in General Fund loans used to purchase electricity this past year will eventually be repaid, and thus have no direct impact on the General Fund's condition.

Figure 2

LAO Projections of General Fund Condition

2000-01 Through 2002-03
(In Millions)

	Forecast		
	2000-01	2001-02	2002-03
Prior-year fund balance	\$9,139	\$6,684	-\$3,718
Revenues and transfers	77,684	68,323	74,627
Total resources available	\$86,823	\$75,007	\$70,909
Expenditures	\$80,139	\$78,725	\$82,601
Ending fund balance	\$6,684	-\$3,718	-\$11,692
Encumbrances	\$701	\$701	\$701
Set-aside for litigation	7	100	—
Reserve	\$5,976	-\$4,519	-\$12,393

**Budget Outlook
For 2001-02**

The 2001-02 budget enacted in July assumed that the current fiscal year would end with a reserve of \$2.6 billion. However, the \$6.8 billion decline in revenues relative to the

What About the Money Spent on Electricity?

We have not incorporated any effect from the \$6-plus billion in General Fund loans used to purchase electricity on behalf of California's utilities in our estimate of the General Fund's condition. This is because existing law requires that these loans be repaid.

The 2001-02 *Budget Act* assumes that this repayment will come from the proceeds of a long-term electricity revenue bond sale. This sale has been delayed several times pending an agreement concerning the revenue stream for paying off the bonds. At this point its timing still remains uncertain. Nevertheless, our forecast assumes that the General Fund will eventually be repaid, whether through electricity bond proceeds or some other means (such as payments by electricity ratepayers).

Although the loan-repayment delay does not itself reduce the General Fund's budgetary balance, it does have fiscal implications from a cash-management perspective. Namely, until the loan repayment occurs, the General Fund will have \$6-plus billion less in cash than its budgetary balance.

To acquire this cash so that its day-to-day operations can continue, it will be necessary for the state to borrow an additional several billion dollars from investors to bridge the cash gap. This will pose a special challenge since the General Fund's projected large deficit will already require an unusually large amount of cash borrowing.

2001-02 Budget Act estimate will eliminate the planned reserve and push the state into a deficit of \$4.5 billion.

As noted in Figure 2 and illustrated in Figure 3, our forecast for revenues, at \$68.3 billion, is more than \$10 billion below the estimated expenditure total of \$78.7 billion for the year. Aside from its impact on the current-year budget situation, this large operating deficit has serious negative implications for the budget outlook in 2002-03 and beyond. The fact that ongoing expenditures are running \$10 billion above ongoing revenues means that—even with healthy revenue increases—large annual excesses of expenditures over revenues will likely persist in future years, absent corrective actions.

Outlook for 2002-03 and Beyond

Basis for Our Estimates. Our revenue and expenditure forecasts for 2002-03 and beyond are based primarily on the provisions of current law. For example, we have adjusted the current-year spending plan for constitutional and statutory funding requirements (such as the Proposition 98 minimum funding guarantee for K-14 education), as well as for projected changes in caseloads, cost-of-living indexes, price levels, federal reimbursement rates, and other factors affecting program costs. We have also adjusted the budget for any one-time spending in the current year.

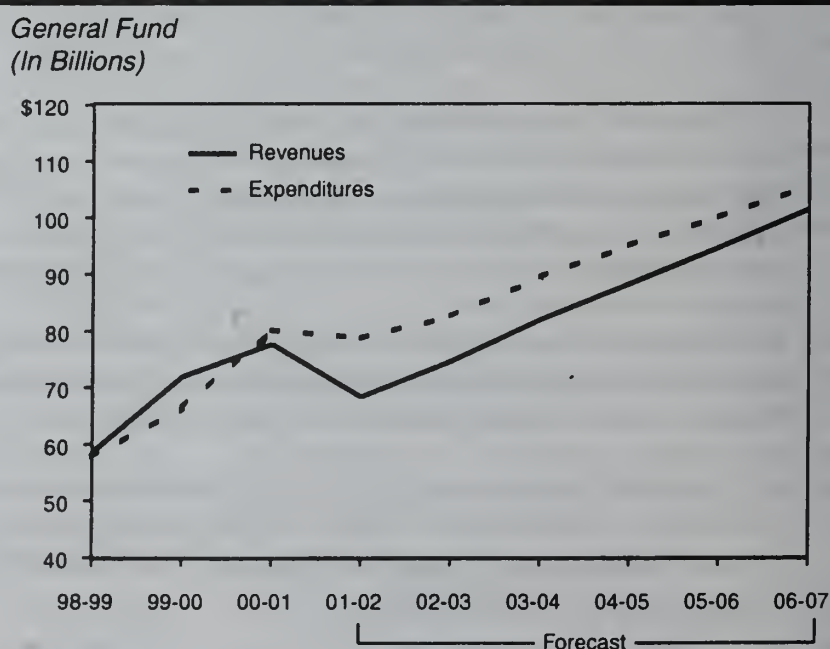
It is important to note that our fiscal estimates are not predictions of what the Legislature and Governor will adopt as policies and funding levels in future budgets. Nor are they our recommendations of what tax and spending

policies should be. Rather, they are intended to be a reasonable “baseline” projection of what would happen if current-law policies were allowed to operate in the future. By using this approach, we believe that our forecast provides a meaningful starting point for legislative deliberations involving the state’s budget.

The 2002-03 Outlook. As shown in Figure 2, we estimate that:

- Revenues will increase from \$68.3 billion in the current year to \$74.6 billion in 2002-03, an increase of 9.2 percent.
- Expenditures will grow from \$78.7 billion in the current year to \$82.6 billion in the budget year, an increase of 4.9 percent.
- Given the faster increase in revenues than in expenditures, we anticipate that the annual

Figure 3
Gap Between Revenues and Expenditures to Persist



operating deficit (that is, revenues minus expenditures) will shrink modestly from \$10.4 billion in the current year to \$8 billion in 2002-03.

- When combined with the current-year deficit of \$4.5 billion, next year's operating shortfall will push the year-end budget shortfall up to \$12.4 billion.

Our expenditure estimate for 2002-03 assumes increases in health and social services programs averaging about 8.5 percent. This above-average increase is due to a variety of factors, including high medical inflation, statutory cost-of living adjustments, and provider rate increases. On the other hand, our forecast assumes that General Fund spending on Proposition 98 increases just 1.6 percent in the budget year, due to the restraining effects of the economic slowdown on the minimum guarantee calculation.

Longer-Term Outlook. Over the longer term, we project that General Fund revenues will grow somewhat faster than expenditures. Specifically, we forecast that revenues will increase at an average annual rate of 8 percent from 2003-04 through 2006-07, compared to annual expenditure increases averaging 6.3 percent. Based on these projections, the annual operating deficit will shrink from about \$8 billion in 2002-03 to \$4.1 billion by 2006-07 (see Figure 3).

A key factor restraining expenditure growth over the longer term is slowing enrollment in K-12 education, which limits growth in the Proposition 98 guarantee. In other areas, we project above-average increases in Medi-Cal expenditures, reflecting continued rising medical costs and utilization, moderate increases in combined spending on social services programs, and somewhat below-average increases in criminal justice and other state programs. Our out-year estimates include the resumption of

\$1 billion in General Fund outlays for transportation programs in 2003-04, consistent with legislation enacted in 2001.

Basic Strategies for Addressing the Deficit

As indicated above, the state faces a cumulative shortfall of \$12.4 billion in next year's budget. While the annual shortfalls between revenues and expenditures are projected to shrink some over time, they will remain quite large, absent corrective actions.

Given the persistence of large annual shortfalls into the future, any comprehensive solution to the budget problem would ideally include substantial *ongoing* adjustments to revenues and/or expenditures. Ongoing solutions (that is, revenue or expenditure adjustments enacted in one year that would automatically repeat themselves in future years) could include reductions or elimination of inflation adjustments for programs, permanent reductions in program service levels (such as by reducing caseloads or limiting benefits), or permanent increases in fees or tax rates. As one example, a 2 percent reduction in spending growth during *each* of the next two years (for example, the restriction of inflation adjustments or service reductions) would lower expenditures from our estimates by about \$1.5 billion in 2002-03 and \$3 billion in 2003-04 and thereafter.

To the extent that ongoing solutions are adopted that cover most of the projected operating shortfalls, the Legislature could use a variety of strategies to address the balance of next year's shortfall—including one-time adjustments to revenues or expenditures. Examples of one-time adjustments include temporary service reductions, temporary fee increases, or deferrals in scheduled cost-of-living adjustments.

Given the magnitude of the adjustments that will be necessary to address next year's budget problem,

it will be important for the Legislature to consider a wide range of different spending and revenue-related strategies. As was the case in the early 1990s, when an equally large budgetary shortfall existed, the budget-balancing strategies fall into several broad categories. These are summarized in Figure 4.

In the coming months, our office will be assisting the Legislature with possible expenditure and revenue options for addressing the projected budget shortfall.

Figure 4

Strategies for Addressing the Budget Shortfall



Spending-Related

- Reductions in the scope and level of state services, including elimination of low-priority programs.
- Consolidation of programs in order to avoid unnecessary duplication.
- Restructuring of programs to achieve greater effectiveness and efficiencies.
- Temporary reductions or suspensions in spending requirements.
- Funding shifts from the General Fund to fees.



Revenue-Related

- Temporary tax rate increases.
- Broadening of tax bases.
- Elimination or modification of ineffective or inefficient tax expenditure programs.
- Actions that improve tax compliance, including increased auditing.
- Revenue accelerations, including quicker resolution of disputes with taxpayers.

Chapter 2

Economic and Demographic Projections

Economic and demographic developments in California have important effects on the state's fiscal condition through their impacts on both tax receipts and state expenditures. This chapter presents our economic and demographic projections for 2001 through 2007, which will affect California's fiscal condition during fiscal years 2001-02 through 2006-07.

THE ECONOMIC OUTLOOK

After nearly eight years of economic expansion, California—along with the rest of the nation—entered a recession in the second half of 2001. At this time, we are projecting that the downturn will be relatively modest in terms of employment losses—especially when compared to the prolonged downturn of the early 1990s. However, the recession will have a more pronounced adverse effect on personal income and state revenues than on employment, largely due to the impacts of recent stock market declines on stock options and capital gains.

There also is considerable uncertainty surrounding the current outlook. This relates to such factors as (1) the ongoing effects of the recent terrorist attacks, (2) the dramatic decline this year in stock market wealth, and (3) the uncertain timing of any improvement in U.S. investment spending, particu-

larly on high-tech goods and services. These factors could, individually or collectively, deepen and prolong the recession.

Recent Developments The National Economy

Before September 11. Even before September 11, the U.S. economy was teetering on the brink of recession. Business spending had been soft all year, and consumer spending also was moderating. While the consensus outlook in early September was that the U.S. economy would narrowly avoid a full-blown recession, most projections put the risk of a downturn at nearly 50 percent. Recent reports on the condition of the U.S. economy immediately before September 11 suggest the economy may have already been in decline.

After September 11. The terrorist attacks pushed the U.S. economy “over the edge” into recession by accelerating the slowdown noted above. Consumer and business spending collapsed in the weeks immediately following September 11, and while there are positive signs that consumer spending has subsequently experienced a partial rebound, most indicators of business confidence and spending remain extremely weak. New orders for manufacturing goods dropped 8.5 percent to a five-year low in September, as businesses cancelled or postponed commitments for aircraft, telecommunications equip-

ment, computers, and other equipment. Layoffs were announced by firms throughout the economy, with particularly large job cuts instituted by companies in the airline, travel, and aircraft manufacturing sectors. Between September and October, the U.S. economy lost 415,000 jobs and the unemployment rate jumped from 4.9 percent to 5.4 percent.

In response to the economy's weakness, the Federal Reserve moved aggressively to lower interest rates, and the President and Congress are considering tax and spending measures aimed at stimulating future economic growth. The timing of any economic rebound, however, remains uncertain.

California's Economy

Before September 11. California's situation prior to September 11 was similar to the rest of the nation. While the state's economy held up well early in the year, private sector employment has been declining in recent months. Prior to September 11, however, the weakness was mainly concentrated in high-tech industries. For example:

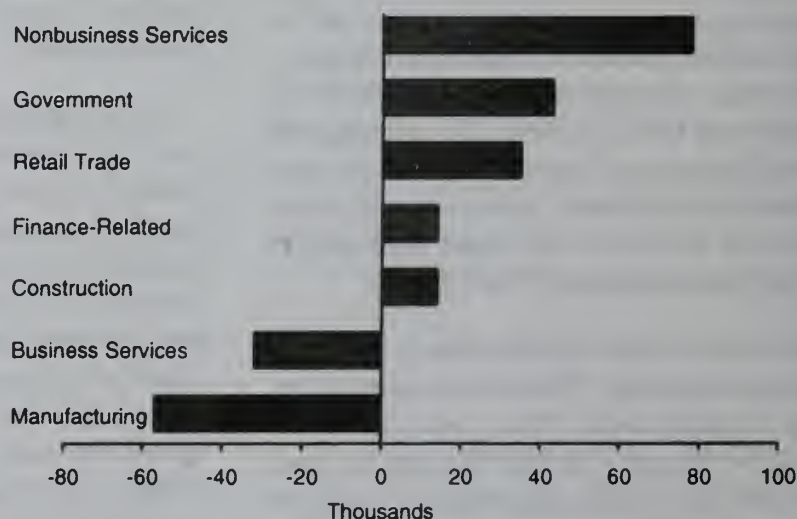
- Figure 1 shows that significant job losses were experienced in the manufacturing and business services sectors since the start of the year, which were primarily related to cutbacks in computer and software industries.
- Figure 2 shows that unemployment nearly tripled in the tech-heavy Santa Clara County area during the past year.

The adverse effects of the state's economic slowdown on sales and income in the pre-September period were more pronounced than for unemployment, with both taxable sales and personal income slipping from their large increases in 2000 to near zero growth in the first half of 2001. A key factor behind the slowdown in both of these measures was the dramatic decline in stock options-related earnings, which has significantly reduced wealth, income, and spending in the state's economy.

After September 11. As with the nation, the economic slowdown in California appears to have broadened and deepened in the weeks following the September 11 attacks. A recent survey by the San Francisco Federal Reserve of economic conditions in the western states indicates that all sectors in the region slowed sharply immediately after September 11, with the most severe declines reported in the travel-related industries. While some survey

Figure 1
Pre-September 11 Job Losses Primarily in Manufacturing and Business Services

*Changes in Seasonally Adjusted Jobs
Between January and September 2001*



respondents reported that business activity subsequently rebounded, many others indicated that sales remained soft. Other signs of continuing economic weakness include softness in withholding payments, industry reports of extremely low hotel occupancy rates, drops in help wanted advertising, and sharp increases in new claims for unemployment.

The National Outlook

Near-Term Forecast (2001 Through 2003). Our forecast, which is consistent with the consensus of most public and private economists as of late October, is that the U.S. economy will remain in recession through early 2002, but that a rebound will emerge beginning next spring. The main assumptions behind this forecast are that (1) the chilling effects of the September 11 attacks on consumer and business activity will slowly subside, (2) the stimulative effects of federal monetary and fiscal policies will bolster income and spending next year, and (3) businesses will step up spending in 2002 in the

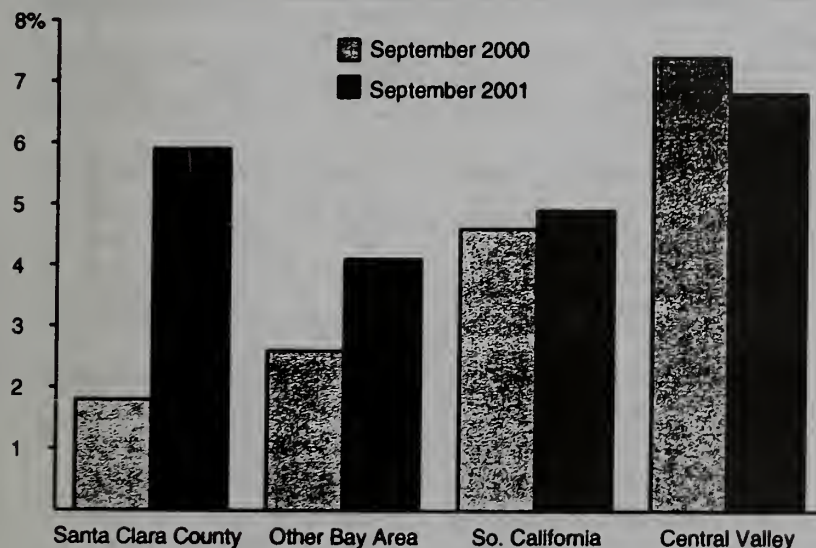
information technology (IT) area. As shown in Figure 3 (see page 10), we project that growth in real gross domestic product (GDP) will accelerate from a marginal 0.8 percent next year (reflecting sluggish conditions in the first half and improvement in the second half) to 4 percent in 2003. The unemployment rate, which stood at 5.4 percent in October, is expected to peak at about 6.5 percent in mid-2002, before dropping back to 5.3 percent by the end of 2003. Inflation is expected to subside over the next two years, reflecting the economy's current large amount of unused productive capacity, lessening wage pressures, and stable oil prices.

Longer-Term Forecast (2004 Through 2007). Our longer-term forecast assumes that real GDP will increase at a trend rate of just under 3 percent per year through the end of the forecast period. This average annual growth rate is about three-quarters of what our longer-term outlook assumed last November, reflecting recent downward revisions to productivity gains in the late 1990s. These revisions have in turn caused many economists to reassess downward the prospects for growth in potential output in future years. We also assume that inflation will remain subdued, with the Consumer Price Index increasing at an average annual rate of 2.7 percent in the latter four years of our forecast.

Figure 2

Pre-September 11 Slowdown Concentrated in Bay Area

Unemployment Rates, by Region



California's Outlook

Near-Term Forecast (2001 Through 2003). We expect that the economic downturn in California will continue through early 2002, consistent with the national economy's performance. Factors contributing to the slide include ongoing weakness in high-tech spending, the adverse effects of the

September 11 attacks on the state's travel and tourism-related industries, and the negative impact of recent stock market declines on wealth, income, and spending in the state.

Although both employment and income will experience declines, Figure 4 shows that income will be the hardest hit:

- The downturn in *employment* is projected to be *relatively modest* by historical standards, with job losses totaling about 140,000 between mid-2001 and early 2002. This is about one-third the job losses experienced in the early 1990s' recession.
- In contrast, we expect the *income* declines to be *substantial* in this downturn. As shown in Figure 4, the year-over-year growth in real personal income is projected to fall from a peak of 8.8 percent in early 2000 to a minus 5.2 percent in late 2001. This sharp slow-

down is partly due to the reductions in jobs and stock options in the high-paying IT-related sectors of the economy.

On a more positive note, we expect the job and income declines to be relatively brief, especially when compared to the early 1990s, when restructurings in the defense, banking, and telecommunications industries prolonged California's recession. We forecast that employment and income in California will rebound when the national upturn ensues during the spring of 2002. We project that personal income growth will accelerate from 1.7 percent in 2001, to 4.2 percent in 2002 as the recovery takes hold, and further to 7.8 percent in 2003.

Longer-Term Outlook (2004 to 2007). Our longer-term forecast assumes that after rebounding in 2002 and 2003, the California economy will expand at more moderate—but still healthy—rates in the subsequent three years. We expect that growth in jobs and income will outpace the nation during

Figure 3
The LAO's Economic Forecast
2001 Through 2007

Percent Change (Unless Otherwise Indicated)

	2001	2002	2003	2004	2005	2006	2007
United States							
Real gross domestic product	1.0%	0.8%	4.0%	3.1%	2.8%	2.8%	2.8%
Wage and salary jobs	0.5	0.1	1.5	1.6	1.6	1.4	1.4
Consumer Price Index	3.1	2.0	2.4	2.6	2.7	2.8	2.9
Unemployment rate (%)	4.7	5.9	5.4	5.1	5.0	5.0	5.0
Housing starts (000)	1,570	1,480	1,520	1,550	1,590	1,580	1,570
California							
Personal income	1.7%	4.2%	7.8%	6.8%	6.5%	6.4%	6.4%
Wage and salary jobs	1.8	0.4	2.4	2.8	2.5	2.4	2.3
Taxable sales	-2.0	3.9	7.9	6.8	6.3	6.4	6.2
Consumer Price Index	4.3	2.6	2.3	2.8	3.0	3.0	3.1
Unemployment rate (%)	5.4	6.7	6.0	5.6	5.3	5.1	5.1
New housing permits (000)	140	135	158	160	165	165	170

those years, reflecting California's favorable mix of fast-growing industries and above-average rate of population increases.

Risks to the Outlook

There always are a variety of uncertainties associated with making economic forecasts, including what future inflation will be, the likely course of interest rates, and how foreign economies will perform. However, the current forecast faces additional uncertainties that go well beyond those normally encountered. These are in three major areas:

- **Effects of Terrorism.** The main uncertainty here relates to the ongoing effects of the September 11 attacks. The forecast assumes that consumer and business spending will slowly recover to pre-September levels. While there are tentative signs that consumers are being enticed to spend more by price cuts and low-interest loans, businesses currently remain

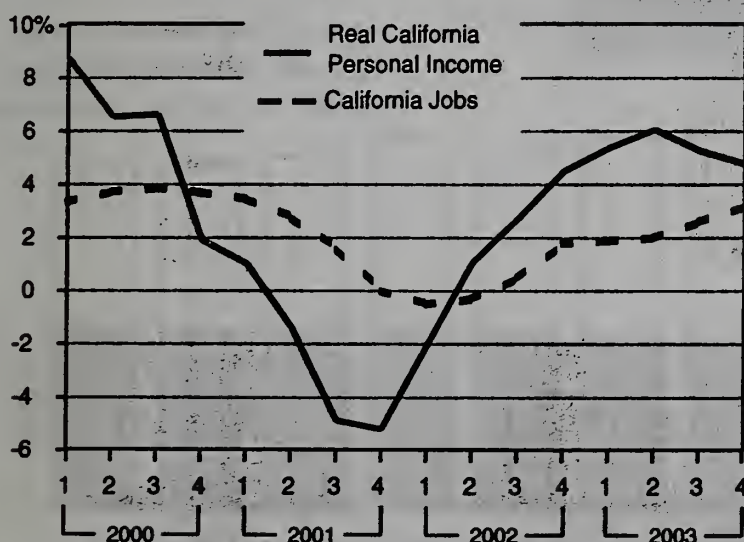
very cautious. Further business cutbacks in employment, production, and investment could undermine the chance for a recovery during the first half of 2002. In addition, further adverse effects could occur to the extent that additional terrorist-related disruptions take place, such as the current problems being experienced with mail delivery.

- **Timing of IT Spending Recovery.** A second and related risk involves the timing of an upturn in business investment spending involving IT-related goods and services. The forecast assumes that technologically driven investment in these areas will pick up next year. A delay in this recovery would have negative implications—especially for California, which accounts for about 20 percent of the nation's high-tech industry sector.

- **Stock Market's Effects.** Given the increased importance in recent years that the stock market has played in terms of generating wealth and income in California, the future performance of the market will be a key factor in the timing and strength of California's economic recovery. Our forecast assumes that stock market valuations will increase moderately beginning next year, in turn bolstering the wealth and incomes of Californians from their current levels. Given this, a stagnation or further decline in share values would have a restraining effect on the projected economic recovery.

Figure 4
Recession's Impacts—Mild Job Losses
But Severe Income Declines

Year-Over-Year Percent Change, by Quarter



THE DEMOGRAPHIC OUTLOOK

The results of the 2000 Census indicate that California's population totaled around 34 million as the new millennium began. The state's population is projected to grow at an average rate of about 1.5 percent annually over the next six years. This growth is slightly slower than that experienced in the latter part of the 1990s, reflecting both the dampening effects of a slowing economy on net in-migration, as well as a continued decline in birth rates.

Population Growth Components

California's population growth can be broken down into two major components—*natural increase* (the excess of births over deaths) and *net in-migration* (persons moving into California from other states and countries, minus people leaving the state for other destinations). As indicated by Figure 5, the population growth associated with natural increase accounts for roughly one-half of California's projected annual growth over the forecast period, and is assumed to be fairly stable. Net in-migration accounts for the other half of the growth over the period, but varies with California's economic cycle.

Natural Increase. We project that the natural-increase component will contribute around 270,000 new Californians annually over the forecast period. This amount is slightly less than in the late 1990s due to the ongoing decline of birth rates being experienced by all ethnic groups. Despite declining birth rates, the natural-increase component grows slightly

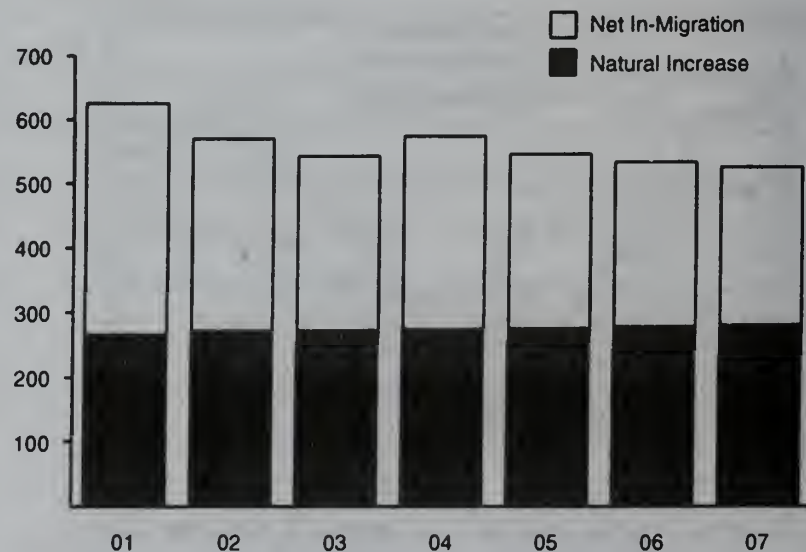
due to significant growth in the female population of child-bearing age groups in faster-growing segments of the population, including Hispanic and Asian women.

Net In-Migration. We project that net in-migration will average roughly 285,000 annually over the next six years, which is just slightly more than the natural-increase component. As indicated by Figure 5, the population growth associated with net in-migration is projected to decline in the near term due to the slowing of the California economy. However, a modest rebound is forecast in 2004 reflecting the state's projected economic recovery.

Nearly 85 percent of the net in-migration is associated with *foreign* in-migration. Foreign in-migration has remained relatively steady over the past decade and we expect similar levels in the near future, although some decline should result from the economic slowdown.

Figure 5
State's Population Growth to Vary With Economic Cycle

(In Thousands)



Regarding net *domestic* in-migration, this has historically fluctuated with California's economy. For example, California's early 1990s' recession resulted in negative net domestic in-migration, as more people were leaving the state than were moving in from other states. Similarly, we project that the current slowdown of the state's economy again will result in a decline in net domestic in-migration, especially in the very near term. However, domestic migration should rebound somewhat in response to the economy's recovery, before tapering off to its projected long-term level.

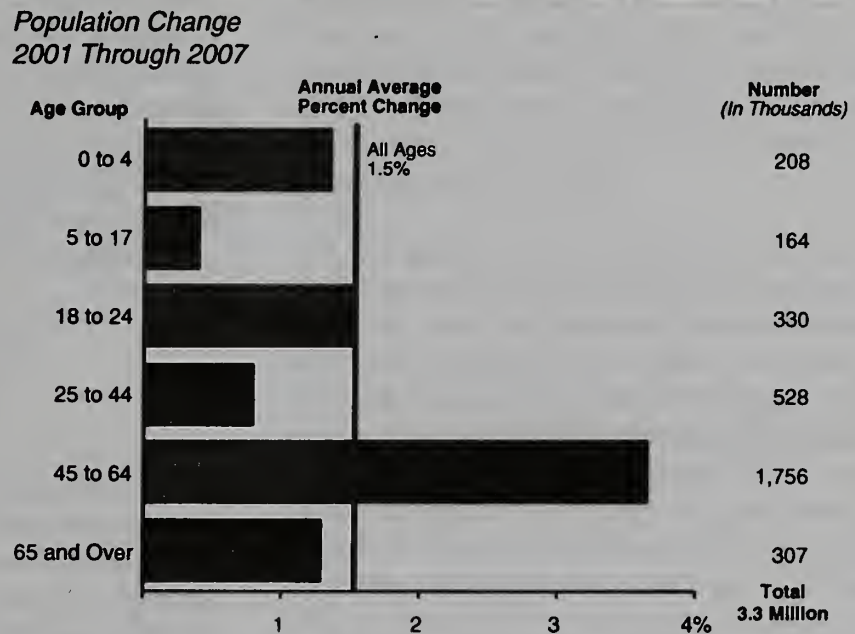
Growth to Vary by Age Group

Figure 6 shows our population growth projections by broad age categories, including both numerical and percentage growth. The 45-to-64 age group (baby boomers) continues to be the fastest growing segment of the population. Nearly 1.8 million new people are expected to move into this age category over the next six years.

These various age-group demographic projections can have significant implications for the

state's revenue and expenditure outlook. For example, strong growth of the 45 to 64 age group generally benefits tax revenues since this is the age category that routinely earns the highest wages and salaries. Likewise, the growth in the young adult population affects college enrollments, while that for the 0-to-4 and 5-to-17 age groups drives K-12 enrollment growth over the forecast period.

Figure 6
California's Population Growth, by Age Group



Chapter 3

Revenue Projections

The revenues that finance California's state General Fund budget come from a number of different sources, including various taxes, fees, licenses, earnings on investments, loan repayments, and transfers from other funds. Of these, taxes are by far the most significant, typically accounting for over 90 percent of all revenues. This chapter summarizes our projections for General Fund revenues over the forecast period.

RECENT REVENUE DEVELOPMENTS

California's revenue outlook has deteriorated substantially since the 2001-02 budget was enacted last summer. The budget had already assumed that revenues in 2001-02 would fall by about 3.7 percent from last year's level, reflecting a slowdown in economic activity, and a decline in stock options and capital gains. Since the time of the budget's enactment, however, the economy and stock market have deteriorated more sharply than anticipated, and state revenue receipts have consequently fallen well short of earlier expectations.

Cash Shortfall Already Exceeds \$1 Billion

Total cash receipts between May and September were down about \$1 billion from the 2001-02 Budget Act forecast, reflecting across-the-board softness

in all major revenue sources. What is particularly disturbing is that most of the weakness so far has been related to economic activity *prior to* September 11, and thus, does not reflect the full effects of the slowdown in sales and income that occurred following the terrorist attacks.

A key indicator of the revenue slowdown is the slide in personal income tax (PIT) withholding. The month-to-month performance of revenues from this source is a very significant indicator of emerging fiscal trends, since the PIT is the state's largest revenue source and monthly PIT receipts reflect current trends in jobs, wages, and stock-option income. As shown in Figure 1 (see page 16), year-over-year growth in this key indicator was running above 20 percent during the peak of California's economic boom in early 2000, but had slid to a *minus* 6 percent as of the third quarter of this year. Other state tax receipts—including sales taxes as well as quarterly income tax prepayments from individuals and corporations—also have exhibited a similar adverse pattern—booming in 2000 but sharply weakening throughout 2001.

THE LAO'S REVISED FORECAST

Dramatic Deterioration Foreseen

Reflecting the recent extremely negative revenue

developments and our projected downturn for the state's economy, our updated forecast foresees a dramatic revenue deterioration in the near term. Moreover, although revenues will begin recovering once the economic recovery starts, we do not expect revenues to climb back to their 2000-01 level until 2003-04. Our revenue forecast, presented in Figure 2, is as follows:

- **Prior Year.** Revenues in 2000-01 totaled \$77.7 billion, about \$318 million below the budget act forecast. This shortfall reflected revenue losses from each of the state's major taxes in May and June.
- **Current Year.** Revenues are projected to total \$68.3 billion in 2001-02, a 12 percent decline from the prior year. This amount is \$6.8 billion below the 2001-02 Budget Act estimate, reflecting a dramatic \$5.5 billion downward revision to the outlook for

PIT receipts, as well as more-moderate declines from the sales and use tax (SUT) and bank and corporation tax (BCT).

- **Budget Year and Beyond.** We forecast that General Fund revenues will partially re-

Figure 1

Withholding Receipts Slowing Sharply

Year-Over-Year Percent Change, by Quarter

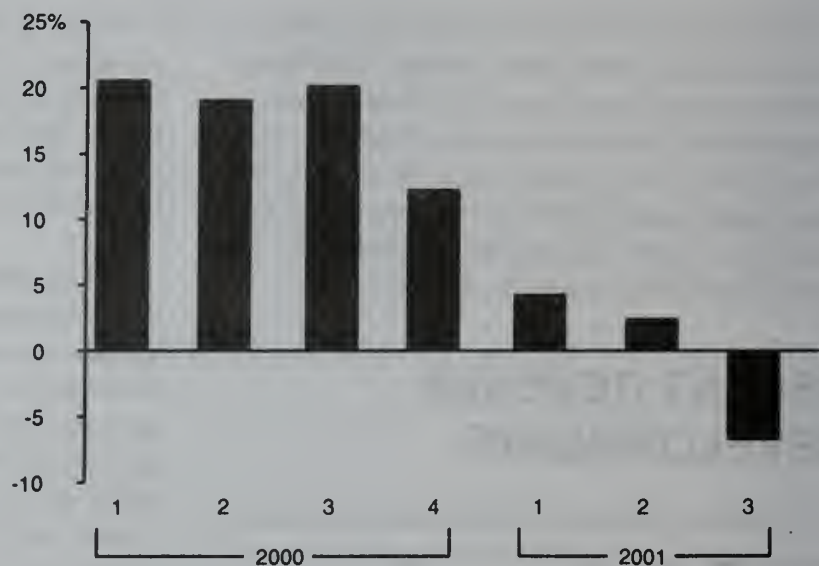


Figure 2

The LAO's General Fund Revenue Forecast

(Dollars in Millions)

Revenue Source	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07
Personal income tax	\$44,776	\$36,660	\$41,740	\$46,530	\$50,890	\$55,150	\$59,480
Sales and use tax	21,292	21,180	23,120	24,980	26,600	28,300	30,100
Bank and corporation tax	6,443	5,220	5,900	6,690	7,160	7,640	8,140
Other revenues and transfers	5,173	5,263	3,867	3,767	3,565	3,536	3,710
Total revenues and transfers	\$77,684	\$68,323	\$74,627	\$81,967	\$88,215	\$94,626	\$101,430
Percent change	8.0%	-12.1%	9.2%	9.8%	7.6%	7.3%	7.2%

bound from this year's very depressed level in 2002-03, with receipts increasing to \$74.6 billion in the budget year. Over the longer term, we project that continued economic growth will boost receipts by roughly 10 percent in 2003-04, and by an average of roughly 7.5 percent in the subsequent three years.

Revenue-Related Legislation

Our forecast reflects the fiscal effects of revenue-related measures that were enacted both in conjunction with the 2001-02 budget and during the summer. These measures included an agricultural and rural tax assistance tax package that exempted from the SUT purchases of farm and forestry equipment, diesel fuel used in farming and food processing, and certain purchases of liquefied petroleum gas. Taken together, these exemptions will reduce General Fund revenues by approximately \$40 million annually beginning in 2001-02. Our estimates also incorporate the fiscal effects of legislation signed following

adoption of the budget. These measures include SB 17xx, which provides a credit for the installation of solar systems for the production of electricity. The measure will reduce combined PIT and BCT revenues by \$20 million in 2001-02 and \$35 million in 2002-03. As discussed below, our forecast assumes that the one-quarter cent SUT trigger reduction will be in effect for 2001, but not thereafter.

INDIVIDUAL REVENUE SOURCES

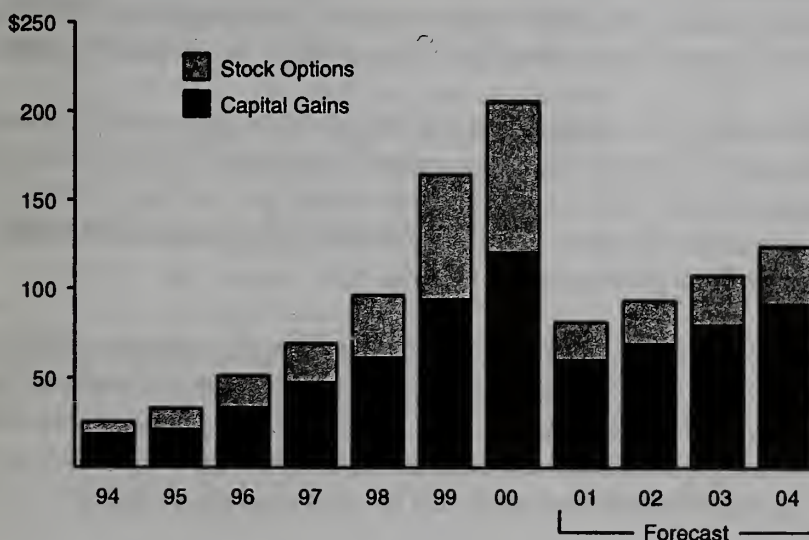
Personal Income Taxes

After steadily increasing from \$16.3 billion in 1994-95 to \$44.8 billion in 2000-01, we estimate that PIT revenues will decline to \$36.7 billion in 2001-02—a drop of over 18 percent. This current-year decline is, by far, the steepest in the past three decades. We expect that PIT revenues will partially rebound to \$41.7 billion in 2002-03. Over the longer term, we project that PIT receipts will increase at an average annual rate of 9.3 percent from 2003-04 through 2006-07, reaching \$59.5 billion by the end of the forecast period.

Figure 3

Capital Gains and Stock Options Tumble in 2001

(In Billions)



Key Forecast Factors

The single largest factor behind the drop in PIT receipts in the current year is the dramatic decline in capital gains and stock options. As shown in Figure 3, income related to these sources soared from \$25 billion in 1994 to over \$200 billion in 2000. At their peak, these sources accounted for over \$17 billion in PIT revenues in 2000-01, which was over 22 percent of total General Fund revenues during that year.

Based on recent stock market and revenue trends, however, it appears that capital gains and stock options have plummeted in 2001. We are currently assuming that the decline will be about 60 percent this year, with revenues attributable to these sources dropping to about \$7 billion in 2001-02.

Why the Sharp Decline? The sharp drop in stock options and capital gains is related to the general drop in stock market valuations over the past year, and in particular, the dramatic drop in share values of California's high-tech companies (which have accounted for the majority of stock-option income

Capital Gains and Stock Options

The dramatic decline in capital gains and stock options is the single most significant factor in the unprecedented drop in General Fund revenues estimated for 2001-02.

What Are Gains and Options?

Capital gains are a form of income recognized on PIT and BCT tax returns that arises from the sale of assets that have increased in value over time. We estimate that roughly two-thirds of total capital gains in California are related to company stocks, with the remainder related to transactions involving bonds, real estate, and other physical assets.

In contrast, *employee stock options* are legal contracts entitling an employee to purchase a fixed number of shares of the employer's stock at a predetermined price (usually the market price on the day the option is granted) for a specified period of time (usually ten years).

Example of How an Option Works

As a simple illustration of how a stock option works, assume that in a given year, an option is granted to an employee to purchase 1,000 shares of the company's stock at its then-market price of \$10 per share. Assume further that after a three or four year "vesting period" (that is, a predetermined time period between when the option is granted and when the employee is first eligible to actually exercise the option and purchase the stock), the market price of the company's stock has increased to \$30 per share. The tax treatment of this option will depend on whether it is a "nonqualified" or "qualified" option.

- For a *nonqualified* option, the employee must report as ordinary income subject to PIT taxation the "paper gain" on the stock at such time as the option is exercised and the stock is purchased, *even if* it is not subsequently resold and no actual capital gain has been realized. Thus, in our example, the employee would report upon exercising the option, a gain of \$20,000 (1,000 shares times the increased stock price per share of \$20).
- If, in contrast, it is a *qualified* option, the employee only has to report the gain realized when the stock is *resold*. In addition, if the stock is held for at least one year, a reduced federal preferential capital gains tax rate applies as opposed to the regular tax rate. Thus, qualified options can benefit both from having the taxes on their gains deferred and being taxed at a lower rate. (Qualified options are, however, subject to the federal Alternative Minimum Tax when they are exercised.)

in recent years). As shown in Figure 4, the stock prices of some of the largest of these companies currently are down by over 75 percent from their early 2000 peaks, and in many cases, options granted in recent years are "under water." This means that their current value is less than when they were granted, and thus, there is currently no income associated with them to tax.

Figure 4
Share Prices of Selected
Major California Technology Companies

Company	Per-Share Stock Price		Percentage Decline
	March 2000	October 2001	
Cisco Systems	\$77	\$17	-78%
Intel Corporation	66	24	-64
Sun Microsystems	47	10	-79
Oracle Corporation	44	14	-68
Hewlett Packard Company	78	17	-78
Qualcomm Incorporated	149	49	-67

A second factor behind the decline is that a larger-than-normal proportion of stocks were sold in 2000, as investors and employees attempted to "lock in" gains that had accrued in previous years. This increased taxable income associated with capital gains and stock options in 2000, but also reduced dollar-for-dollar the amount of "stored up" gains potentially available for realization in 2001 and beyond.

Outlook for 2002 and Beyond

One of the key factors affecting the state's long-term revenue outlook is what the strength and timing of the recovery in stock market-related income will be. We forecast that stock prices will partially rebound beginning in 2002, leading to projected 15 percent increases in capital gains and options in

both 2002 and 2003. Even with these increases, however, revenues from gains and options are expected to remain well below their 2000-01 peak through the forecast period.

Sales and Use Taxes

Following an increase of 11.5 percent in 1999-00, General Fund revenues from this source remained flat in 2000-01 and are expected to decline slightly in 2001-02. We project that revenues will rebound by 9.2 percent in 2002-03, increasing to \$23.1 billion during the year. Over the longer term, we project that sales tax receipts will increase at an average annual rate of 6.8 percent from 2003-04 to 2006-07, reaching \$30.1 billion by the final year of the forecast.

Key Forecast Factors

Both policy- and economics-related factors are involved in our SUT projections through 2006-07.

Policy-Related Factors. Three key factors are involved here:

- Collections in 2000-01 were reduced due to a diversion to a special transportation fund of \$500 million in SUT receipts from gasoline sales.
- Revenues in both 2000-01 and 2001-02 are affected by the one-quarter cent "trigger" reduction in the SUT rate that occurred for calendar year 2001. This reduction lowered revenues by about \$500 million in 2000-01 and \$600 million in 2001-02.

- Finally, as noted earlier, SUT receipts in 2001-02 and beyond will be reduced by roughly \$40 million annually due to passage of the rural tax relief package in conjunction with the 2001-02 budget.

Economic Factors. Both consumer and business spending have been soft since the beginning of 2001. This reflects several factors, including the general economic slowdown, sharp declines in business spending on capital goods, the loss of stock market-related wealth and income, and the adverse effects of higher rents and energy prices on household budgets.

Due to these factors, total taxable sales growth slowed from 10.9 percent in 2000, to a marginal 1.5 percent during the first half of 2001. Recent monthly data suggest that the softness continued in the third quarter of the year, partly due to the negative effects of the September 11 terrorists attacks on consumer and business spending.

Outlook for 2002 and Beyond

Looking ahead, we project that taxable sales will continue to slide in the fourth quarter, before stabilizing in early 2002, and then turning upward beginning next spring. On an average annual basis, we forecast that taxable sales will decline by 2 percent in 2001, before rebounding by 3.9 percent in 2002 and 7.9 percent in 2003. Over the longer term, we project that taxable sales will increase slightly more slowly than state personal income, averaging 6.5 percent annually over the final three years of the forecast period. Sales and use tax revenues will follow this general pattern.

Bank and Corporation Taxes

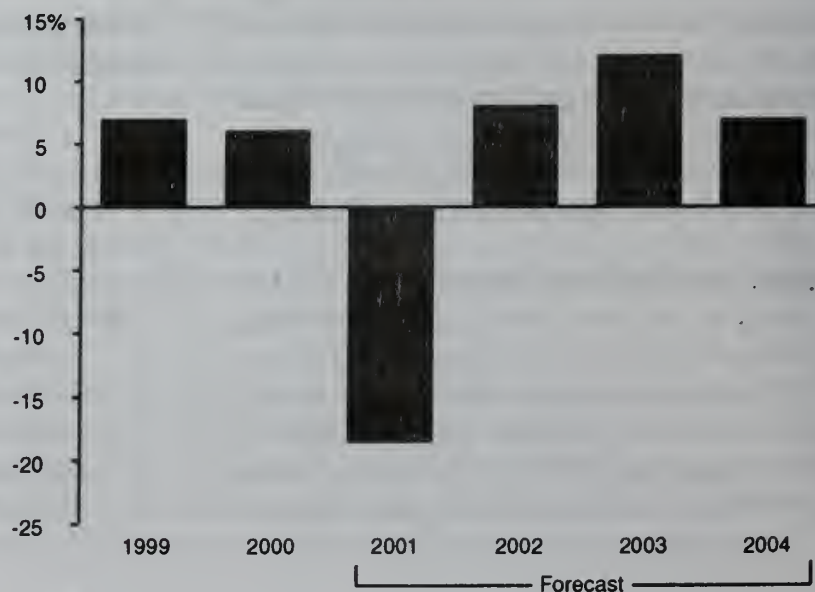
We estimate that BCT revenues will fall sharply from \$6.4 billion in 2000-01 to \$5.2 billion in 2001-02, before partly rebounding to \$5.9 billion in 2002-03. Over the longer term, we project that revenues from this source will increase at an average annual rate of 8.4 percent from 2003-04 through 2006-07, reaching \$8.1 billion by the end of the forecast period.

Key Forecast Factors

The current economic downturn is having a dramatic adverse impact on corporate profits. Based on BCT prepayments through September, we estimate that California taxable profits are down by over 18 percent in 2001 relative to the prior year (see Figure 5). Company earnings reports suggest that profits throughout the nation are being squeezed by idle capacity, sluggish sales in both in the U.S. and abroad, falling product prices, heavy debt loads, and high costs for employee health care. The slump in infor-

Figure 5
Profits Hammered by Economic Downturn

Percent Change in California Taxable Profits



mation technology (IT)-related spending is having a particularly negative effect on California's economy and profits. This is because, as noted previously, California accounts for roughly 20 percent of the nation's IT industry.

Looking beyond 2001, we expect that corporate profits will slowly recover beginning next year, accelerate in 2003, and continue to expand at a moderate pace through the balance of the forecast period.

Other Revenues and Transfers

We forecast that revenues and transfers from the General Fund's remaining sources of income will be about \$5.3 billion in the current year, or roughly the same level as in 2000-01. We then expect receipts from these sources to fall to about \$3.9 billion in 2002-03, and remain in the range of from \$3.5 billion to \$3.8 billion in the subsequent four years.

Key Forecast Factors

Current-year revenues in the "other" category are being affected by a variety of offsetting factors, including the diversion of tobacco settlement receipts to special funds, and an increase in one-time transfers—a minus \$16 million in 2000-01 to over \$1 billion this year. Similarly, the revenue decline between the current year and the budget year is related to the assumed reduction in one-time transfers to \$100 million. Over the balance of the forecast period, we assume that revenues from most nonmajor tax sources will increase at a moderate rate. The one key exception involves the estate tax. Revenues from this source will decline from \$1.1 billion in the current year to near zero by 2005-06, due to federal law changes enacted last spring that will result in the phase-out of California's estate tax over the next four years.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the transparency and accountability of the organization. This section also outlines the various methods used to collect and analyze data, ensuring that the information is reliable and up-to-date.

2. The second part of the document focuses on the implementation of these practices. It details the steps involved in setting up a robust system for data collection and analysis. This includes identifying the key areas of focus, selecting appropriate tools and technologies, and training staff to ensure they are equipped to handle the data effectively. The goal is to create a seamless process that allows for the efficient management of information.

3. The third part of the document addresses the challenges that may arise during the implementation process. It provides strategies for overcoming common obstacles, such as resistance to change or limited resources. By anticipating these challenges and having a plan in place, the organization can ensure a smoother transition to the new system. This section also highlights the importance of ongoing communication and collaboration between all stakeholders involved.

4. The final part of the document summarizes the key findings and conclusions. It reiterates the importance of maintaining accurate records and the benefits of a well-implemented system. The document concludes by expressing confidence in the organization's ability to successfully implement these practices and achieve its goals. It also provides a list of references for further reading and a contact list for those who may need additional assistance.

Chapter 4

Expenditure Projections

In this chapter, we discuss our General Fund expenditure projections for 2001-02 through 2006-07. We first look at general budget trends during the forecast period. We then discuss in more detail our expenditure projections for each of the major program areas.

GENERAL FUND BUDGET TRENDS

Distribution of General Fund Spending

Figure 1 shows how General Fund spending is distributed among major programs in 2001-02. Education programs dominate state spending, accounting for just less than half of General Fund spending. Of this total, 37 percent is for K-12 Proposition 98 funding and 11 percent is for higher education (including community colleges' Proposition 98 funding). Just over one-fourth of the budget is for health and social services and about 6 percent is for

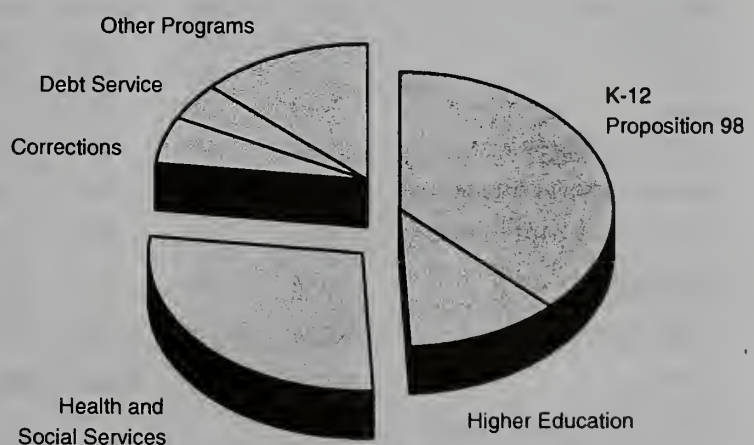
corrections. The remainder is for state operations, debt service, various local subventions (including the vehicle license fee [VLF] backfill), and other purposes.

Spending Trends Over the Forecast Period

Total General Fund Spending. Figure 2 (see next page) presents our General Fund spending fore-

Figure 1
Education, Health, and Social Services Account for Most Spending

General Fund by Program Area
2001-02



cast by major program area through 2006-07. Total spending is estimated to decline from \$80.1 billion in 2000-01 to \$78.7 billion in 2001-02. This decline is the first year-over-year expenditure reduction since 1993-94. Over the entire period, General Fund expenditures are forecast to increase at an average annual rate of 4.7 percent, increasing to \$105 billion by 2006-07.

Projections by Program Area. The overall 4.7 percent average annual increase in state spending re-

flects moderating growth in most program areas. As indicated in Figure 2:

- **K-12 Proposition 98.** General Fund spending is projected to increase at an average annual rate of 5.1 percent between 2000-01 and 2006-07. In the current year, General Fund spending grows 5.7 percent, reflecting full funding for inflation and enrollment growth as well as targeted increases for low-performing schools, expanded child care, a

Figure 2

Projected General Fund Spending for Major Programs^a

(Dollars in Millions)

	Actual	Estimated	Projected					Average Annual Growth 2000-01 Through 2006-07
	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	
Education programs								
K-12—Proposition 98 ^b	\$27,221	\$28,751	\$29,531	\$31,094	\$33,185	\$34,707	\$36,647	5.1%
Community Colleges—Proposition 98	2,677	2,687	2,759	2,905	3,101	3,243	3,424	4.2
CSU	2,393	2,538	2,667	2,827	2,996	3,170	3,356	5.8
UC	3,090	3,258	3,349	3,538	3,733	3,929	4,149	5.0
Health and Social Services								
Medi-Cal benefits	\$8,442	\$8,963	\$9,640	\$10,522	\$11,321	\$12,112	\$12,962	7.4%
CalWORKs	1,922	2,018	2,069	2,069	2,039	2,039	2,039	1.0
SSI/SSP	2,575	2,855	3,108	3,322	3,481	3,663	3,870	7.0
IHSS	724	915	1,059	1,226	1,418	1,583	1,773	16.1
Other major programs	5,224	6,297	6,819	7,469	8,123	8,532	9,219	9.9
Department of Corrections	\$4,240	4,411	4,483	4,687	4,889	5,115	5,360	4.0%
Vehicle License Fee subventions	\$3,894	2,315	3,753	4,015	4,317	4,532	4,759	3.4%
Debt service^c	\$2,822	3,333	3,417	3,623	3,756	3,851	3,804	5.1%
Other programs/costs	\$14,916	10,384	9,947	12,164	12,709	13,629	14,132	-0.9%
Totals	\$80,139	\$78,725	\$82,601	\$89,461	\$95,069	\$100,105	\$105,494	4.7%

^a Detail may not total due to rounding.

^b Projections for K-12 and community college Proposition 98 funding have been apportioned by the same percentages as actual funding in the 2001-02 Budget Act.

^c Includes both general obligation and lease-payment bonds for all departments.

settlement of the special education lawsuit, and before/after school programs. General Fund spending in 2002-03 is projected to grow less than 3 percent, due to the impact of the slowing economy on the overall guarantee. For the remainder of the forecast period, K-12 General Fund spending grows more slowly than the overall budget, reflecting slowing K-12 school enrollments.

- **Higher Education (Community Colleges/California State University [CSU]/University of California [UC]).** Community College Proposition 98 General Fund spending increases at an average rate of 4.2 percent annually between 2000-01 and 2006-07, which should provide adequate funding to cover inflation and enrollment growth. California State University and UC spending are projected to increase annually over the forecast period by 5.8 percent and 5 percent, respectively. These increases are consistent with projected growth in enrollments and inflation during the period.
- **Medi-Cal Benefits.** These are projected to increase at an average annual rate of 7.4 percent. The main factors affecting growth in this program are an assumed 6 percent average annual increase in medical costs and a reduction in the federal matching rate for Medi-Cal benefits. Also contributing to the growth are expenditures associated with projected increases in caseloads of low-income families and children, due to simplified administrative procedures and expansion of eligibility rules adopted in recent years.
- **California Work Opportunity and Responsibility to Kids (CalWORKs).** Spending is projected to increase only 1 percent over the forecast period. This is due to the assumption

that expenditures will stay at the minimum funding level required by the federal government through 2006-07. Caseloads are projected to increase in the current year and budget year due to the recession, but partially retreat in subsequent years.

- **Supplemental Security Income/State Supplementary Program (SSI/SSP).** Spending is projected to increase at an average annual rate of 7 percent. This reflects the impacts of caseload growth and statutory cost-of-living adjustments (COLAs) over the forecast period.
- **In-Home Supportive Services (IHSS).** Spending is projected to increase at an average annual rate of 16 percent over the forecast period. The increase is related to recent legislation authorizing wage increases for certain IHSS workers, as well as continued growth in caseloads and in the hours of service provided to recipients.
- **Other Major Health and Social Services Programs.** Spending for these programs, which include the Department of Developmental Services (DDS) and the Healthy Families Program, are projected to increase at an average annual rate of 9.9 percent over the forecast period. General Fund spending for the Healthy Families Program will initially decline because of funding shifts and then increase significantly because of caseload increases. The DDS forecast projects 10 percent annual growth from 2001-02 through 2006-07. This growth is due to increases in caseload and service utilization in the program.
- **Department of Corrections.** Spending is forecast to grow at an average annual rate of 4

percent. This growth reflects an initial decrease in inmate population followed by moderate growth in subsequent years. This reflects the effect of Proposition 36, which is expected to result in the redirection of a significant number of inmates into drug treatment programs instead of prisons.

- **Vehicle License Fee.** Subventions to backfill local revenue losses associated with the VLF tax reduction are projected to increase 3.4 percent over the forecast period. This growth is due to projected increases in vehicle sales and vehicle prices through 2006-07.
- **Debt Service.** These costs are projected to increase an average of 5.1 percent per year. Our estimates assume that the \$10 billion in currently authorized but unissued general obligation debt is sold over the next three years.
- **Other Programs/Costs.** These costs are projected to remain virtually unchanged over the forecast period. This is mainly due to the large amount of one-time expenditures that were included in the 2000-01 budget for transportation and other programs. This category also includes contributions to public employees' and teachers' retirement systems, and state operations, which are projected to increase at a moderate rate over the forecast period.

PROPOSITION 98— K-14 EDUCATION

State spending for K-14 education (K-12 schools and community colleges) is determined largely by Proposition 98, passed by the voters in 1988. Proposition 98 sets the minimum amount that the state

must provide for California's public K-12 education system and the California Community Colleges (CCC). About 80 percent of operations funding for these school programs is from the state General Fund and local property taxes, pursuant to Proposition 98. Public K-12 education is provided to about 6 million students—ranging from infants to adults—through over 1,000 locally governed school districts and county offices of education. The CCC provide instruction to about 1.6 million adults at 107 colleges operated by 72 locally governed districts.

The Spending Forecast. We estimate that annual growth in total Proposition 98 spending (General Fund and local property taxes) for K-14 education will average over 5 percent for the 2001-02 through 2006-07 period. This is lower than the 7.8 percent increase in 2000-01 and the projected increase of 5.9 percent for the current year. Proposition 98 spending in these two years reflects appropriations above the minimum guarantee (\$415 million in 2000-01 and nearly \$4 billion in the current year). Our forecast reflects our moderate revenue forecast and future spending at the minimum guarantee level. It also includes a slowing rate of growth in K-12 average daily attendance (ADA), a principal factor in setting the minimum guarantee level.

We estimate that Proposition 98 will require the Legislature to allocate approximately \$1.5 billion, or 3.2 percent, more to Proposition 98 programs in 2002-03 than in 2001-02. Since we estimate that almost \$1 billion of additional property tax revenue will be allocated to school and community college districts in 2002-03, the General Fund increase would be \$500 million (a 1.6 percent increase).

Given the uncertainty surrounding the economy and per capita personal income in the coming year, however, the increase in the Proposition 98 guarantee in the budget year could easily range between \$500 million and \$2 billion. Assuming the same

growth in local property tax revenues, the required appropriations from the General Fund in 2002-03 could range from a *decrease* of \$500 million from the current-year General Fund appropriations to an *increase* of \$1 billion.

"Freed-Up" Proposition 98 Funds. Within the amounts that we have forecast for Proposition 98 is a total of \$600 million that will be available for reallocation to other K-14 education purposes on an ongoing basis beginning in 2002-03. This amount includes \$350 million that is currently allocated to a loan repayment relating to the *CTA v. Gould* lawsuit. Another \$250 million will become available due to the sunset of the Schiff-Bustamante Instructional Materials Program (Chapter 312, Statutes of 1998 [AB 2041, Bustamante]).

This \$600 million of freed up funds represents an additional potential resource for meeting enroll-

ment growth and COLA needs of existing K-14 education programs. We estimate that these enrollment growth and COLA needs will total about \$1.5 billion in 2002-03. Our estimate of growth in the total Proposition 98 guarantee (\$1.5 billion) would just meet these needs. However, if growth in the minimum guarantee level for 2002-03 falls in the low range of our estimates (\$500 million) then even the availability of the \$600 million of freed up funds would not permit the Legislature to fully meet enrollment growth and COLA needs within the Proposition 98 guarantee.

Key Forecast Factors. General Fund expenditures for Proposition 98 depend on the following factors: state population, K-12 ADA, per capita personal income, per capita General Fund revenues, and local property taxes. Figure 3 summarizes our assumptions for these factors and the annual changes in the guarantee which result.

Figure 3
The LAO Proposition 98 Forecast

Proposition 98 (in billions)^a						
K-12	\$40.8	\$42.2	\$44.4	\$47.3	\$50.0	\$52.6
Community Colleges	4.6	4.7	5.0	5.3	5.6	5.9
Totals	\$45.4	\$46.9	\$49.4	\$52.6	\$55.6	\$58.5
Proposition 98 "Test"	3	2^b	2	2	2	2
Annual Percentage Change						
State population	1.8%	1.6%	1.6%	1.6%	1.5%	1.4%
K-12 average daily attendance	1.4	1.0	0.8	0.7	0.6	0.3
Per capita personal income	7.8	-1.0	4.5	5.8	5.0	5.0
Total guarantee	5.9	3.2 ^b	5.3	6.5	5.6	5.3
General Fund	5.0	1.6	5.3	6.7	4.6	5.6
Local property taxes	8.1	7.1	5.4	6.1	6.1	6.4

^a Includes local property tax revenues.

^b Includes restoration of \$1.5 billion of "maintenance factor."

K-12 Funding Projections. We project that K-12 Proposition 98 funding after 2002-03 will increase by an average of 5.7 percent per year over the forecast period. Figure 4 (see page 28) displays our projected K-12 per-pupil spending from 2001-02 through 2006-07 (in both "current" and inflation-adjusted dollars). These estimates, which are derived from our Proposition 98 forecast, reflect real (that is, inflation adjusted) per-pupil increases averaging 1.6 percent each year from 2001-02 through 2006-07. These additional resources—averaging over \$800 million each year after 2002-03—

would permit expansion of existing programs and/or funding for some new programs.

Slowing K-12 Enrollment Growth. K-12 ADA is projected to increase by just over 1 percent in 2002-03, bringing total K-12 ADA to over 5.8 million students. As Figure 5 shows, over the next seven years the rate of K-12 enrollment growth is expected to slow, then actually turn negative by 2008-09. This period of slow growth and eventual enrollment decline will ease somewhat the fiscal challenges the Legislature faces in meeting overall state needs.

Community College Funding Projections. Based on our Proposition 98 projections, we estimate total CCC funding would increase by about 5 percent per year over the forecast period. (This assumes no change in the proportion of Proposition 98 funds going to the CCC.) These increases would cover inflation and projected enrollment growth, with only a small amount available for new programs or program augmentations.

UC AND CSU

In addition to community colleges, the state's public higher education system includes the UC and the CSU. The UC consists of eight general campuses, one health science campus, numerous special

Figure 4
Proposition 98 Funding Per K-12 Pupil

Current and Constant Dollars

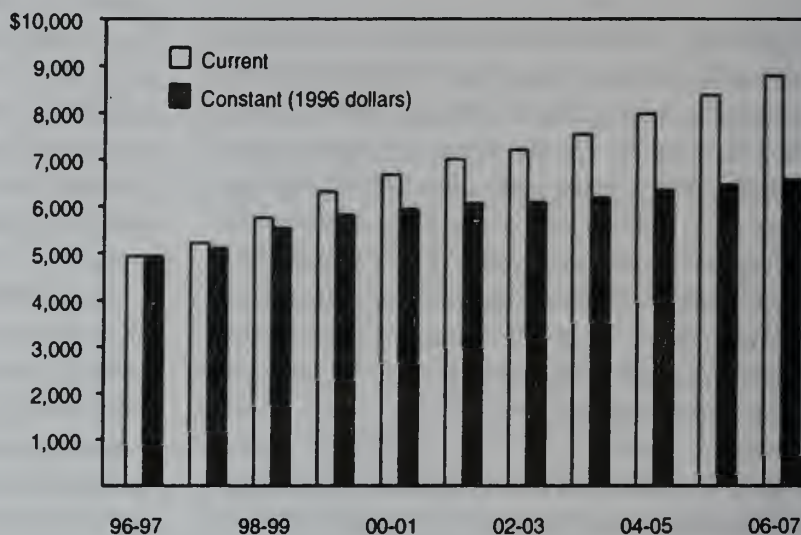
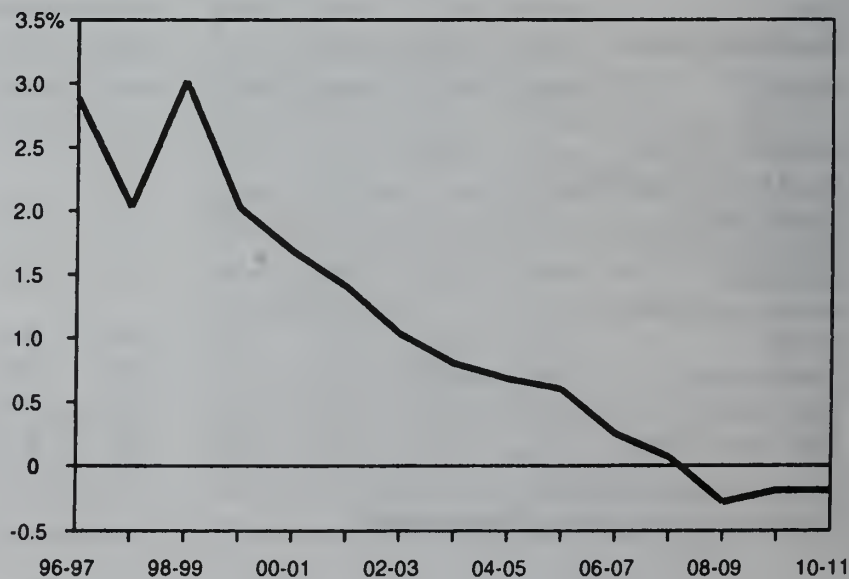


Figure 5
Growth in K-12 Enrollment Will Slow Significantly

1996-97 Through 2010-11



research facilities, and a planned tenth campus in Merced. The UC awards bachelor's, master's, and doctoral degrees, as well as various professional degrees. The UC has primary jurisdiction over research. The CSU consists of 22 campuses, several off-campus centers, and a planned campus at Camarillo. The CSU grants bachelor's and master's degrees and may award doctoral degrees jointly with UC or a private university.

The Spending Forecast. We estimate that spending for UC and CSU (excluding funding for capital outlay and debt service) will increase from \$5.8 billion in 2001-02 to \$6 billion in 2002-03, or by 2.4 percent. By 2006-07, we estimate that spending for UC and CSU will increase to \$7.5 billion, reflecting annual increases of about 5.4 percent.

Key Forecast Factors. For 2002-03 and subsequent fiscal years, we assume that UC and CSU will receive "base" budget increases equivalent to the growth in inflation and enrollments. Over the forecast period, inflation is projected to average about 3.1 percent annually. With regard to enrollment growth, CSU's will vary between 2.6 percent and 3.1 percent over the period, with UC's growth being somewhat less each year.

In his "partnership" with CSU and UC, the Governor committed to annual General Fund base adjustments of 5 percent plus funding for enrollment growth. The Legislature has not endorsed such automatic funding increases. In fact, it is unclear what exactly the partnership means at this time, as the Governor proposed a 2 percent base increase (rather than 5 percent) in his May Revision of the 2001-02 budget. Our projections for the CSU and UC budgets are somewhat lower than would occur under the partnership.

Cal Grant Increases. Chapter 403, Statutes of 2000 (SB 1644, Ortiz), made Cal Grant awards an entitlement for every qualified graduating high

school senior. There is much uncertainty as to the fiscal impact of the new entitlement program. This is because it is unclear how students and their families will respond to the changes in Cal Grant policies. Based on information from the Student Aid Commission, however, we project that Cal Grant expenditures could approach \$1 billion by 2006-07.

HEALTH AND SOCIAL SERVICES

Medi-Cal

The Medi-Cal Program (the federal Medicaid program in California) provides health care services to recipients of CalWORKs or SSI/SSP grants, and other low-income persons who meet the program's eligibility criteria (primarily families with children and the elderly, blind, or disabled). The state and federal governments share most of the program costs on a roughly equal basis.

The Spending Forecast. We estimate that the General Fund spending for Medi-Cal benefits (excluding administrative costs) will be nearly \$9 billion in 2001-02, essentially the same amount appropriated in the budget act. We project that by the end of the forecast period in 2006-07, General Fund spending for Medi-Cal benefits will reach \$13 billion, an average annual increase of 8 percent over the projection period.

Key Forecast Factors. Three factors play a significant role in our forecast:

- **Medi-Cal Enrollment Trends.** As shown in Figure 6 (see next page), the caseload of low-income families and children who do not receive cash assistance will continue to grow in 2002-03 as eligibility expansion and simplification changes enacted in 2000-01 are

fully implemented. After full implementation, we anticipate that this group will grow commensurate with increases in the state's population. Our forecast also assumes that the economic recession will result in a modest further increase in the families and children's caseloads.

- **Reductions in the Federal Matching Rate.** The federal Medicaid matching rate is based on a state's per-capita income relative to the nation, as determined by census data from the most recently available three calendar years. Because California's economy was especially strong from 1997 through 1999, the state's federal matching rate will likely be reduced by 1.4 percent in 2002, and result in an estimated loss in federal funding of \$200 million in fiscal year 2002-03. General Fund spending will have to grow to offset this loss of federal money.

- **Health Care Costs.** Our forecast assumes that the average cost of health care services per Medi-Cal enrollee will decrease by about 5 percent in the current year. This is because families and children being added to the caseload have relatively lower health care costs than other persons eligible for Medi-Cal benefits, such as low-income elderly or disabled persons. Our forecast assumes that this decline in cost per eligible will end and that the cost of most health care services provided to Medi-Cal enrollees will increase

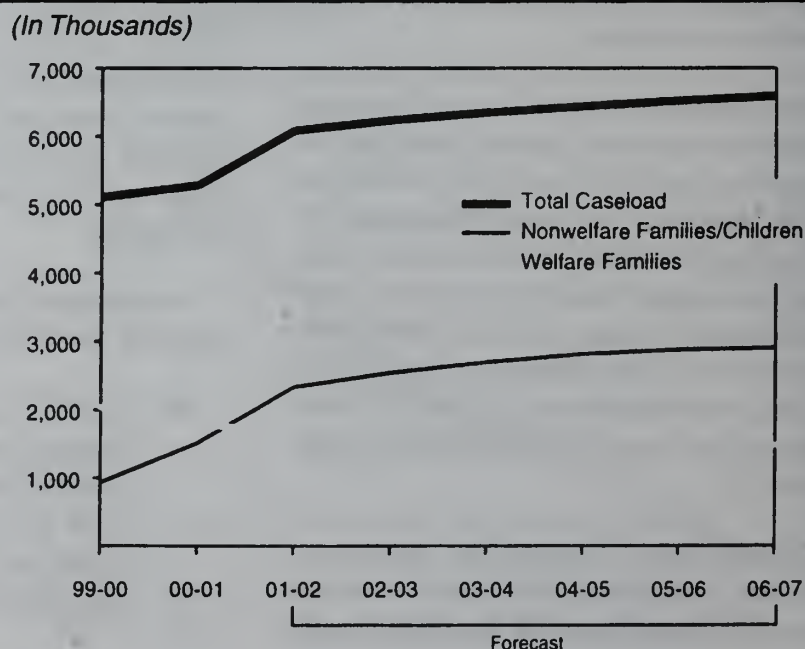
at an annual rate of 6 percent from 2002-03 through 2006-07, consistent with past trends. Our projected health care costs are subject to considerable uncertainty and small changes in the rate of growth could have significant fiscal effects.

Healthy Families Program

The Healthy Families Program implements the federal State Children's Health Insurance Program, enacted in 1997. Funding generally is on a two-to-one federal/state matching basis. The program offers health insurance to eligible children in families with income below 250 percent of the federal poverty level. Families pay a relatively low monthly premium and are offered coverage similar to that available to state employees.

The Secretary for the California Health and Human Services Agency has submitted a waiver request to federal authorities to expand Healthy Families

Figure 6
Medi-Cal Caseload to Grow Sharply, Then Stabilize



coverage to eligible parents of children enrolled in the Medi-Cal and Healthy Families Programs. At the time these projections were prepared, California's waiver request was pending with federal authorities. The way the state pays for its share of the cost of the Healthy Families Program has changed recently. Previously all state costs were borne by the General Fund. This year, however, the costs of the proposed expansion of coverage to parents, as well as recent expansions of coverage to certain groups of children, have been shifted to a new special fund, the Tobacco Settlement Fund (TSF), which we discuss later in this section. The cost of coverage for most children continues to be funded from the General Fund.

The Spending Forecast. We estimate that overall state spending for the Healthy Families Program will exceed \$200 million in 2001-02, about \$37 million less than the amount of state funds appropriated for the program in the budget act. We further estimate that overall state spending for the program will increase 90 percent during 2002-03 to about \$384 million, and that by 2006-07 the program will have an annual state cost of more than \$650 million.

As we noted earlier, part of the state cost discussed above will be supported from the TSF and part from the General Fund. We estimate that General Fund support for Healthy Families will be \$134 million in 2001-02, or \$24 million less than appropriated in the *2001-02 Budget Act*. We estimate that General Fund spending for the program will increase 30 percent in 2002-03 to \$174 million, and that by 2006-07 the program will have an annual General Fund cost of about \$227 million.

Key Forecast Factors. General Fund spending is expected to decrease in 2001-02 compared to the previous fiscal year because some program costs that were previously supported by the General Fund were shifted to the TSF. Subsequent increases in General Fund spending are primarily the result of medical inflation and demographic factors. Our projection

assumes that program enrollment will peak at 80 percent and 88 percent, respectively, for eligible children and adults in 2002-03.

Our projections assume that the enrollment of parents in the program, which has been delayed beyond the October 2001 date assumed in the budget, will actually commence in April 2002. Phasing-in of the parent caseload accounts for a significant part of the projected 90 percent increase in state expenditures for the Healthy Families Program in 2002-03. Future enrollment growth and demographic factors are expected to increase the cost of coverage for parents so that it accounts for almost half the cost of the Healthy Families Program by 2006-07.

Tobacco Settlement Fund

The 2001-02 budget plan established a new special fund, the TSF, which is made up of revenues received by the state from the settlement of tobacco-related litigation. State law specifies that about \$402 million be deposited in the TSF in 2001-02 for various health care programs, with the remainder (approximately \$73 million) deposited in the General Fund. In 2002-03 and subsequent years all settlement payments are to be deposited in the TSF for various appropriations for health programs.

Our projections indicate that as much as \$56 million of the money allocated to the TSF for the 2001-02 fiscal year will probably go unspent, primarily because the planned expansion of the Healthy Families coverage for parents is occurring more slowly than anticipated. Assuming these unspent funds were carried over into the next fiscal year, it appears that a sufficient amount of money—about \$500 million—would be available to support the programs now funded from the TSF in 2002-03.

However, our projections further indicate that the combined cost of these programs would begin to substantially exceed the amount of funding avail-

able from the TSF in 2003-04. By 2006-07, the cost of these programs could exceed the amount available from the TSF by more than \$380 million, with these costs being borne by the General Fund.

CalWORKs

In response to federal welfare reform legislation, the Legislature created the CalWORKs program in 1997. This program, which replaced the Aid to Families with Dependent Children program, provides cash grants and welfare-to-work services to families with children whose incomes are not adequate to meet their basic needs.

The Spending Forecast. General Fund spending in 2001-02 for the CalWORKs program is estimated to be \$2 billion, an increase of 5 percent over the prior year. In 2002-03, spending is projected to increase by 2.5 percent, to \$2.1 billion. Through the remainder of the forecast period, spending is projected to remain essentially stable, decreasing 1 percent by 2006-07.

Key Forecast Factors. Our CalWORKs spending projection is primarily based on assumptions about the federal maintenance-of-effort (MOE) requirement and the Temporary Assistance for Needy Families (TANF) block grant reauthorization. Our spending forecast assumes that the TANF block grant will be reauthorized at its current \$3.7 billion annual level for California, resulting in essentially stable total program funding throughout the forecast period.

In order to receive the TANF block grant, California must meet a \$2.7 billion annual MOE requirement, approximately \$2 billion of which is satisfied with spending on the CalWORKs program. The remaining \$700 million is spent on other MOE-eligible programs. Since CalWORKs was enacted, the Legislature has taken steps to maintain General Fund spending at the MOE floor. Our spending projection assumes this practice will continue.

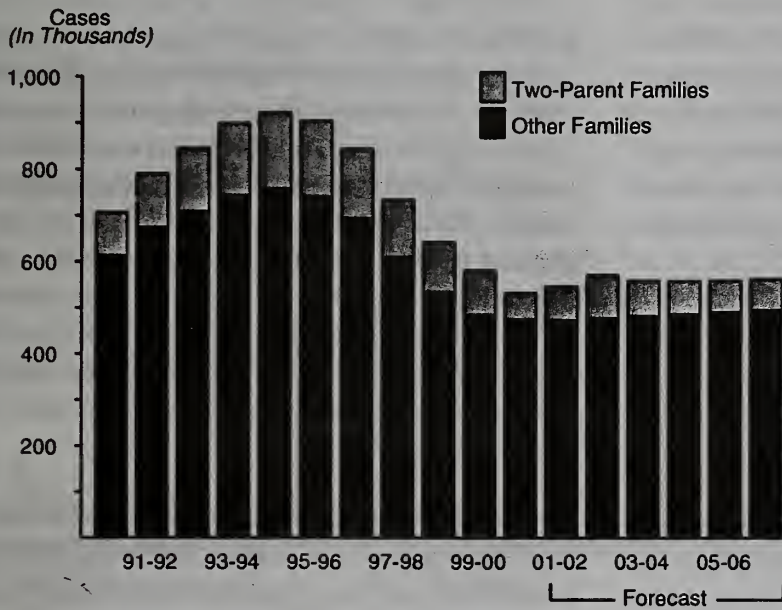
The combination of statutory COLAs and projected caseload increases (discussed below) will result in greater cost pressures in the CalWORKs program during the projection period. These pressures, will be partially offset by some savings due to adult recipients reaching their statutory five-year time limit on cash assistance. Given that grants are entitlements and that child care has essentially been treated as such, these cost pressures may result in potential underfunding of employment services compared to current levels. This shortfall would be compounded once the federal Welfare-to-Work funds, which have been a separate source of CalWORKs employment services funding, have been fully expended, most likely by the end of 2002-03.

Counties may use their performance incentive funds to address the potential employment services shortfall. As of July, counties had spent approximately 13 percent of the \$1.1 billion in awarded incentives. Thus, depending on what service level counties elect to provide, as well as the extent to which they have already obligated their performance incentives, in aggregate counties could maintain the present level of employment services in the budget year and perhaps into later years. This may not be the case in certain counties that have already expended substantial sums of their incentive funds.

Caseload Trends and Projections. Following a rapid increase in the early 1990s, the caseload peaked at 921,000 in 1994-95, and then declined by 42 percent through 2000-01. The budget act forecast assumed an end to the decline in 2001-02, with modest caseload growth beginning midyear. We believe caseloads will be higher-than-budgeted due to the recent economic downturn, increasing by 3 percent in 2001-02, and by 4 percent in 2002-03. Following an economic recovery, we project a 2 percent caseload decline in 2003-04. We then project the caseload to remain essentially stable through 2006-07, as shown in Figure 7. Our projections are

based on a trend analysis of caseloads, birth rates, grant levels, and unemployment rates, and our best judgment about the impact of a mild recession on single parent cases.

Figure 7
CalWORKs Caseload Decline Ends



SSI/SSP

The SSI/SSP provides cash assistance to eligible, aged, blind, and disabled persons. The SSI component is federally funded and the SSP component is state funded.

The Spending Forecast. General Fund spending for the SSP is projected to be about \$2.9 billion in 2001-02, an increase of 11 percent over the prior year. For 2002-03, we project an increase of 8.9 percent, raising total expenditures to \$3.1 billion. We project that from 2003-04 through the end of the forecast period, spending for the SSP will increase by an average of 5.6 percent per year, eventually reaching a total of \$3.9 billion.

Key Forecast Factors. The two main components of projected cost increases in SSI/SSP are (1) caseload growth and (2) providing the statutory COLA. As discussed below, the caseload is expected to increase at an average annual rate of about 2.2 percent during the forecast period. In 2002-03, spending is projected to increase by about \$250 million. This increase is primarily due to the statutory COLA (\$175 million) and caseload growth (\$63 million). From 2003-04 through 2006-07, these factors together will result in annual spending increases of about \$200 million.

Caseload Trends and Projections. During the late 1980s and early 1990s the caseload grew rapidly, with most of the growth in the disabled component of the caseload. In the mid-to-late 1990s, the caseload leveled off and actually declined in 1997-98, in part because of federal policy changes which restricted eligibility. Since

March 1998, the caseload has been growing. In the future, we expect the aged component of the caseload to mirror the growth of the overall population over age 65. For the disabled, we anticipate caseload growth will be similar to the past year. In total, we project that caseload growth will be about 2.2 percent each year.

In-Home Supportive Services

The IHSS program provides various services to eligible aged, blind, and disabled persons who are unable to remain safely in their own homes without such assistance.

The Spending Forecast. General Fund spending for IHSS is projected to be \$915 million in 2001-02,

an increase of 26 percent over the prior year. For 2002-03, we project that costs will increase by an additional 16 percent. This rate of spending growth is expected to continue for the next two fiscal years then fall to about 12 percent in the final two years of our forecast, resulting in total expenditures of \$1.8 billion in 2006-07.

Key Forecast Factors. Our forecast assumes that costs will increase 7 percent each year due to caseload growth and increases in the hours of service provided to recipients. Further, recent legislation authorizing state participation in health benefits and wage increases for certain IHSS workers will increase costs by about an additional 7 percent each year through 2004-05.

JUDICIARY AND CRIMINAL JUSTICE

The major state judiciary and criminal justice programs include support for four departments in the executive branch—the California Department of Corrections (CDC), Department of the Youth Authority, the Department of Justice, and the Office of Criminal Justice Planning—as well as expenditures for local trial courts and state appellate courts. The largest expenditure program—the CDC—is discussed in more detail below.

California Department of Corrections

The CDC is responsible for the incarceration, training, education, and care of adult felons and nonfelon narcotics addicts at 33 state prisons. The CDC also supervises and provides services to parolees released to the community.

The Spending Forecast. General Fund support for CDC is forecast to grow by about \$157 million from

2000-01 to 2002-03, reaching about \$4.4 billion at the end of that period. Expenditures for CDC are forecast at about \$5.4 billion by 2006-07. (This includes adjustments for employee compensation increases, but does not include General Fund support for capital outlay and debt service, which are accounted for elsewhere in our projections.)

The projected growth in adult correctional expenditures continues a trend of steadily increasing CDC budgets that has existed since the early 1980s. However, in a change from past growth trends, the CDC budget now appears likely to grow significantly more slowly. Under our new projections, the CDC budget would grow at an average annual rate of about 4 percent through 2006-07, compared with substantially higher prior annual growth rates that sometimes exceeded 10 percent. Throughout the projection period, the CDC General Fund support budget is forecast to be about 5 percent of total General Fund expenditures.

The department's General Fund costs will be partially offset by \$158 million in annual reimbursements from the federal government for a portion of the state's costs of housing undocumented immigrants convicted of felonies in California. We assume that Congress will continue to provide the federal fiscal year 2002 level in the future.

Key Forecast Factors. The projected increases in General Fund support for CDC reflect the continued growth in the prison inmate population that is expected during the forecast period. The inmate population is projected to exceed 164,000 by June 2007. That represents an increase of about 8,200 inmates, or about 1 percent, over the six-year projection period. As Figure 8 shows, the inmate population will decrease by 4,100 by the end of 2001-02, which is the largest population decrease since 1991-92. The inmate population will continue to stabilize at this lower level through 2002-03. Beginning in 2003-04, the population will increase at an

average annual rate of about 2 percent, reaching a slightly higher level than the 2000-01 population by June 2007.

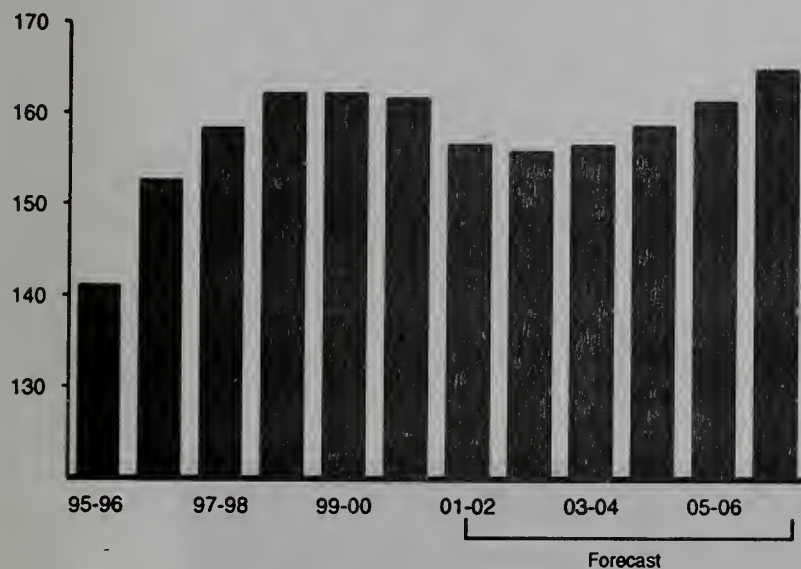
The projected 2001-02 population decrease is due primarily to Proposition 36—the Substance Abuse and Crime Prevention Act—which went into effect on July 1, 2001. This law requires that persons convicted of nonviolent drug possession offenses be placed on probation and receive drug treatment, rather than be incarcerated in state prison. Similarly, the measure will redirect parole violators who commit nonviolent drug possession offenses into treatment rather than returning them to prison. This initiative is expected to reduce the prison population by about 7,700 inmates by 2006-07.

The projected 2 percent annual increase in the population, beginning in 2003-04, is due primarily

to existing inmates serving longer sentences and new inmates being sentenced under two voter-approved initiatives. Specifically, the “Three Strikes and You’re Out” law, enacted in 1994 in Proposition 184, is expected to increase the population because of the significantly longer prison sentences imposed upon offenders with prior serious felony offenses. In addition, Proposition 21—the Gang Violence and Juvenile Crime Prevention Act—which was passed by the voters on March 7, 2000, is expected to increase the population by expanding the definition of serious or violent offenses, potentially resulting in more “strikes” and increasing penalties under the Three Strikes law. Currently, about 57,000 inmates have been sentenced under these laws. During the projection period, the increases attributable to the sentencing laws are projected to fully offset the decrease resulting from the implementation of Proposition 36.

Figure 8
Inmate Population Flattens Then Grows

(In Thousands)



The projected increase in the CDC General Fund support budget also reflects increases in prison health care expenditures. Increases in the overall cost of providing health care have caused health care expenditures to increase at a higher rate than other prison support costs. In addition, during the last decade, class action lawsuits brought by inmates against the state have resulted in settlement agreements mandating major prison health care reforms that have increased health care expenditures.

OTHER PROGRAMS

Vehicle License Fee Backfill

The VLF is an annual fee on the ownership of registered vehicles in California. It is levied in place of taxing vehicles as personal property, and the revenues are distributed to cities and counties. The Legislature reduced the fee—which was set at 2 percent of the depreciated value of a vehicle—by 25 percent in calendar year 1999, 35 percent in 2000, and 67.5 percent in 2001 and thereafter. Under the pro-

visions of these reductions, cities and counties continue to receive the same amount of revenues as under prior law, with the reduced VLF amounts replaced by General Fund spending. In the current year, local governments will receive about \$3.5 billion from the General Fund backfill. Of this amount, \$1.2 billion was appropriated in the prior year. For 2002-03, General Fund expenditures for the backfill will total \$3.8 billion. We project that expenditures will grow to \$4.8 billion by 2006-07, primarily due to increases in new car sales and car prices.



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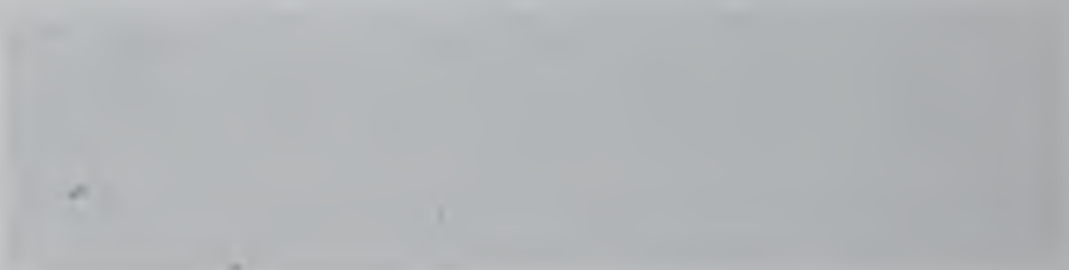
The Legislative Analyst's Office is located at 925 L Street, Suite 1000, Sacramento, CA 95814

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the transparency and accountability of the organization. This section also outlines the various methods used to collect and analyze data, ensuring that the information is reliable and up-to-date.

2. The second part of the document focuses on the implementation of these practices across different departments. It provides a detailed overview of the roles and responsibilities of each team, as well as the specific steps required to ensure compliance with the established protocols. This section also includes a timeline for the implementation of these measures, allowing for a clear understanding of the progress and any potential challenges.

3. The third part of the document addresses the ongoing monitoring and evaluation of the implemented measures. It describes the various tools and techniques used to track performance and identify areas for improvement. This section also includes a discussion on the importance of regular communication and collaboration between all stakeholders to ensure the continued success of the initiative.

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California Community Colleges

Presentation to the Board of Governors

Master Plan for Education

**Chancellor's Office
December 5, 2001**

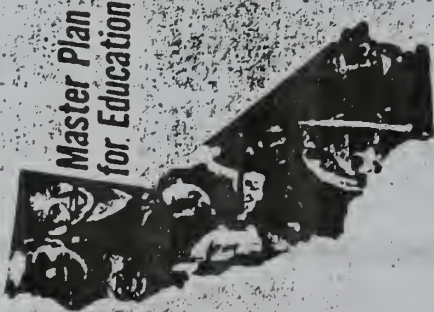
Timeline

◆ December

- Completion of working group reports:
 - Governance
 - Workforce Preparation & Business Linkages
 - Professional Personnel Development
- Hearing on Early Childhood Education

◆ January

- Completion of working group reports:
 - Postsecondary Finance
 - School Readiness
 - Student Learning
- Weekly hearings on working group reports.



Master Plan
for Education

Timeline

♦ February

- Completion of working group reports:
 - K-12 Finance & Facilities
 - Emerging Modes of Delivery
- Weekly hearings on working group reports and critical issues:
 - Purposes & goals of public education
 - Ensuring a high quality education for every student
 - Accountability/aligning responsibility and authority
 - Data, planning, and forecasting systems

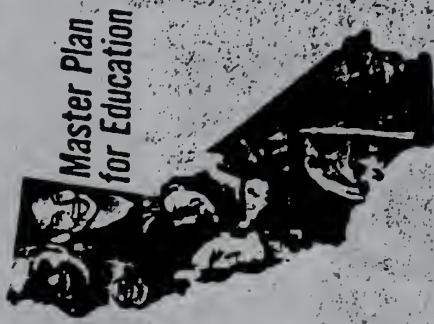
♦ March

- Weekly hearings on working group reports and critical issues
- Joint Committee staff writes draft Master Plan



Timeline

- ◆ April
 - April 15: Preliminary draft plan provided to Jt. Cmte. Members
- ◆ May
 - May 6: Draft Master Plan released
 - Public comment period begins
- ◆ June
 - Public comment period
- ◆ July
 - Jt. Cmte. Staff revises draft and releases final draft
- ◆ August
 - Final adoption of Master Plan



Opportunities

◆ Student Learning

- Set a state goal that, by 2020, there will be no significant difference in achievement and college participation among California's different economic, racial and ethnic groups.
- Integrate academics throughout workforce preparation programs, and integrate workforce development throughout degree and transfer programs.
- Embed contextualized teaching/learning throughout the system.



Opportunities

◆ Finance & Facilities

- Establish a multi-year plan (10 years) for education facilities.
- Develop explicit transition plan to address current facilities backlog.
- Establish stable, reliable support to meet future facilities needs.
- Provide state aid to assure yield neutrality for local district finance.
- Fold existing deferred maintenance program to annual on-going allocation to districts made on per-student basis.



Opportunities

- ◆ Workforce Preparation & Business Linkages
 - Alignment with Career Ladders approaches.
 - Extend School To Career (STC) concept throughout K-University.
 - Increase resources for career guidance and assistance to students.
 - Recognize funding needs for high-cost programs.
 - Recognize need for adult education funding to provide the level of service the state needs in terms of scale and quality.



Opportunities

- ◆ Professional Personnel Development
 - Expand professional development for counselors and teachers.
 - Focus on leadership development for community colleges.



Opportunities

- ◆ Crosscutting

- Expedite and broaden the Comprehensive Student Information System.



Challenges and Questions

◆ State-Level Coordination

- Should there be a statewide board or agency to align workforce development and adult education efforts, provide leadership and oversight for emerging modes of delivery, and/or coordinate data and accountability for all sectors of public education?
- Should CPEC be the basis for such an agency?
- Should the (K-12) Fiscal Crisis and Management Team?

(governance, workforce preparation & business linkages, emerging modes of delivery)



Challenges and Questions

◆ State-Level Coordination

- Should the elected position of Superintendent of Public Instruction be replaced with a Chancellor of Public Schools appointed by the Governor? Should regional agencies (e.g. county offices of ed) report to this new Chancellor?
- Should the Secretary of Education be charged with coordination of all public education, with linkage to all education-related functions within state government?
- Should the state assume responsibility for negotiating state-funded salary and benefits?
- Should small districts be unified and the largest district partitioned?

(governance, workforce preparation & business linkages, emerging modes of delivery)

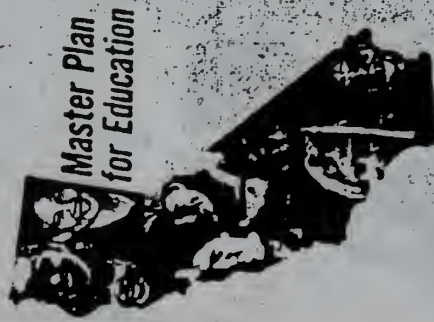


Challenges and Questions

◆ Regions

- Should the county offices of education (including elected boards and superintendents) be eliminated and replaced with regionally-organized intermediate agencies?
- What roles and responsibilities should be assigned to regional agencies and collaboratives?
- Should regional agencies be used to reduce or eliminate duplication among programs and/or migrate some programs to distance learning?

(governance, workforce preparation & business linkages, professional personnel development)



Challenges and Questions

◆ Facilities Funding

- Should the state switch from funding education capital outlay primarily from general obligation bonds and instead move by 2006 to a General Fund pay-as-you-go approach?

(finance & facilities)



Challenges and Questions

- ◆ Admission/Graduation Standards
 - Should UC/CSU subject matter admission requirements be required of community college students before beginning college-level work? Should "a to g" competency be the default curriculum for every high school student?

(student learning)



Challenges and Questions

- ◆ Remediation

- Should UC/CSU contract with community colleges to provide precollegiate "remedial" coursework for entering freshmen?

(workforce preparation & business linkages)

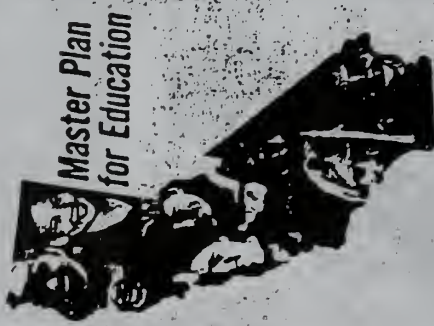


Challenges and Questions

◆ Vocational Faculty

- Should community college faculty teaching in vocational areas be required to have an advanced degree in the subject area?

(workforce preparation & business linkages)

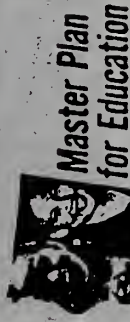


Challenges and Questions

◆ Assessment and Accountability

- Should the state mandate learner assessments that are accessible to students, parents, teachers, administrators, and policymakers?
- Should students and families be given accountability report cards tracking each student's achievement and progress through college and career, and reporting the adequacy of learning conditions at their particular school or college?

(student learning)



Challenges and Questions

- ◆ Missing Overarching Themes
 - The Value of Institutional, Programmatic Diversity
 - Making the Case for Investment







